CITY OF RIVER HEIGHTS GRAMA Records Request

The following form should be completely filled out and returned to the City Recorder. The City is allowed 10 business days in which to respond to your request. Presently, River Heights City charges \$0.25 per copy and \$18.00 per hour for research. The City may assess other fees for records compiled in a form other than that maintained.

Requestor's Name:
Daytime Phone:
Address:
State: Zip:
In accordance with the Governmental Records Access Management Act, I am seeking the following record (s) specifically described:

		Date of Request	
			
whic	h I believe are collected, filed and/or used	by the City of River Heights, 520 South	
	East, River Heights, Utah 84321, (435)		
	I would like to view/inspect the record.		
	I would like to receive copies of the re	equested record (s). I agree to pay a	
	reasonable fee to cover the City's ac	ctual cost of duplicating the records, or	
	compiling the records in a form other that	an that maintained by the City. I authorize	
	cost of up to \$ I further	understand that the City will contact me it	
	the estimated costs are greater than the	amount I have specified and that the City	
	will not copy or compile the documents i	f I have not agreed to pay the costs.	
		_	
			
Sign	ature	Date	
I req	uest waiver of the above fees as provided	by the City Ordinance 1-2006 for the	

		Date of Request		
If requested records are classified "C	Controlled," sign	the following:		
		_		
				
Signature		Date		
I hereby acknowledge that I am a ph	ıysician, psycholo	gist, or certified social w	orker and	
will not disclose controlled information	on to any person,	including the subject of	he record	
except in response to a lawful order	of the State Reco	rds Committee of the Dis	trict Court	
				
			· · · · · · · · · · · · · · · · · · ·	
Signature		Date		

(For office use only)

	APPROVED - Requestor notified on		, 20
	DENIED - Written denial sent on		, 20
FEE	S: \$		
If wa	nived, they were approved by:		
			
Furth	ner cost authorization obtained from requestor by:	on	
	, 20	011	
Sign	ature	——— Date	