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3 Council Meeting  
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5 November 28, 2017  
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8 Present: Mayor James Brackner  
9 Council members: Doug Clausen  
10 Robert “K” Scott  
11 Geoff Smith  
12 Dixie Wilson  
13 Blake Wright  
14  
15 Recorder Sheila Lind  
16 Public Works Director Clayton Nelson  
17 Treasurer Wendy Wilker  
18  
19 Excused Finance Director Cliff Grover  
20  
21 Others Present: Mayor-elect Todd Rasmussen, Councilmember-elect  
22 Elaine Thatcher, Gayle Brackner, Matt Regan, Craig and  
23 Josh Adams, Heather Lehnig, Mike Liechty, Engineer  
24 Craig Rasmussen  
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27 The following motions were made during the meeting:  
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29 Motion #1

30 Councilmember Smith moved to “adopt the minutes of the November 14, 2017 Council  
31 Meeting and the evening’s agenda.” Councilmember Clausen seconded the motion, which passed with  
32 Clausen, Scott, Smith and Wright in favor. Wilson abstained since she was absent at the last meeting.  
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34 Motion #2

35 Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott seconded the  
36 motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.  
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38 Motion #3

39 Councilmember Wright moved to “adopt Ordinance 8-2017, An Ordinance to Adopt Changes  
40 to the City Code of River Heights City, Utah.” Councilmember Scott seconded the motion, which  
41 carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.  
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43 Motion #4

44 Councilmember Clausen offered a motion to “retain Jim Brackner as a transitional advisor, for  
45 a period not to exceed one year, at \$200/month. The intent is to help with the wastewater treatment  
46 contract, capital project ranking and budgetary consideration. All of this will be at the discretion of the

47 new mayor, who has the authority after he is sworn in.” Councilmember Scott seconded the motion,  
48 which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.  
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51 Proceedings of the Meeting:  
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53 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in  
54 the River Heights City Building on Tuesday, November 28, 2017. Councilmember Wilson opened the  
55 meeting with a story about the symbols of freedom and respect. Councilmember Wright led the group  
56 in the Pledge of Allegiance.

57 Adoption of Previous Minutes and Agenda: Minutes of the November 14, 2017 Council  
58 Meeting, were reviewed. Councilmember Wilson verified a discussion item from the last meeting  
59 regarding the process of annexation and general plan revisions, which Councilmember Wright  
60 answered.

61 **Councilmember Smith moved to “adopt the minutes of the November 14, 2017 Council  
62 Meeting and the evening’s agenda.” Councilmember Clausen seconded the motion, which  
63 passed with Clausen, Scott, Smith and Wright in favor. Wilson abstained since she was absent at  
64 the last meeting.**

65 Pay Bills: The bills were presented and discussed.

66 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott  
67 seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No  
68 one opposed.**

69 Councilmember Clausen pointed out the sewer bill has dropped substantially, in regards to  
70 gallons. PWD Nelson said he has a theory on why the change, but is still waiting for information from  
71 Logan City.

72 Finance Director Report: In the absence of FD Grover, Mayor Brackner reviewed the Financial  
73 Summary.

74 Purchase Requisition: There were none.

75 Public Works Report and Discussion: PWD Nelson reported on the following:

- 76 • The City’s recent 600 East road project included a sidewalk next to the curb and gutter. When  
77 they plow the roads they will dump snow in this area. Because it was a City project and a  
78 school route he feels the City should remove the snow on this block. In many areas of the City  
79 they can use the skidsteer to clean the sidewalks, but it may not work in this case since the  
80 work area is narrow. Another area the City will now need to plow is the sidewalk in front of  
81 the Saddlerock ponds; the skidsteer won’t work here either because of the same reason. He  
82 asked if he could check into the possibility of purchasing a plow which could be used on the  
83 Kaboda to take care of these areas. The Council agreed to have him research several choices  
84 for them to discuss later. He will also check with Providence to see how they like the blade  
85 they use. The Council agreed the City needs to take care of the snow in the areas mentioned.  
86 • He discussed the drop in the Logan City sewer bill. He noted that some of the higher months  
87 were late in the year (Sep/Oct). It’s possible the increase is related to infiltration around  
88 Conservice. He will check with them to see how their system is supposed to work.

89 Administrative Report: Recorder Lind announced that January newsletter submissions will be  
90 due by December 15.

91 Public Comment: Josh Adams presented an eagle project for Ryan’s Place Park. He informed  
92 that Ryan was his brother. He apologized that he had already started on it, but is now following the

93 process. He is installing a bench swing, which would hold two or three people, on the east side of the  
94 path at the east entrance. He showed some sketches of what it will look like. The materials have been  
95 donated by the Friends of Ryan's Place so there won't be any cost to the community. The frame has  
96 already been installed and he hopes to pour concrete tomorrow. Councilmember Wilson would like to  
97 look at the space and then call him back.

98 Craig Adams explained, when they drew up the plans for the park some of these swings were in  
99 the original plans but they ran out of time for installing them. He asked if he could be included with  
100 any other Eagle Scout projects regarding Ryan's Place Park. He reminded the Friends of Ryan's Place  
101 Park is a non-profit organization where contributions come in, which would be available to the City.  
102 They are in the process of re-printing all the park entrance signs.

103 Josh Adams thanked the Council for their time.

104 2016-2017 Audit Report: Auditor Matt Regan presented the audit. He noted the great financial  
105 professionals working for the city. He praised the City for following the rules for accounting  
106 reporting. Internal controls are very good. The budget process was compliant. Minutes are posted on  
107 the website. The treasurer has a bond, as well as the council members. There were no reportable  
108 findings in his audit. He reviewed the revenues and expenses in the form of pie charts and answered  
109 questions.

110 Elaine Thatcher asked if the chart included cash on hand. Mr. Regan explained it's not shown,  
111 but discussed how it related.

112 Mr. Regan commended the City on how well they are doing financially and offered assistance  
113 throughout the year, if needed. He suggested that each council member be involved when approving  
114 expenses, ask questions and compare figures. Councilmember Clausen asked Mr. Regan if he had any  
115 recommendations, based on what he sees in other cities. Mr. Regan said FD Grover is doing an  
116 excellent job. There are always some estimates and assumptions, but the City is doing good on  
117 allocating. Councilmember Smith asked about the reports and standards. Mr. Regan said the reports  
118 he uses are specific for governments.

119 Adoption of an Ordinance to Adopt Changes to the City Code: Councilmember Wright  
120 explained the proposed changes to the code, passed on by the Planning Commission. He reminded of  
121 the recent changes to the home occupation code and how it now addresses impacts to the neighborhood  
122 rather than uses. "Remodel" was removed as an impact to the neighborhood.

123 Mr. Wright reminded the front setbacks in the R-1-8 and R-1-10 zones were recently changed  
124 to 20 feet. There has been concern that garages need to be back further than this, to accommodate  
125 larger vehicles. It's been suggested to leave the 20 foot front setback, but add a line stating garages  
126 need to be 25 feet back. Side load garages can stay at 20 feet.

127 Elaine Thatcher asked if this would apply to PUDs. Councilmember Wright said the PUD  
128 ordinance is different and has its own rules.

129 **Councilmember Wright moved to "adopt Ordinance 8-2017, An Ordinance to Adopt**  
130 **Changes to the City Code of River Heights City, Utah." Councilmember Scott seconded the**  
131 **motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.**

132 Consider Retaining James Brackner as a Financial Advisor for River Heights City at  
133 \$200/month: Mayor Brackner would like the Council to make this decision, conditional upon the new  
134 mayor's opinion. Councilmember Clausen would like the Council to vote on it tonight with the  
135 condition of the new mayor's acceptance of it.

136 Councilmember Clausen moved to "retain Jim Brackner as the city's financial advisor at the  
137 rate of \$200/month for one year, conditioned upon whether the new mayor wants to do this."

138 Councilmember Wilson asked if this motion would tie the new mayor to it.

139 Mayor-elect Rasmussen was concerned they may be creating a position for a candidate. If the  
140 City needs this position it should be posted and open to qualified applicants. Engineer Rasmussen  
141 affirmed this is true, but it is also common to retain someone who is leaving to help during a transition  
142 period. Councilmember Scott suggested calling the position a “transitional advisor.” Mayor-elect  
143 Rasmussen liked that wording better.

144 Councilmember Clausen was interested in keeping Mayor Brackner on for a while to aid in  
145 finishing up a few specific projects, as well as helping transition the format for reviewing capital  
146 projects. Councilmember Wright suggested being more specific on the direction of the position.

147 Councilmember Clausen withdrew his previous motion for a new one:

148 **Councilmember Clausen offered a motion to “retain Jim Brackner as a transitional**  
149 **advisor, for a period not to exceed one year, at \$200/month. The intent is to help with the**  
150 **wastewater treatment contract, capital project ranking and budgetary consideration. All of this**  
151 **will be at the discretion of the new mayor, who has the authority after he is sworn in.”**  
152 **Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith, Wilson**  
153 **and Wright in favor. No one opposed.**

154 Consider Purchasing a 10-Year License and Antennae for Motorola Radios: Mayor Brackner  
155 explained the City has been offered a 10-Year License (at approximately \$100), and Antennae for 2  
156 Motorola Radios, Model Radius CM200 and 2 Motorola Radios, Model Radius M1225 (approximately  
157 \$50/ea. or \$200 total). He asked if the City was interested in the radios to use now and in case of  
158 emergency or continue to use cell phones, which probably won’t work in an emergency.

159 PWD Nelson clarified they are vehicle radios similar to CB radios. He has done some  
160 checking and found we could purchase two Motorola radios with a 35 mile radius, for \$80. They can  
161 be taken anywhere and wouldn’t be attached to a vehicle. Mayor Brackner suggested giving back the  
162 donated radios. Councilmember Scott would like to outfit certain personnel and key people in the  
163 community with radios that can be transported and would cost the City less. Councilmembers agreed  
164 to have the donated radios returned.

165 Consider Purchasing a Water Purification System: Councilmember Scott went to Aquamira, a  
166 water filtration/purification/treatment store, which sells systems for purifying water. He picked up  
167 some brochures. He also checked with Logan City and other communities in Utah who have them.  
168 The system costs a minimum of \$8,600. If we had a disaster, someone qualified would need to oversee  
169 the system. He suggested spending the money somewhere else. He feels Aquamira would open their  
170 warehouse in an emergency. PWD Nelson explained the tanks on those have a hold time before the  
171 water is sent out to the public. There would need to be a qualified person to sit with it during the  
172 whole process. In an emergency, those who are qualified will be busy elsewhere. Mr. Scott sees it as a  
173 lot of money sitting on a shelf. If others feel strongly that it’s needed, they can reconsider.  
174 Councilmember Smith feels the City has an obligation to the community for emergencies.

175 Mayor and Council Reports: Mayor Brackner introduced Mike Liechty, of the Cache County  
176 School District, who explained the old River Heights Elementary School will be abandoned at the end  
177 of the school year. The interlocal agreement between the City and School District states the City will  
178 have first option in this case. Mr. Liechty informed that the School District is willing to give the  
179 building to the City. He said Richmond City gained an old school this past year and turned it into  
180 their city offices.

181 Mayor Brackner said a few city employees walked through the building today and found its  
182 much larger than he remembered. He asked Engineer Rasmussen if he could walk through it to give  
183 his opinion on the condition of the building. Mr. Rasmussen could go on Friday.

184 Councilmember Clausen is interested in the roof. He said the gym has the potential of a garage  
185 if the floor can hold heavy equipment. Mike Liechty said Bruce Parker has knowledge of the facility  
186 and could lead a walk-through. He may have blueprints, as well. Mr. Liechty said the Utah Festival  
187 Opera Company is very interested in obtaining the building, but the District will offer it to the City  
188 first.

189 Engineer Rasmussen said his main concern would be building code requirements if its use was  
190 more stringent than that of a school. If the proposed occupancy is equal to that of a school, they would  
191 be fine. County Inspector Don Davis could probably tell what the requirements would be for upgrades.  
192 Mayor Brackner recommended a report at the next meeting. Councilmember Clausen didn't feel two  
193 weeks was sufficient to have their questions answered. They have until June to decide.

194 Councilmember Wright reminded, the Planning Commission will hold a workshop on Thursday  
195 at 6:00 p.m. to work through some of their concerns with the Ironwood Concept Plan, in a non-  
196 decision-making setting. It will be an open meeting in which the Council was encouraged to attend.

197 Councilmember Wilson thanked the Public Works Department for all the work they have done  
198 on the parks. They have looked great and she knows the citizens appreciate it, too.

199 Councilmember Smith handed out apple cider to show his appreciation before leaving office.

200 The meeting adjourned at 8:00 p.m.

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Sheila Lind, Recorder

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James Brackner, Mayor