

River Heights City Council  
Minutes of the Special Meeting  
August 5, 2014

Present were: Mayor James Brackner  
Council members: Doug Clausen  
Richard Okelberry  
Blake Wright  
Recorder Sheila Lind  
Public Works Director Clayton Nelson  
Excused: Councilmembers: Geoff Smith  
Dixie Wilson  
Others Present: Gayle Brackner, Craig Rasmussen, Eric Dursteler

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to “pay the bills as listed.” Councilmember Okelberry seconded the motion, which passed with Clausen, Okelberry, and Wright in favor. No one opposed. Smith and Wilson were absent.

Motion #2

Councilmember Clausen moved to “award the 400 South Road Improvement bid to Staker Parsons Companies in the amount of \$188,755.00.” Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry and Wright in favor. No one opposed. Smith and Wilson were absent.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, August 5, 2014.

Approve Bills: The bills were presented and discussed.

**Councilmember Clausen moved to “pay the bills as listed.” Councilmember Okelberry seconded the motion, which passed with Clausen, Okelberry, and Wright in favor. No one opposed. Smith and Wilson were absent.**

Discuss and Accept the 400 South Street Improvement Project Bid: Engineer Dursteler discussed the project and bid process. Their design will prevent standing water on the road. A fence needs to be moved and reinstalled. A ditch will be piped. Improvements for storm water will be added, as well as curb, gutter and sidewalk. They came up with 45 bid items and estimated the total cost at \$193,000. Staker Parsons was the lowest bidder at \$188,000.

47 Engineer Rasmussen informed they plan to remove a retaining wall from the plan, which will  
48 take the cost down a bit. Councilmember Okelberry asked about the transitions at the intersection.  
49 Engineer Dursteler said it will be a smooth transition that will align with the current intersection.

50 Councilmember Clausen was concerned about the timing and asked if the project would be  
51 finished before the weather gets bad. Engineer Rasmussen said they are prepared to move ahead  
52 quickly. They have reviewed the list of subcontractors at the bid opening. They are all of good  
53 reputation and are known for promptness. Once they get the performance and payment bonds back,  
54 they'll get the contract signed and then the city will issue a notice to proceed.

55 Councilmember Okelberry asked about access to the intersection during construction. Engineer  
56 Ramsussen guesses the intersection will be closed during the day and opened after they are done  
57 working in the evening.

58 **Councilmember Clausen moved to “award the 400 South Road Improvement bid to**  
59 **Staker Parsons Companies in the amount of \$188,755.00.” Councilmember Okelberry seconded**  
60 **the motion, which carried with Clausen, Okelberry and Wright in favor. No one opposed. Smith**  
61 **and Wilson were absent.**

62 Engineer Rasmussen complimented the city, especially PWD Nelson for pushing street  
63 maintenance. This saves the city a lot of money in the long run. The recently laid high density mineral  
64 bond seems to be working great.

65 Engineer Rasmussen anticipates an 11 week road project. The engineers guess they will spend  
66 about 6 hours per week overseeing the job. He explained their plans for coordination of materials  
67 testing.

68 Councilmember Wright reminded about the Windsor Drive meeting on Thursday at 7:00 p.m.  
69 The meeting adjourned at 6:50 p.m.

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74 Sheila Lind, Recorder

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James Brackner, Mayor