

# River Heights City

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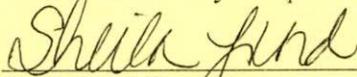
## COUNCIL MEETING AGENDA

**Tuesday, April 28, 2015**

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Presentation of 2014 Royalty Scholarships and Introduction of 2015 Royalty Girls
- 6:40 p.m. Adoption of Previous Minutes and Agenda
  - Pay Bills
  - Purchase Requisitions
  - Finance Director Report
  - Public Works Report
  - Administrative Report
  - Public Comment
- 6:50 p.m. CVTD Update
- 7:00 p.m. Adoption of the Municipal Wastewater Planning Program Resolution
- 7:05 p.m. Discuss Rules for Teaching Tennis
- 7:15 p.m. Discuss the Old Church
- 7:25 p.m. Saddle Rock Phase 2 Final Plat
- 7:45 p.m. Mayor and Council Reports
- 8:00 p.m. Adjourn

Posted this 23<sup>rd</sup> day of April 2015

  
\_\_\_\_\_  
Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

River Heights City Council  
Minutes of the Meeting  
April 28, 2015

Present were: Mayor James Brackner  
Council members: Doug Clausen  
Richard Okelberry  
Geoff Smith  
Dixie Wilson  
Blake Wright  
Recorder Sheila Lind  
Public Works Director Clayton Nelson  
Finance Director Clifford Grover

Others Present: See attached roll

The following motions were made during the meeting:

#### Motion #1

Councilmember Clausen moved to “adopt the minutes of the April 14, 2015 Council Meeting, and the evening’s agenda.” Council member Okelberry seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

#### Motion #2

Councilmember Okelberry moved to “pay the bills as listed, with the addition of a bill for \$19.19 out of Community Affairs.” Councilmember Clausen seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

#### Motion #3

Councilmember Clausen moved to “adopt resolution 3-2015, the Municipal Wastewater Planning Program Resolution.” Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

#### Motion #4

Councilmember Wright moved to “approve the Saddle Rock Phase 2 Final Plat with the following conditions: 1) A warranty bond be delivered to the city after final acceptance of Saddle Rock Phase 1 by May 12. 2) Reimbursement be made by Dan Hogan for Val Kotter and Sons expense and street sign expense, and 3) Provide power to street lights as determined by the city. Also noted: Off-site storm water at the school property will be completed with Phase 2 and, landscaping of the detention basin shown in Phase 1 will be completed with Phase 2.” Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, April 14, 2015.

Opening Remarks and Pledge of Allegiance: Councilmember Wright opened the meeting with a prayer. Mayor Brackner led the group in the Pledge of Allegiance.

Presentation of 2014 Royalty Scholarships and Introduction of 2015 Royalty Girls: Peggy Smith re-introduced the royalty girls, who represented the city in 2014. They were thanked for their involvement in the parades, youth council activities, Apple Days and the Tree Lighting event. They were each awarded a \$100 check for their service to the city. They included: Elise and Samantha Francis, Savannah Davidson and IzaBelle Maddock (not present).

Peggy Smith also introduced the 2015 Royalty girls and told a little about each one of them: Emilee Hendrickson, Aubrie Kailing, Alexis Kirby, Moira Ross and Taylor Stringham. They were presented with a flower and a framed picture of themselves in their royalty gown.

Adoption of Previous Minutes and Agenda: Minutes of the April 14, 2015 Council Meeting, were reviewed.

**Councilmember Clausen moved to “adopt the minutes of the April 14, 2015 Council Meeting, and the evening’s agenda.” Council member Okelberry seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.**

Pay Bills: The bills were presented and discussed. FD Grover discussed a bill to Les Olson for Docuware that had previously been approved. He did some research with the state, at the request of Councilmember Okelberry, and doesn’t feel the state law governing record archiving will hinder the city’s ability to use the Docuware system. Further investigation led him to believe, the city committed themselves to Docuware in January, based on the agreement the city had with Les Olson. It was his opinion that the Docuware software will serve the city’s needs at this time.

PWD Nelson pointed out that the city will pay the full bill for Val Kotter and Sons. Dan Hogan will be billed for his portion (\$2,525), to be paid to the city.

Councilmember Smith asked to add a bill, payable to Samantha Francis, in the amount of \$19.19 for ribbon she purchased for a youth council activity.

**Councilmember Okelberry moved to “pay the bills as listed, with the addition of a bill for \$19.19 out of Community Affairs.” Councilmember Clausen seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.**

Finance Director Report: FD Grover discussed the amount in the city’s bank account. Mayor Brackner asked that each council member give their budgets to Mr. Grover tonight. The two of them, as well as PWD Nelson, will review them. If they have questions they’ll contact the council member who submitted them. Mr. Grover reminded there is a deadline.

Purchase Requisition Requests: There were none.

Public Works Report and Discussion: PWD Nelson reported on the following:

- The preparation work for the telemetry system is being worked on. The installation should start by the end of the week.
- Leak Detection came last week to check water lines. They found two leaks which they will be fixing right away.
- They’ve spent a lot of time fixing sprinklers this year. They’ve about got them all done.

Administrative Report: Recorder Lind reminded of the filing dates for the upcoming municipal election are June 1-8.

92 Councilmember Okelberry asked why the wifi was down. PWD Nelson explained it had  
93 recently been worked on. He will reset it.

94 Public Comment: There was none.

95 CVTD Update: Rodger Pond introduced himself as a representative of the CVTD Board. He  
96 also serves as the head of their finance department. He handed out a schedule of their upcoming  
97 meetings, which he encouraged a representative of the Council to attend. They are aware of the public  
98 concerns and are trying to rectify them. They plan to get a part-time internal auditor who will report to  
99 the Board. He discussed some of the decisions they are in the process of making.

100 Adoption of the Municipal Wastewater Planning Program Resolution: PWD Nelson reminded  
101 he is required to fill out a report every year, which includes this resolution. Councilmember Okelberry  
102 asked to see the report. Mr. Nelson retrieved it for Mr. Okelberry's review.

103 **Councilmember Clausen moved to "adopt resolution 3-2015, the Municipal Wastewater  
104 Planning Program Resolution." Councilmember Okelberry seconded the motion, which carried  
105 with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.**

106 Discuss Rules for Teaching Tennis: Councilmember Wilson explained that the reason the  
107 Council goes through this decision every year is because they want to accommodate people. She has  
108 checked with other cities and organizations that have tennis courts, again. She has found that for-profit  
109 teachers teach during the middle of the day. She quoted and discussed the city's 2008 resolution,  
110 which states that tennis teachers need to get council approval each year. She discussed the idea that  
111 the city could run a tennis recreational program, but, they don't have time to get it going this year.

112 Councilmember Wilson reiterated that the teachers (Meagan Mortenson and MaryKate  
113 Johnson) would like two teaching hours (8:45 – 9:30) along with two courts, Monday through  
114 Thursday. Lisa Ellis suggested that only River Heights residents can trump them off the courts. Ms.  
115 Wilson explained that she has given this a lot of thought and offered the teachers two courts between  
116 10:00 and 1:00. Or, they could have one court in the morning between 7:00 and 10:00am. She also  
117 reminded that each teacher would need to get their own business license.

118 Lisa Ellis argued their need and entitlement for two courts during the morning peak hours.  
119 Councilmember Wilson pointed out that the city only has 3 courts and she has a problem with for-  
120 profit teachers using 66% of the available courts. The Meagan Mortenson and MaryKate Johnson will  
121 consider the option given and let the city know of their decision.

122 Discuss the Old Church: Mayor Brackner reported that last week he, Councilmembers Clausen  
123 and Wilson, Michael Ballam and Gary Griffin met to discuss the engineer's report, which showed the  
124 Old Church building to be sound, however; the exterior is in need of repair. It's estimated it will cost  
125 between \$50,000 and \$100,000 for a new roof. The Opera Company doesn't want to put that much  
126 money into the building unless they know they have an extended contract. The city doesn't know how  
127 much it would cost for asbestos abatement and to tear the building down.

128 Councilmember Clausen stated they will meet again in 30 days to discuss the Opera  
129 Company's reaction to the proposal. He feels the city should get an asbestos removal bid, which  
130 would cost around \$1,500-\$2,000. Mayor Brackner recommended putting this amount in the current  
131 year's budget. He stated he has contacted the School District about obtaining their records on the cost  
132 of tearing down the building. They responded that they didn't have any documentation, although, they  
133 quoted an amount to Gary Griffin at one point.

134 Saddle Rock Phase 2 Final Plat: Mayor Brackner asked PWD Nelson to give a report on where  
135 the punch list for Phase 1 currently stands. Mr. Nelson said they have agreed to wait until school is out  
136 to deal with the storm water issue. Another item is the street lighting conduit. There is also an issue

137 with landscaping the retention pond, which can be dealt with in Phase 2. Engineer Rasmussen is  
138 satisfied that they are far enough with the punch list that they can move on to Phase 2.

139 Councilmember Okelberry brought up zoning, in regards to a plat the Council was shown in the  
140 beginning of the approval process. Phase 2 looks very different. He feels they may have made some  
141 of the lots too small for the zoning. He remembers the Council was assured that the lots would be  
142 bigger. In comparing plats, he counted eleven R-1-12 lots were missing. He reminded the Council that  
143 this was a big deal to them in the beginning. He would like people to be able to do what they want  
144 with their property, but, he's worried if there aren't a good mix of different sizes of homes, then it  
145 could create a stagnant subdivision where people often move in and out.

146 Dan Turner explained what happened. Since the original was done, they had to move the lines  
147 around. At the city's request, a private lane was replaced with a cul-de-sac. The cul-de-sac is larger in  
148 width than the private lane and consequently uses more land. The lots are smaller to accommodate the  
149 cul-de-sac. They lost about 7 lots for this and different reasons. He explained how all the lots shown  
150 on the current plan are the correct size. Councilmember Okelberry asked a few more questions, which  
151 Mr. Turner answered. He also clarified that larger lots won't necessarily have larger homes because of  
152 the larger setbacks required. He explained there will be a good mix of home sizes in the subdivision.

153 Councilmember Wright stated if the city wanted bigger lots, they should have zoned it  
154 different. He is fine with what has been presented.

155 Dan Hogan explained that some of the homes will sell for \$400,000.

156 Councilmember Wright asked for explanation on the conditions from the last meeting, such as  
157 the bond. Mayor Brackner said the Phase 1 bond won't be in place until the city accepts it. They are  
158 finishing up with sidewalks now. Easements have been recorded with the County and the storm water  
159 situation will be done when school is out.

160 Councilmember Wilson had other questions, which were satisfied by PWD Nelson. He also  
161 reported the street signs are installed, which cost will be billed to Dan Hogan. He will also be billed for  
162 the work done by Val Kotter and Sons on the sewer line.

163 PWD Nelson and Engineer Rasmussen are not pleased with the storm water set up for Phase 2.  
164 They fear it will become a maintenance nightmare. Dan Turner showed a new plan to Mr. Nelson,  
165 which will be addressed on the construction drawings.

166 Councilmember Wilson felt concerned about approving things that weren't finished.

167 Councilmember Okelberry expressed concern about lot 48, which he feels is too small since it  
168 crosses the zoning boundary. Dan Turner explained that he has discussed the zoning boundary with  
169 Engineer Rasmussen and according to him, it is laid out correctly.

170 Councilmember Wright moved to **“approve the Saddle Rock Phase 2 Final Plat with the**  
171 **following conditions: 1) A warranty bond be delivered to the city after final acceptance of Saddle**  
172 **Rock Phase 1, by May 12. 2) Reimbursement be made by Dan Hogan for Val Kotter and Sons’**  
173 **expense and street sign expense, and 3) Provide power to street lights as determined by the city.**  
174 **Also noted: Off-site storm water at the school property will be completed with Phase 2 and,**  
175 **landscaping of the detention basin shown in Phase 1 will be completed with Phase 2.”**

176 Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry, Smith,  
177 Wilson and Wright in favor. No one opposed.

178 Mayor and Council Reports: Councilmember Wright reported the Planning Commission held a  
179 public hearing to tell the world they are starting to amend the General Plan. They will suggest the city  
180 building, old school and other city owned property near the park be labeled as Parks and Recreation.  
181 There are also two properties on 800 South, being considered for purchase by Wasatch Property  
182 Management, that they would like to rezone to Commercial, which will require a change in the General

183 Plan. There are also some ADA access wording changes they will consider. It's underway and will be  
184 coming to the Council before long. The ordinance changes are coming along and will be identified for  
185 the Council in the near future. Mark Malmstrom has been voted in as Commission Chair to take  
186 Commissioner Davidsavor's place. Commissioner Petersen will be vice chair.

187 Mayor Brackner reminded the Council that Councilmember Wright will be compensated for his  
188 work on the code.

189 Mayor Brackner reported on the wastewater situation with the other mayors and Logan. The  
190 two attorneys (for each side) will work together on the wording of the agreement. River Heights still  
191 has 10 more years on their contract with Logan City. He stated we won't renegotiate until our attorney  
192 recommends it.

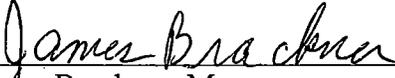
193 Bob Atwood has accepted the position to be the city's appeal authority.

194 Mayor Brackner proposed a change in the employee policy that he'd like brought up for  
195 discussion at the next council meeting. Currently, annual leave, accrued by full-time employees (over  
196 120 hours) that isn't used by the end of the year is lost. He proposes that employees be paid 50% for  
197 unused accrued leave. He handed out copies of his recommendations for them to review beforehand.  
198 Councilmember Wright wondered if it would be easier for the finance department if it was cut off at  
199 the fiscal year. Mayor Brackner said it didn't matter.

200 Mayor Brackner said the county is hiring a trail coordinator, who will work with cities. They  
201 are asking each city to help pay his salary for 2 years. The share for River Heights is \$854 for one  
202 year. He supports it. Councilmember Clausen said a lot of cities in Salt Lake have done a fantastic job  
203 at trails and he hopes Cache County can do something like they've done. Councilmember Wright is  
204 fine with it if River Heights only pays for two years.

205 Mayor Brackner brought up the 700 South road/sidewalk project they have listed on the capital  
206 projects list. He has talked to Engineer Rasmussen about the analysis their firm did a few years ago.  
207 Some of the issues, which still exist are: 1) Property owners own property into the road. 2) 700 South  
208 was not intended to be a collector street. We don't necessarily need to make it a nice fast track street.  
209 3) When the water line was replaced a few years ago, the road was finished very nice and is still in  
210 good shape. 4) If the slope is fixed it will need a lot of road base. Mayor Brackner recommended a  
211 sidewalk on the north side. He would like someone to go with him to talk to the residents to see if they  
212 are willing to pay their half of the cost.

213 The meeting adjourned at 8:30 p.m.

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219 James Brackner, Mayor

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219 Sheila Lind, Recorder

Please Print Your Name on the roll:

Savannah Davidson

Anna Lisa Davidson

WENDY WILKER

Paul Lacey

Amy Lacey

Patty Bartholomew

Aubrie Kailing

LADENA KAILING

Taylor Stringam

Emilee Hendrickson

Molra Ross

AMY ROSS

~~M. SHANE ROSS~~

Lexi Kirby

~~Hope Francis~~

Jerika & Korene Knight

Lisa Ellis

Meghan Ellis Mortensen

Other teacher

Dan Turner

Dan Hogan

Cindy Schaub & son

River Heights City Bills To Be Paid

April 28, 2015

Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1 Cache Valley Publishing	Public Hearing		\$49.06							\$49.06
2 Century Link	Pump House Phone							\$49.28		\$49.28
3 Chyanne Lind	Office Cleaning	\$132.50								\$132.50
4 City of Logan	Sewer Pretreat, 911, Waste	\$10,161.60			\$1,800.00				\$5,877.69	\$17,839.29
5 Comcast	High Speed Internet	\$21.25						\$21.25	\$21.25	\$63.75
6 Danny Petersen	Planning Commission		\$60.00							\$60.00
7 Ferguson Enterprises, Inc.	Sprinkler Repair			\$59.53				\$105.07		\$164.60
8 International Institute of Municipal Clerk	Annual Membership	\$155.00								\$155.00
9 Jim Royle	Planning Commission		\$72.00							\$72.00
10 Les Olson Company	Docuware	\$3,370.50								\$3,370.50
11 Logan City	Water Consumption							\$271.91		\$271.91
12 Margaret Thomas	Election Flyer Delivery	\$100.00								\$100.00
13 Nibley City	Shared Legal	\$109.15								\$109.15
14 Nina Knowles	Planning Commission		\$60.00							\$60.00
15 Patti Seeholzer	Planning Commission		\$72.00							\$72.00
16 Peterson Plumbing Supply	Supplies			\$19.50				\$196.92		\$216.42
17 Petty Cash	Miscellaneous Charges	\$97.14	\$4.01			\$13.75	\$5.00	\$5.00	\$5.00	\$129.90
18 Providence City	Salt						\$298.86			\$298.86
19 Questar	Gas	\$45.97		\$36.91				\$82.01	\$197.03	\$361.92
20 Renegade Rentals	City Office Sprinkler - Trencher			\$60.00						\$60.00
21 Rex Davidsavor	Planning Commission		\$96.00							\$96.00
22 Sam's Club	Office Supplies	\$16.36								\$16.36
23 South Fork Hardware	Shovel			\$7.50			\$7.49	\$7.50	\$7.50	\$29.99
24 Sprinkler Supply Co., Inc.	Sprinkler Repair			\$99.13						\$99.13
25 Sunrise Enviornmental Scientific	Cleaning Supplies			\$83.68			\$83.68	\$83.69	\$83.69	\$334.74
26 Thomas Petroleum	Fuel			\$2.22			\$21.04	\$21.04	\$21.05	\$65.35
27 Utah League of Cities and Towns	Membership Fee	\$808.19								\$808.19
28 Utah Local Government Trust	Workers Comp Monthly	\$15.05		\$23.12			\$70.57	\$89.40	\$94.11	\$292.25
29 Val Kotter & Sons	Infiltration of Manhole ( \$2525.=Hogan)								\$4,100.00	\$4,100.00
30										
31	<i>Samantha Francis</i>									
32	<i>Youth Council</i>									
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<b>Page 1 SubTotals</b>		<b>\$15,032.71</b>	<b>\$413.07</b>	<b>\$391.59</b>	<b>\$1,800.00</b>	<b>\$13.75</b>	<b>\$486.64</b>	<b>\$933.07</b>	<b>\$10,407.32</b>	<b>\$29,478.15</b>

*\$19.19*

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ACCOUNT#

SOLD TO	River Heights City	SHIP TO
	520 South 500 East	
	River Heights, UT 84321	
	Attn: Sheila Lund	

DATE	PURCHASE ORDER NO.	CASH	CHARGE	PHONE	WILL CALL	DELIVER	SOLD BY	SHIP VIA
1/25/15				955-752-2646			S.D.M	
TERMS: NET 30								
QUANTITY ORDERED	QUANTITY SHIPPED	DESCRIPTION			UNIT PRICE	AMOUNT		
1 each		DW BSERV - Docuware Business Server Software						
1 each		DW CL 1-4 - 2 concurrent user licenses (or 4 fixed users)						
* includes 4 hours of professional services which consists of installation & training. It also includes the first year of maintenance and support which entitles River Heights city to any software updates that may become available anytime during the first year. This maintenance may be renewed annually for the above configuration for \$545 per year. *								

CONDITIONAL SALES CONTRACT AS PER SIGNED SALES TICKETS

SUB TOTAL	\$3370.50
TAX	exempt
DELIVERY/INSTALLATION CHARGE	included
TOTAL	\$3370.50

Les Olson Company, seller, agrees to sell and the Purchaser agrees to buy all of the goods and personal property described in the foregoing sales order at the price and upon the terms therein stated, and subject to final credit approval. The title to said property shall remain with the seller until the full purchase price is paid, but the purchaser shall be responsible for any loss, damage or injury to said property, whether by fire or otherwise and no such loss, damage or injury shall relieve the purchaser from liability to pay the full purchase price. Equipment on a cost per copy, rental or lease must be covered by insurance. Time is of the essence regarding the terms of this contract, and if default is made by the purchaser in any payment of any of the terms of this sale, the seller may, at its election, declare the forfeiture hereunder and may take possession of the property and thereupon all of the purchaser's rights herein shall cease, and all payments theretofore made by the purchaser shall be forfeited as liquidated damages. No acceptance of any intermediate payment by the seller, after default shall be a waiver of subsequent or of the seller's right to repossess the property and declare forfeiture. The purchaser gives seller the right to the financing statements with respect to the equipment under the Uniform Commercial Code, as amended, or other similar provisions of law, and authorizes seller where permitted by law to make such filings without buyer's signature. The purchaser agrees to pay, in the event the account becomes delinquent and is turned over to an attorney or third party collector, fees equal to fifty percent (50%) of the balance due plus all attendant collection costs. A Finance Charge of 1 1/2% per month (ANNUAL PERCENTAGE RATE 18%) will be charged on all overdue accounts. NOTE: We will not be responsible for loss or damage caused by fire, theft, testing or any other causes beyond our control. A 15% handling charge on all returned merchandise will be made.

SALES COPY Thank you!

x Sheila Lund AUTHORIZED BY

x 1/29/15 RECEIVED BY DATE RECEIVED

RIVER HEIGHTS CITY  
 COMBINED CASH INVESTMENT  
 RUNNING TOTAL - LAST 12 MONTHS

		April-15											
Combined Cash Accounts		Final May-14	Final Jun-14	Final Jul-14	Final Aug-14	Final Sep-14	Final Oct-14	Final Nov-14	Final Dec-14	Final Jan-15	Final Feb-15	Final Mar-15	Apr-15
01-1010	Checking-General	201,556.80	249,368.24	259,376.49	223,477.14	276,567.16	126,283.50	109,352.45	142,957.41	156,647.98	212,242.41	267,048.75	278,236.86
01-1020	PTIF	47,672.82	47,691.62	47,710.63	47,729.67	47,748.37	47,768.04	47,787.95	47,808.56	47,808.56	47,848.18	47,869.70	47,869.70
01-1025	Zions Savings	239,022.79	239,100.27	239,100.27	239,100.27	239,178.63	239,178.63	239,178.63	239,100.65	239,100.65	239,100.65	239,177.31	239,177.31
01-1030	Lewiston Savings	245,411.26	245,504.05	245,504.05	245,504.05	245,586.78	245,605.96	245,605.96	245,698.82	245,698.82	245,698.82	245,789.69	245,789.69
01-1035	Cache Valley Savings	245,994.21	246,042.73	246,092.88	246,143.04	246,191.59	246,241.77	246,290.34	246,340.54	246,340.54	246,436.11	246,486.34	246,486.34
01-1075	Utility Cash Clearing Account	4.13	-	-	-	-	-	-	-	-	(607.42)	-	(33,409.58)
	<b>Total Combined Cash</b>	<b>979,662.01</b>	<b>1,027,706.91</b>	<b>1,037,784.32</b>	<b>1,001,954.17</b>	<b>1,055,272.53</b>	<b>905,077.90</b>	<b>888,215.33</b>	<b>921,905.98</b>	<b>935,596.55</b>	<b>990,718.75</b>	<b>1,046,371.79</b>	<b>1,024,150.32</b>
01-1000	Cash Allocated to Other Funds	(979,662.01)	(1,027,706.91)	(1,037,784.32)	(1,001,954.17)	(1,055,272.53)	(905,077.90)	(888,215.33)	(921,905.98)	(935,596.55)	(990,718.75)	(1,046,371.79)	(1,024,150.32)
	<b>Total Unallocated Cash</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Cash Allocation Reconciliation</b>												
10	Allocation to General Fund	308,424.98	328,977.56	320,028.57	251,963.75	268,139.25	96,550.48	64,336.50	(145,398.38)	176,250.67	212,855.34	232,409.48	214,100.05
40	Allocation to Capital Projects Fund	314,230.37	314,307.14	314,328.79	314,352.67	314,425.50	314,455.20	314,479.61	534,630.58	210,590.21	210,620.80	210,672.59	210,672.59
51	Allocation to Water Fund	(12,044.37)	7,089.22	26,550.20	50,578.64	76,152.42	98,354.00	113,395.50	128,250.55	138,565.72	151,401.43	171,356.48	174,316.17
52	Allocation to Sewer Fund	369,051.03	377,332.99	376,876.76	385,059.11	396,555.36	395,718.22	396,003.72	404,423.23	410,189.95	415,841.18	431,933.24	425,061.51
	<b>Total Allocations from Other Funds</b>	<b>979,662.01</b>	<b>1,027,706.91</b>	<b>1,037,784.32</b>	<b>1,001,954.17</b>	<b>1,055,272.53</b>	<b>905,077.90</b>	<b>888,215.33</b>	<b>921,905.98</b>	<b>935,596.55</b>	<b>990,718.75</b>	<b>1,046,371.79</b>	<b>1,024,150.32</b>
	<b>Allocations from Combined Cash Fund</b>	<b>(979,662.01)</b>	<b>(1,027,706.91)</b>	<b>(1,037,784.32)</b>	<b>(1,001,954.17)</b>	<b>(1,055,272.53)</b>	<b>(905,077.90)</b>	<b>(888,215.33)</b>	<b>(921,905.98)</b>	<b>(935,596.55)</b>	<b>(990,718.75)</b>	<b>(1,046,371.79)</b>	<b>(1,024,150.32)</b>
	<b>Check - Allocations Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# **CVTD Meeting Schedule**

**March 25, 2015 Summary of Previous External Audits (attached)**

**Michael Kidman, Principal, Jones Simkins**

**May 27, 2015 Compensation Review**

**HR Compensation Consultants, Florida**

**June 24, 2015 Fare Free Feasibility Study**

**Nelson/Nygaard Consulting Associates**

**All meetings held at 5:45 In the Bridgerland Facility**

Board Members

## Summary of Previous External Audits

Doug Thompson-Chairman  
Roger Jones -Vice Chairman  
Shaun Bushman  
Craig Wright  
Tom Hogan  
Ron Hornsby  
Holly Broome-Hyer  
Alma Leonhardt  
Sallie Petersen  
Rodger Pond  
Joy Reyes  
Sue Sorenson  
Heidi Harper  
Patricia Cronin  
Glen Schmidt  
Jeannie F. Simmonds  
Erik Ashcroft  
Ron Natali  
Norman Larsen

On Wednesday, March 25, 2015, Michael Kidman, representing the auditing firm Jones Simkins, presented a summary of previous independent external audit reports to the Board of the Cache Valley Transit District (CVTD). External audits are conducted to give an opinion on whether financial statements have been properly prepared in accordance with generally accepted accounting principles. The auditing firm conducts the audit according to generally accepted auditing standards. Mr. Kidman made the following statements:

Jones Simkins auditing firm qualifications:

- Is the 9<sup>th</sup> largest CPA firm in Utah
- **Specializes in governmental auditing:** clients include Cache County and the Space Dynamics Lab
- Meets the qualifications required to audit the use of federal funds

Results of audits:

- CVTD has not had problems with finances, controls over expenditures, receipts, grant management, proper documentation for expenditures, or with filing of federal reports
- Often Jones Simkins has findings with other organizations as a result of audits, even for strong accounting departments. CVTD has a good history of **not having internal control or compliance findings**
- The last triennial audit conducted by the Federal Transit Administration resulted in **no findings in financial or compliance areas**
- FY 2013, CVTD **did not have any compliance issues** based on the Utah State auditor's standards

CVTD expertise:

- CVTD's Administration Director is a **highly qualified CPA** with strong training in federal funding and grant administration
- **Rare among clients,** CVTD's Administration Director is proficient at preparing the district's financial statements
- CVTD's audit committee meets regularly with Jones Simkins, and **has had better financial expertise and communications than many other governmental entities** Mr. Kidman has worked with

In summary, Jones Simkins stated that in the financial arena, including controls and administration of grant funds, **CVTD has done well and needs no additional scrutiny.**

Resolution Number 3-2015

**MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION**

RESOLVED that **RIVER HEIGHTS** informs the Water Quality Board the following actions were taken by the **CITY COUNCIL**

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2014.
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit (If Applicable).

Passed by a (majority) (unanimous) vote on

April 28, 2015  
(date)

James Brackner  
Mayor/Chairman

Debra Kind  
Attest: Recorder/Clerk