

River Heights City Conditional Use Application

For office use	
Date Received	_____
Receipt #	_____
Hearing Date	_____
Approved	_____ Denied _____

Please fill out all applicable information.

1. APPLICANT

Name: _____

Mailing Address: _____

Phone #: _____ Fax #: _____ e-mail: _____

Please check one of the following: owner buyer renter agent other

2. PROJECT INFORMATION

Name: _____

Address/Location: _____

Property Tax ID: _____ Existing zone: _____

What is the current use of the property? _____

How many employees will be working at this location including applicant, immediate family members, and non-family members? _____

How many vehicles will be coming and going daily, weekly, or monthly? _____

I agree to abide by the River Heights City Parking Ordinance (10-13). Initial _____

I agree to abide by the River Heights City Sign Ordinance (10-14). Initial _____

Description of Request: _____

3. SUBMITTAL REQUIREMENTS

- _____ Completed and signed application form
- _____ \$100 application fee
- _____ 8 1/2" x 11" copy of plans
- _____ List of property owners names and addresses within 300 feet of the property lines, not the location of the request. This list must be obtained from the County Recorder (179 N Main).
- _____ Provide to River Heights City a Fire Protection evaluation from the County Fire Chief.

4. ACKNOWLEDGMENT OF RESPONSIBILITY

This is to certify that I am making an application for the described action to the City and that I am responsible for complying with all City requirements in regard to this request. I realize in order to do any construction on the property, I will be required to obtain a Zoning Clearance Permit from River Heights City and a County Building Permit. I will also meet the ordinances and standards of River Heights City for any improvements. The documents and/or information I have submitted are true and correct. I understand that my application is not deemed complete until the Planning Commission has reviewed the application and has given their approval in the form of a permit. I understand additional fees may be charged for the City's review of the proposal. I agree to reimburse River Heights City for any costs of enforcement including reasonable attorney fees, and/or any other costs of enforcement incurred by the City resulting from my failure to comply with the Land Use Ordinance and terms of this Conditional Use Permit.

Signature of Applicant:

_____ Sign

_____ Print

_____ Date

5. AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm I am the fee title owner of the above described property or I have written authorization from the owner to pursue the described action with a copy of the authorization attached.

_____ Sign

_____ Date