

River Heights City Council
Minutes of the Meeting
November 11, 2014

Present were: Mayor James Brackner
Council members: Doug Clausen
Richard Okelberry
Geoff Smith
Dixie Wilson
Blake Wright
Recorder Sheila Lind
Public Works Director Clayton Nelson
Treasurer Wendy Willker
Excused: Finance Director Clifford Grover
Others Present: None

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to “adopt the minutes of the October 28, 2014 Council Meeting, and the evening’s agenda.” Council member Wilson seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

Motion #2

Councilmember Clausen moved to “pay the bills as listed.” Councilmember Okelberry seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, November 11, 2014.

Opening Remarks and Pledge of Allegiance: Mayor Brackner opened the meeting with a story about his relative that served in WWI, in commemoration of Veteran’s Day. Councilmember Smith led the group in the Pledge of Allegiance. Mayor Brackner asked that the council members take turns giving the opening remarks from now on, beginning with Councilmember Wright at the next meeting.

Adoption of Previous Minutes and Agenda: Minutes of the October 28, 2014 Council Meeting, were reviewed.

45 **Councilmember Clausen moved to “adopt the minutes of the October 28, 2014 Council**
46 **Meeting, and the evening’s agenda.” Council member Wilson seconded the motion, which**
47 **passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.**

48 Pay Bills: The bills were presented and discussed.

49 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Okelberry**
50 **seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor.**
51 **No one opposed.**

52 Finance Director Report: In the absence of FD Grover, Treasurer Wilker was present. She
53 explained that Randy Grover misplaced his check from the city and asked if he could get a
54 replacement. Mayor Brackner approved.

55 Purchase Requisition Requests: There were none.

56 Public Works Report and Discussion: PWD Nelson reported on the following:

- 57 • The final walk through for the 400 South Road Project was done last week. There were a few
58 items left for Staker Parsons to do. To his knowledge, they have all been finished up. Their
59 bill hasn’t come in yet.
- 60 • He has ordered new traffic signs for Lamplighter, as discussed at the last meeting.
- 61 • He has talked to George Humbert at RMP about them performing an assessment on the cost for
62 River Heights to purchase the street lights in the city. They’ll get to it within a couple weeks.
- 63 • The park restrooms will be closed up soon. They have been winterizing sprinklers, etc.
- 64 • He is working on getting 3 bids for the Christmas tree lights. He’ll let Councilmember Smith
65 know when they come in so he can approve it. The Tree Lighting Event is scheduled for
66 December 1.
- 67 • Councilmember Okelberry asked about a curb cut on the 400 South road project. PWD Nelson
68 explained Tony Johnson requested it so he could move his driveway someday.
- 69 • He is working on finishing up the storm drains. They just need asphalt.

70 Administrative Report: Recorder Lind didn’t have anything.

71 Public Comment: None

72 Mayor and Council Reports: Councilmember Wright informed that the Commission held two
73 public hearings for home occupation permits. One was for a business located in Bill Carson’s shed.
74 Apparently, there are other businesses working in there without permits, which goes against Bill
75 Carson’s conditional use permit. This needs to be addressed with Mr. Carson. The Conservice project
76 is moving forward. He will hold back on his involvement with this project due to a conflict of interest
77 (his company has been awarded the bid for the building design). They are working with Engineer
78 Rasmussen on some setback and parking issues. Conservice understands they will be billed for the
79 city engineer’s time.

80 Discussion was held on the city Christmas party to be held on December 9. Councilmember
81 Smith agreed to be in charge of it.

82 Councilmember Wilson will not be at the next council meeting.

83 Mayor Brackner reminded about the radon meeting on November 20 at 7:00 p.m.

84 The meeting adjourned at 6:55 p.m.

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88 _____
89 Sheila Lind, Recorder

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James Brackner, Mayor