

# River Heights City

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## RIVER HEIGHTS CITY PLANNING COMMISSION AGENDA

**Wednesday, September 7, 2016**

Notice is hereby given that the River Heights City Planning Commission will hold their regular meeting beginning at 7:00 p.m. in the River Heights City Office Building at 520 S 500 E.

- 7:00 p.m. Adoption of Prior Minutes
- 7:05 p.m. Discuss a Historic Landmark Zone at 594 South 400 East
- 7:20 p.m. Discuss Revisions to the City Ordinance Regarding:
- Fencing
  - Sidewalk Replacement
  - Home Occupation Licenses
  - Miscellaneous
- 8:00 p.m. Adjourn

Posted this 2<sup>nd</sup> day of September 2016



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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1 River Heights City Planning Commission

2 Minutes of the Meeting

3 September ~~6~~, 2016  
4 7

5 Present: Commission members: Danny Petersen, Vice Chairman  
6 Nina Knowles  
7 Cindy Schaub  
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9 Mayor James Brackner  
10 Councilmember Blake Wright  
11 Recorder Sheila Lind  
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13 Excused Commissioners Mark Malmstrom  
14 Jake Zollinger  
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16 Others Present: Britney Cascio  
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18 Motions made during the Meeting  
19

20 Motion #1

21 Commissioner Schaub moved to “approve the minutes of the August 31, 2016  
22 Commission Meeting.” Commissioner Knowles seconded the motion, which carried with  
23 Knowles, Petersen and Schaub in favor. No one opposed. Malmstrom and Zollinger were  
24 absent.  
25

26 Proceedings of the Meeting  
27

28 The River Heights City Planning Commission met at 7:00 p.m. in the Ervin R. Crosbie  
29 Council Chambers on September 7, 2016.

30 Adoption of Prior Minutes: Minutes for the August 31, 2016 Planning Commission  
31 Meeting were reviewed.

32 **Commissioner Schaub moved to “approve the minutes of the August 31, 2016  
33 Commission Meeting.” Commissioner Knowles seconded the motion, which carried with  
34 Knowles, Petersen and Schaub in favor. No one opposed. Malmstrom and Zollinger were  
35 absent.**

36 Discuss a Historic Landmark Zone at 594 South 400 East: Commissioner Schaub  
37 explained the additions she made, based on last meeting’s recommendation. Councilmember  
38 Wright said it looked good and seemed to be heading in a good direction. Based on feedback

39 from the public, the Commission may modify it. Discussion was held on the allowance of  
40 business hours 7 days/week, in case they needed to do a photo shoot on Sunday, which would  
41 be rare. Commissioner Petersen suggested making the change before the hearing. Britney  
42 Cascio asked if the city would allow her to be inside the premises (without clients) after hours.  
43 The Commission didn't see a problem with this.

44 Discuss Revisions to the City Ordinance Regarding: Fencing, Sidewalk Replacement,  
45 Home Occupation Licenses and Miscellaneous: Discussion was held on the code revisions  
46 addressing corner and rear lot fences. Councilmember Wright was unsure why corner lot fence  
47 language was being addressed, when its already in the code. The Commission agreed and  
48 decided to remove this verbiage.

49 Commissioner Petersen agreed to a backyard six-foot fence. Commissioner Knowles  
50 said she drove down a section of road in Smithfield lined with fences, with decorative tops. She  
51 didn't feel it looked bad.

52 Discussion was held on the future development of the backyards that will be along 1000  
53 East. Councilmember Wright reminded that there has been discussion in the city regarding a  
54 green barrier, rather than fences. He will have his eye on this when Saddlerock Phase 3 comes  
55 in for approval.

56 The sidewalk repair and replacement language was reviewed. Commissioner Schaub  
57 asked for a clarification, which resulted in a few minor changes.

58 The Home Occupation change was discussed.

59 The miscellaneous changes were discussed. Councilmember Wright read from 10-13-6  
60 to make sure it agreed with the cantilever addition. They agreed it did.

61 Mr. Wright discussed the clear view of intersecting streets. He drew a diagram on the  
62 board and reminded that the current code states 30 feet is measured from the corner, along  
63 the property lines on both sides, which are the points the site triangle is drawn. He suggested  
64 changing the corner point to be "from the intersection of the pavement," and allowing a  
65 measurement of 40 feet from this point, along each side of the property. He has noted that  
66 there are some places in town where the property line may be much farther back from the  
67 corner, in which case they are not causing a site problem. The Commissioners agreed with his  
68 recommendation.

69 Mayor Brackner brought up that the sidewalk changes don't address a new sidewalk in  
70 an older area, when the city initiates it. After discussion, it was decided that the code will be  
71 silent on this, since it will be paid for by the city.

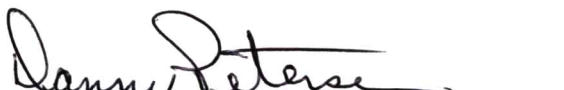
72 The meeting adjourned at 8:05 p.m.

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\_\_\_\_\_  
Danny Petersen, Vice Chairman

\_\_\_\_\_  
Sheila Lind, Recorder

**A. DECLARATION OF LEGISLATIVE INTENT**

It is the intent of the City of River Heights, the River Heights Planning Commission, and the River Heights City Council to establish a Historical Landmark Overlay Zone (HL) at 594 South 400 East, River Heights, Utah 84321. This site is not to conflict with the atmosphere of the surrounding residential neighborhood nor bring about noxious or nuisance activities.

This declaration is *not* to replace the current Residential zoning for the building located at 594 South 400 East, River Heights, Utah 84321 but to allow an additional layering of zoning for the enhancement of a historical landmark within City limits.

Residential zoning regulations supersede any additional Historical Landmark Zoning amendments created herein.

**B. PURPOSE**

The Historic Landmark (HL) Overlay Zone is intended to support the revitalization and productive reuse of structures and sites that hold historic, architectural, or cultural value, and which would otherwise be underutilized, dilapidated, or even demolished because the original use has become functionally obsolete. We recognize the importance of these significant landmarks and desire to provide a process to allow restoration and practical reuse while minimizing impacts to adjacent properties and avoiding the process of demolition and reconstruction.

The Historical Landmark Overlay Zone (HL) designation is further intended for light commercial development that will relate to the residential neighborhood and will be compatible with residential character or historic value in nature.

**C. APPLICABILITY**

This overlay zone may be applied in any zoning district if each of the following criteria is met:

1. The structure is at least fifty (50) years old.
2. The site or structure has been designated as a local or national historic landmark, or the structure is found by the River Heights City Council ("City Council") to have retained its integrity by the following characteristics:
  - a. Excellent example of type or style;
  - b. Unaltered or only minor alterations or additions;
  - c. Individually eligible for the National Register of Historic Places, or
  - d. Known for its historical significance.
3. The building site, or structure would no longer be permitted under its current zoning designation with its present configuration including lot area, dimensional requirements, or off-street parking requirements, and the building, site, or structure could not easily be retrofitted to comply with existing criteria without variances, vacating right-of-way, purchasing adjacent property, or removing portions of the existing building.

D. RESTRICTIONS OF ZONE OVERLAY

Because the retention of a historic building is a substantial benefit to the community, the approval of this overlay zone shall be bound to the existing historic site or structure being adaptively reused. If the site or structure is removed or destroyed, the zoning of the property shall immediately revert to the surrounding zoning district which is currently Residential.

This Historical Landmark Zone is to be maintained in harmony with amenities of adjacent residential development and to protect the surrounding residences from noise, lights, fumes, pests, overcrowding, heavy traffic, and other problems which may arise from an inharmonious mix of commercial and residential uses.

E. PERMITTED USES:

There are no permitted uses for the Historic Landmark (HL) Overlay Zone.

F. CONDITIONAL USES:

All uses will be conditional uses and must be compatible with the general characteristics of the Historical Land (HL) Overlay Zone. These Conditional Uses will run with the land and will be extinguished upon abandonment of the use of the Historical Landmark Overlay (HL) zoning, or, upon the property reverting to the surrounding zoning district.

Allowed Uses:

1. Antique store and sales
2. Art Gallery and sales
3. Bicycle Repair
4. Book, stationary, office supply store, copy store
5. Candy Making Shop
6. Computer goods, services, and repair
7. Electrical appliance repair (light)
8. Florist shop/ Garden Shop
9. Gift store, and/or Handi-craft store
10. Jewelry design, fabrication, and sales
11. Locksmith Shop
12. Museum
13. Music Store (Instructional/Sales)
14. Personal Custom Services, Tailor, Milliner, etc.
15. Photography studio/Film processing/ Camera Shop
16. Professional/business offices. (A building for administrative, executive, professional, or similar organizations having only limited contact with the public, provided that no merchandise or merchandising services are sold on the premises, except such as are incidental or accessory to the principal use.)

17. Seasonal sales (Christmas Trees) and services, when permitted by the property owner, not to exceed three (3) months in any calendar year and the obtaining of a River Heights City Business License. All stands, booths and structures associated with the seasonal sales and services use shall be temporary and removable, not for public occupancy, and must be removed from the property at the completion of each year's seasonal use.
18. Shoe Repair Shop
19. Wedding Consultant

Uses will be strictly prohibited next to a residential zone that involve open storage of merchandise or equipment, trade or industry that is offensive or a nuisance by reason of the emission of odor, smoke, gas, vibration or noise, obstructive lighting or uses.

G. USES NOT PERMITTED:

1. Aerobic Studio, Dance Studio
2. Agricultural Manufacturing
3. Animal Shelter, Kennel, Veterinary services, animal husbandry
4. Barber Shop, Beauty Shop, or Manicure/Pedicure Shop
5. Bed and Breakfast Inn
6. Body Art
7. Brew Pub/Liquor Sales
8. Car Wash
9. Clothing or Apparel Store
10. Correctional Facility
11. Department Store or Discount Store
12. Drama Studio, Theater
13. Drug Stores/ Pharmaceuticals
14. Dry Cleaner or Laundromat
15. Entertainment, Dancehall, or Night Club
16. Furniture or Appliance Store
17. Garage
18. Gas Station, functional
19. General Manufacturing (Assembly, production, sales)
20. General Vehicle/ OHV/ Trailer/ Watercraft Repair or services
21. Grocery Store, Convenience Store
22. Gun or Archery Sales, Service, or repair
23. Health, Exercise, Massage, Reducing Service
24. Hotel/Motel, Lodging, Shelter
25. Human Care Services (Foster Home, Elderly Care, Daycare for Children, Preschool)
26. Machine Shop or Welding Shop
27. Medical Services/Facilities/ Hospital
28. Mortuary
29. Parking Facilities
30. Pawn Shop
31. Plumbing Sales or Service
32. Produce Stand
33. Radio or TV Transmission Station or Amateur Radio Facility
34. Recreational Facility (Sports and Leisure time activities)

35. Religious Meeting Facility
36. Restaurant, Cafeteria, Fast Food, Mobile Food Truck
37. School
38. Self Service Storage Facility
39. Sexually Orientated Business
40. Storage and Warehousing
41. Tobacco Sales
42. Transportation Services
43. Vehicle Sales, Vehicle Parts Sales, Vehicle Repair Service, Tire Sales
44. Wholesale Sales or Service
45. Wrecking/Salvage Yard

The Planning Commission reserves the right to deny any Conditional Use permit, not listed herein, which is deemed detrimental to the safety and health of the citizens of River Heights, Utah. The Planning Commission may impose conditions that may mitigate concerns of adjacent residents.

H. CLASSIFICATION OF NEW AND UNLISTED USES; PROCEDURE: (Title 10, Chapter 12, B):

Should the Zoning Administrator and the Building Inspector determine that a type or form of land use which an applicant is seeking to locate in the city does not appear as a permitted or conditional use, he or she shall refer the request to the Planning Commission which shall determine the appropriate classification as follows:

1. Should the Planning Commission determine that the new or unlisted use for all intents and purposes, is listed under another name or category, they shall so inform the Zoning Administrator and/or Building Inspector to proceed accordingly; or
2. The Planning Commission shall gather facts concerning the nature of the use, types of activities, impacts, etc., and shall transmit its findings and recommendations to the Mayor and City Council, who shall amend the land use chart. (Ord., 1-22-2002)

I. HOURS OF OPERATION

Use of the building *open to the public* shall be:

Seven (7) o'clock A.M. until Ten (10) o'clock P.M, Monday through Saturday.

J. ADDITIONS AND SITE DEVELOPMENT REQUIREMENTS

Any site development, including proposed additions to the existing historic site, building or structure shall be reviewed by the City Council as part of their design review process and shall comply with the following requirements:

1. Any addition shall not exceed 25% of the existing structure's building footprint.
2. Owner/Applicant to follow Site Plan Review procedures as outlined in City Code 10-8-2, (Ord., 1-22-2002)

3. The structure in the Historic Overlay Zone must adhere to:
  - a. Existing Residential **Setback, Height, and Fencing** regulations (City Code 10-12-2, A, Table 2)
  - b. Existing Outdoor **Lighting** regulations, (City Code 9-3)
  - c. Existing **Signs** ordinances, (City Code 10-16)

K. DESIGN REVIEW AND APPROVAL

Proposals for this overlay zone shall be submitted as both a zone change and design review to be heard by the Planning Commission and Municipal Council. It is the responsibility of the City Council to approve or disapprove such zone change and design review.

L. RESIDENTIAL USES

The business owner/tenant/manager is allowed to reside in the structure if the structure meets the definition of a single family residential dwelling unit and is located on a lot at least 8,000 square feet in size.

The building may be occupied as a single family dwelling in the event the Historical Landmark Overlay (HL) zone is terminated.

M. OTHER REQUIREMENTS

1. Uses Within Building: All uses established in the Historic Landmark (HL) Overlay Zone, including storage, shall be conducted entirely within a fully enclosed building.
2. Landscaping: The following landscaping provisions shall apply in the Historical Landmark (HL) Overlay Zone:
  - a. Yards: The front and side yard areas adjacent to a public street shall be maintained with suitable landscaping of plants, shrubs, trees, grass, and similar landscaping materials. The landscaping plan shall be approved by the City Council as to type, size and amount of landscaping.
  - b. Plantings: Plantings in front setbacks may not impede the vision of traffic.
  - c. Parking Areas: Parking areas shall be landscaped around the periphery and at the end of parking rows in accordance with the landscaping plan approved as part of the project plan approval procedure.
3. The yards around the building shall be kept free of junk, debris, refuse, weeds, and other flammable material.



N. TRASH AND STORAGE

1. No trash, used materials, or wrecked or abandoned vehicles or equipment shall be stored upon the property. Outside storage of commercial goods or materials is expressly prohibited.
2. Daily trash materials must be stored within an enclosed building or within an enclosure surrounded by a fence not less than four feet (4') in height within the required setbacks and not visible from any public right of way.

O. WALLS, FENCES AND SCREENING

1. All mechanical equipment (i.e. air conditioners, fans, pumps, etc.) shall be located within, or on the side of the building, or on the roof with parapet walls. Any mechanical equipment located on the outside of the must have a visual/noise barrier (masonry wall or landscaping) that completely surrounds the equipment and extends at least one foot (1'foot) above the equipment.
2. All merchandise, equipment and other materials (except for seasonal items sold on a temporary basis such as nursery stock, Christmas trees) shall be stored within an enclosed building or shall be stored within an opaque or sight obscuring fence.

P. PARKING

1. No more than four (4) vehicles may be on the premises at one time.
2. All parking spaces shall be paved with asphaltic cement or concrete and shall have paved access from a public street.

Q. SITE PLAN REVIEW REQUIRED

1. Concurrent with any request to rezone property to the Historic Landmark (HL) Overlay Zone, a preliminary project plan shall be submitted for review and recommendation by the City Council. Said preliminary project plan shall be drawn to scale and shall contain the following information:
  - a. Location of all existing and proposes buildings and structures on the site, including an indication of the proposed uses;
  - b. The location of all parking spaces, driveways, and points of vehicular ingress and egress;
  - c. A conceptual signing plan showing the location and size of typical signs;
  - d. A conceptual landscaping plan showing planting materials to be used together with the location of fences, walls, hedges, and decorative materials;
  - e. Preliminary elevations of the building showing the general appearance and types of exterior materials to be used.

2. All final plans must be approved by the City Council after a formal recommendation from the River Heights Planning Commission ("Commission"). It is the intent that the structure in the Historical Landmark Zone have a residential/historical appearance in nature.
3. Upon approval of a final site plan by the City Council, no building or uses of land other than those depicted on such plan shall be permitted.
4. Any failure to submit a final project plan within one (1) year from date of submission of the preliminary project plan shall terminate all proceedings and render the preliminary plan null and void.
5. All remodeling of the historical building must be completed within one (1) year from the date the final approval plan is signed by the City Council.

R. BUILDING AND ARCHITECTURAL STANDARDS

The building shall have an architectural style and exterior finish similar to that of the original Sinclair Gas Station built in the 1950's.

In keeping with the "Sinclair Gas Station" theme, exterior finishes shall be stucco, masonry, stone, or architectural grade metal siding. No building shall be finished with vinyl or metal siding only. Vinyl or metal siding may be used as an appropriate supplementary finish material in combination with masonry or stone. The base color shall be light/white tones. Accent colors shall be green and red. Murals or super graphics shall be specifically approved. The City Council shall be the approval agency in determining architectural style.

S. RESTRICTIONS OF ZONING:

Because of the retention and integrity of this building and being a substantial benefit to the community, the approval of this zone shall be bound to the existing site or structure being adaptively reused. If the site or structure is removed or totally destroyed by fire, flood, winds, or an act of God, the zoning of the property shall immediately revert to the surrounding zoning district.

T. REVERSIONARY CLAUSE

Should the property become vacant nor used in compliance with the Historic Landmark (HL) Overlay Zone for a period of two (2) years or more, then the property shall automatically revert to the existing surrounding zoning without further notice.

U. SUPPLEMENTARY REGULATIONS

Uses within this zone shall also comply with the applicable requirements set forth in the provisions of the land use ordinance.



Sheila Lind &lt;office@riverheights.org&gt;

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**Tonight's Meeting**

1 message

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**Mark Malmstrom** <totaltreecare@gmail.com>  
To: Sheila Lind <sheila@riverheights.org>

Wed, Sep 7, 2016 at 6:41 PM

Sheila, I am sorry that this is so late. It has been busy since last meeting and I haven't had time to reword the fence ordinance. Please review this at the meeting tonight and make necessary changes for the public hearing.

***Corner Lot Fences.** Any owner of a corner lot desiring to fence the same must designate at the time of obtaining a building permit for construction of a dwelling the front yard and side yard of said lot. Any fence constructed on said owner's lot cannot exceed (6') feet in height, and may be constructed (1') from the side yard property line of said lot or one (1) foot from the sidewalk, if the sidewalk is placed within the property. This space must be improved and maintained by the homeowner. Obstruction of vision on corner lots within thirty (30') of said corner right of way shall not be permitted from two feet (2') to ten feet (10') above finished grade. Trunks of trees, fence posts, light, or telephone poles or other small vertical protrusions not more than twelve (12") in diameter shall be permitted. Refer 10-13-14*

***Rear Lot Fences.** Fences on rear yards must also conform to clear view calculations indicated above. Any fence constructed on said owner's lot cannot exceed (6') feet in height, and may be constructed (1') from the side yard property line of said lot or one (1) foot from the sidewalk, if the sidewalk is placed within the property. If the rear lot is adjacent to a public road the fence may not be built closer than one (1') from the sidewalk and the property owner is responsible to maintain the section between fence and sidewalk. Refer: 10-12-2.*

**Proposed 3-1-3 HOME OCCUPATION:** A legal use or business, conducted within a dwelling or upon residential property. Business activity shall be clearly and obviously subordinate to the main purpose of the home as a residence. The owner of the home must live in the home as a primary residence- at least 6 months of the year.

Mark Malmstrom

—  
**Mark Malmstrom**  
Certified Arborist RM-0460AT  
Total Tree Care, Inc  
totaltreecare@gmail.com  
Office: 435-752-1884 Cellular: 435-881-0164



Sheila Lind <office@riverheights.org>

**Proposed change in wording for sidewalk repair**

1 message

**Jake Zollinger** <jake.zollinger@gmail.com>  
To: Sheila Lind <office@riverheights.org>

Wed, Sep 7, 2016 at 2:33 PM

Hi Sheila. Here is the proposed wording for the sidewalk ordinance change. Sorry I am going to have to work tonight and will not be able to attend the meeting. Thanks.  
Jake

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7-2-1: REPAIR AND REPLACEMENT:

A. Damage: When any citizen, contractor or person damages the sidewalks, curbs or gutters of the City, that individual or person shall repair and/or replace the same within a reasonable time at their own cost pursuant to specification set forth by the city. Any expenses incurred by the City in providing specifications or inspecting the same shall also be paid. If the City damages any sidewalks, curbs or gutters, the same shall be repaired and/or replaced within a reasonable amount of time at no cost to the property owners.

*by said citizen, contractor or person.*

*by the City*

B. Age and General Wear: Each year the City may select certain sidewalks, curbs, or gutters for replacement and/or repair when the same have deteriorated due to age and general wear and tear and how and when such repairs or replacements will occur. If a property owner requests a sidewalk repair that is not selected by the City, the City may choose to participate in the repair. In such cases, the City may participate up to 50% of the cost.

C. Specifications: The City, through its engineering or building department, and/or its retention of outside engineering consultants, shall provide specifications for sidewalks, curbs and gutters, inspection for such construction and replacement or repair and approval thereof.

DRAFT ORDINANCE

CHANGES TO THE RIVER HEIGHTS CITY CODE

September 7, 2016

**3-4-4: Definitions:**

Adult Oriented Business: An adult motion picture theater, adult bookstore, adult video store, or any business providing sexually-oriented products or services which are illegal to minors ~~and which constitute at least fifteen percent of the floor space~~, unless exempt under the provision of Section 3-4-8 of this Chapter.

(Also add this definition to the Adult-Oriented Business Chapter as 3-3-2. Bump other sections down.)

**10-2-1: Definitions**

*Add*

Cantilevers: Overhanging structure with or without external bracing.

*Revise*

Setback: The shortest distance between the property line and the foundation wall, vertical supports, cantilevers, porches or steps over thirty inches (30") in height or the main frame of the building.

**10-13-14: Clear View of Intersecting Streets**

(Blake will rework this a bit)

Obstruction of vision on corner lots within <sup>forty</sup> ~~thirty~~ feet (<sup>40'</sup> ~~30'~~) of <sup>edge of pavement of intersection</sup> ~~said corner right of way~~ shall not be permitted from two feet (2') to ten feet (10') above finished grade. Trunks of trees, fence posts, light or telephone poles or other small vertical protrusions not more than twelve inches (12") in diameter shall be permitted.

## 10-14-2: Off-Street Residential Parking

- D. ~~Distance to Another Driveway: Adjacent driveways shall not be closer than twelve feet (12') to each other;~~
- E Width: In residential zones, driveways approach shall be not more than twenty-eight feet (28') in width and shall be a minimum of six (6') from property line.

*feet*