



<input type="checkbox"/> Home Occupation	<input type="checkbox"/> New Business
<input type="checkbox"/> Commercial	<input type="checkbox"/> Renewal
<input type="checkbox"/> Other	

### Business License Application

520 S 500 E, River Heights UT 84321  
435-752-2646

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

Business Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Name of Business Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner's Home Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Business: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ Business Hours: \_\_\_\_\_

Are you legal to work in the US? YES NO Year business began: \_\_\_\_\_

Will food be served? (circle one) \* YES NO If yes, provide copy of establishment permit.

Does your business sell products? \* YES NO If yes, State Sales Tax Number: \_\_\_\_\_

Do you have employees besides yourself? YES NO If yes, FEIN number: \_\_\_\_\_

Are you State licensed? YES NO If yes, license number: \_\_\_\_\_

Type of License: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

All businesses shall be operated in compliance with the River Heights City Ordinance and any conditions set forth. License may be revoked or refused upon failure of the owner and/or operator to maintain the business in accordance with the standards and zoning requirements set forth at the time of approval. **All licenses expire December 31<sup>st</sup> of each year. Renewals and unpaid fees on January 1 are subject to a \$30 late fee.**

It is the responsibility of the licensee to notify the City Office if they move, change their mailing address or close their business.

I certify that all the above information is true and understand that any false or incomplete information can cause a license to be denied or the existing business to be closed. Further, I agree to abide by all conditions of the River Heights City business license ordinance.

\* Businesses that sell food or other products are required to file a quarterly sales tax report form (TC-62M Schedule A) with River Heights, as well as the State of Utah.

\_\_\_\_\_  
Signature Date

Fees:	Home Occupation	In home	\$50	Renewal	\$40
	Home Occupation	Fire inspection needed	\$80	Renewal	\$60
	Commercial	Less than 10,000 sqft	\$150	Renewal	\$150
	Commercial	10,000 sqft or more	\$250	Renewal	\$250

I qualify for a **fee exemption** based on my business having no potential for external impact greater than the impact of a normal residence. (Impacts are evaluated in the following areas: more than one employee, use of an accessory building, traffic, odor, visual, noise, complaints, safety, exterior home remodel or use of public facilities.)

Fee paid: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Late Fee: \_\_\_\_\_