

River Heights City

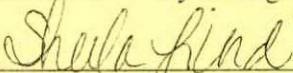
COUNCIL MEETING AGENDA

Tuesday, August 9, 2016

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
Pay Bills
Finance Director Report
Purchase Requisitions
Public Works Report
Administrative Report
Public Comment
- 6:45 p.m. Discuss Whether or not River Heights should Purchase Street Lights from Rocky Mountain Power
- 7:00 p.m. Mayor and Council Reports
- 7:15 p.m. Adjourn

Posted this 4th day of August 2016



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

August 9, 2016

Present were: Mayor James Brackner
Council members: Doug Clausen
Robert "K" Scott
Geoff Smith

Recorder Sheila Lind
Public Works Director Clayten Nelson
Treasurer Wendy Wilker
Finance Director Clifford Grover

Excused Council members: Dixie Wilson
Blake Wright

Others Present: Gayle Brackner, Cindy Schaub, Eric and Jacob
Duersteller, Luke Diamond, Ted Wilson

The following motions were made during the meeting:

Motion #1

Councilmember Smith moved to "adopt the minutes of the July 26, 2016 Council Meeting, and the evening's agenda." Councilmember Clausen seconded the motion, which passed with Clausen, Scott and Smith in favor. Wilson and Wright were absent. No one opposed.

Motion #2

Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott seconded the motion, which passed with Clausen, Scott and Smith in favor. Wilson and Wright were absent. No one opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, August 9, 2016. Councilmember Smith opened the meeting with a prayer. Councilmember Clausen led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes of the July 26, 2016 Council Meeting, were reviewed.

Councilmember Smith moved to "adopt the minutes of the July 26, 2016 Council Meeting, and the evening's agenda." Councilmember Clausen seconded the motion, which

46 passed with Clausen, Scott and Smith in favor. Wilson and Wright were absent. No one
47 opposed.

48 Pay Bills: The bills were presented and discussed. In regards to the bill from Whitaker
49 Construction for the Saddlerock stormtech project, Mayor Brackner explained a purchase order wasn't
50 needed because the project had been previously approved.

51 **Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott**
52 **seconded the motion, which passed with Clausen, Scott and Smith in favor. Wilson and Wright**
53 **were absent. No one opposed.**

54 Finance Director Report: FD Grover explained there are a few bills still coming in from the last
55 fiscal year. He reminded that we generally over-budget expenses and under-budget revenue, which
56 keeps the city on track. Councilmember Clausen asked where the \$3/month storm water fee ends up.
57 FD Grover answered that its collected in the storm drain revenue account. PWD Nelson verified it
58 needs to be shown separate for storm water reporting.

59 Purchase Requisitions: There were none.

60 Public Works Report and Discussion: PWD Nelson reported on the following:

- 61 • The sewer cleaning/inspecting is finished.
- 62 • The 700 South water looping bids are scheduled to open tomorrow.
- 63 • The work on repairing 600 South (near 1000 East) is going faster than they thought. They will
64 be ready for the lay-down machine work right away. The companies bidding on the job should
65 arrive in the morning.
- 66 • Last week someone from the state inspected city facilities in regards to storm water. She gave
67 the city a good report. He was reminded that the city needs to make sure contractors keep the
68 roads cleaned up.
- 69 • The surveys in preparation of the 600 East road project have been done. The city engineers are
70 preparing the bid packets.

71 Administrative Report: Recorder Lind explained a situation with the Ellis/Wasatch property
72 boundary adjustment from River Heights to Logan. In the process of getting the ordinance filed with
73 the county, she checked with City Attorney Jonathan Jenkins about the Council's desire to include the
74 33' right-of-way in the boundary description. Mr. Jenkins recommended leaving the description as
75 stated on the ordinance and using a quit claim deed to file the right-of-way. He also suggested holding
76 off on filing the ordinance until the deed had been filed. The Council's motion to adopt the boundary
77 adjustment ordinance included a contingency on the description being modified to include the 33'
78 right-of-way. The Council agreed the motion needed to be amended, which will be taken care of at the
79 next council meeting.

80 Public Comment: Jacob Dursteler proposed an eagle project to place two new benches at
81 Hillside Park. He handed out a copy of his plan which showed one at the base (west end) of the park
82 and another which would replace an old bench located along the path. He'd also like to add a
83 landscape rock near the west bench. He was interested in doing the project as soon as possible (within
84 the week) and asked if the city would contribute \$250, which would be half the cost of the benches.
85 The Council agreed to the funding and were impressed with the project.

86 Discuss Whether or not River Heights should Purchase Street Lights from Rocky Mountain
87 Power: Councilmember Clausen reminded that he has been negotiating with Rocky Mountain Power
88 (RMP) on the best price for River Heights to purchase the street lights located within the city. The city
89 currently pays about \$800/month for maintenance and about \$200 for actual electricity. He has felt the
90 city could save money by owning and maintaining them, if the price was right. If the city purchased
91 the 81 street lights for \$49,687, he figures the payback would take 4.95 years.

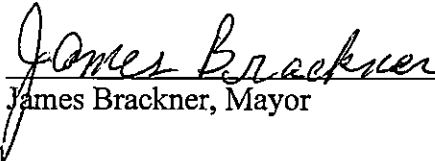
92 The question was raised on how involved the maintenance would be for the city. PWD Nelson
93 said RMP replaces the lights (3-6/year) when they go out. Councilmember Clausen stated when the
94 lights went out (if the city owned them), the city would replace them with LED, which would bring
95 electricity costs down. PWD Nelson suggested budgeting to also replace poles when the lights go out.
96 He believes the cost for two poles is about \$7,500. He also suggested having RMP fix every single
97 light that isn't working before the city bought them.

98 FD Grover recommended having an electric company give a bid on what it would cost for the
99 city to replace a pole. PWD Nelson will do more checking on costs and prepare an evaluation to help
100 the Council decide if purchasing the lights/poles would be beneficial for the city.

101 FD Grover asked if it the poles would be covered by the city's insurance, in case of a
102 catastrophic emergency. The Council thought this was a question worth considering. PWD Nelson
103 felt Cache Valley Electric would have some answers since they probably help other cities with their
104 street lights.

105 Mayor and Council Reports: Councilmember Smith reminded about Apple Days on August 27.
106 At the next meeting he may have some assignments for the Council.

107 The meeting adjourned at 7:00 p.m.
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114 
James Brackner, Mayor


Sheila Lind, Recorder

River Heights City Bills To Be Paid

August 9, 2016

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	AT&T Mobility	City Cell Phones	\$93.04						\$92.92	\$93.09	\$279.05
2	Bennett's Paint of Logan	Office Paint	\$33.99								\$33.99
3	Caselle	Monthly Contract Support	\$91.69						\$91.66	\$91.65	\$275.00
4	Danny Petersen	Park Deposit Refund			\$100.00						\$100.00
5	Denny's Stationery	Office Supplies	\$26.62								\$26.62
6	Ericsen & Shaw	Legal Fees - Kraus to Reimburse	\$275.00								\$275.00
7	Ferguson Enterprises, Inc.	Ryan's Park Waterfall			\$14.08						\$14.08
8	Forsgren & Associates, Inc.	Engineering	\$156.25		\$247.50			\$110.00	\$3,963.75	\$508.75	\$4,986.25
9	Foxridge Development	Dump Truck with Pup 5.5 Hours						\$550.00			\$550.00
10	Freedom Mailing Services, Inc.	Monthly Bill Processing	\$132.48						\$44.16	\$44.16	\$220.80
11	Glenn's Electric	Municipal well Coil & Labor							\$308.74		\$308.74
12	HMI Heating and Air	Office Air Conditioner	\$2,000.00								\$2,000.00
13	It Works	Docuware Help	\$157.50								\$157.50
14	Les Olson Company	Docuware Help	\$150.00								\$150.00
15	Lowe's	Office Remodel Supplies	\$605.04								\$605.04
16	Peterson Plumbing Supply	Dump to Waste at Upper Well							\$441.68		\$441.68
17	Robertson Manufacturing	800 South Sewer Manhole								\$262.00	\$262.00
18	Rocky Mountain Power	Electricity	\$164.42		\$88.18	\$21.74		\$1,197.70	\$7,086.99	\$40.61	\$8,599.64
19	Scot Davidson	Park Strip Sod Reimbursement						\$40.80			\$40.80
20	Secure Instant Payments, LLC	Monthly Bill Processing	\$13.24						\$13.23	\$13.23	\$39.70
21	Sheila Lind	Sam's Club Reimbursement	\$76.56								\$76.56
22	South Fork Hardware	City Office Caulk Etc.	\$16.45								\$16.45
23	State of Utah	Annual Stormwater Permit						\$550.00			\$550.00
24	West Motor Company	City Vehicle Repairs, Service & Tire Rotate						\$32.82	\$32.82	\$32.82	\$98.46
25	Whitaker Construction	Saddle Rock Storm Tech						\$2,271.78			\$2,271.78
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Page 1 SubTotals			\$3,992.28		\$449.76	\$21.74		\$4,753.10	\$12,075.95	\$1,086.31	\$22,379.14

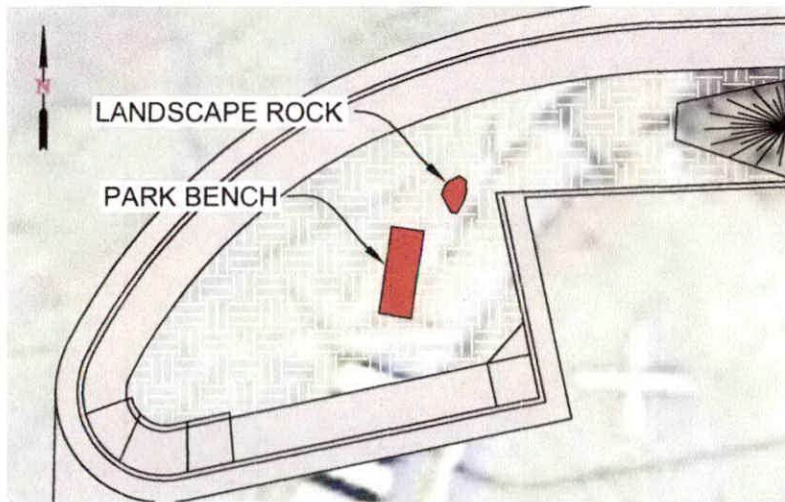
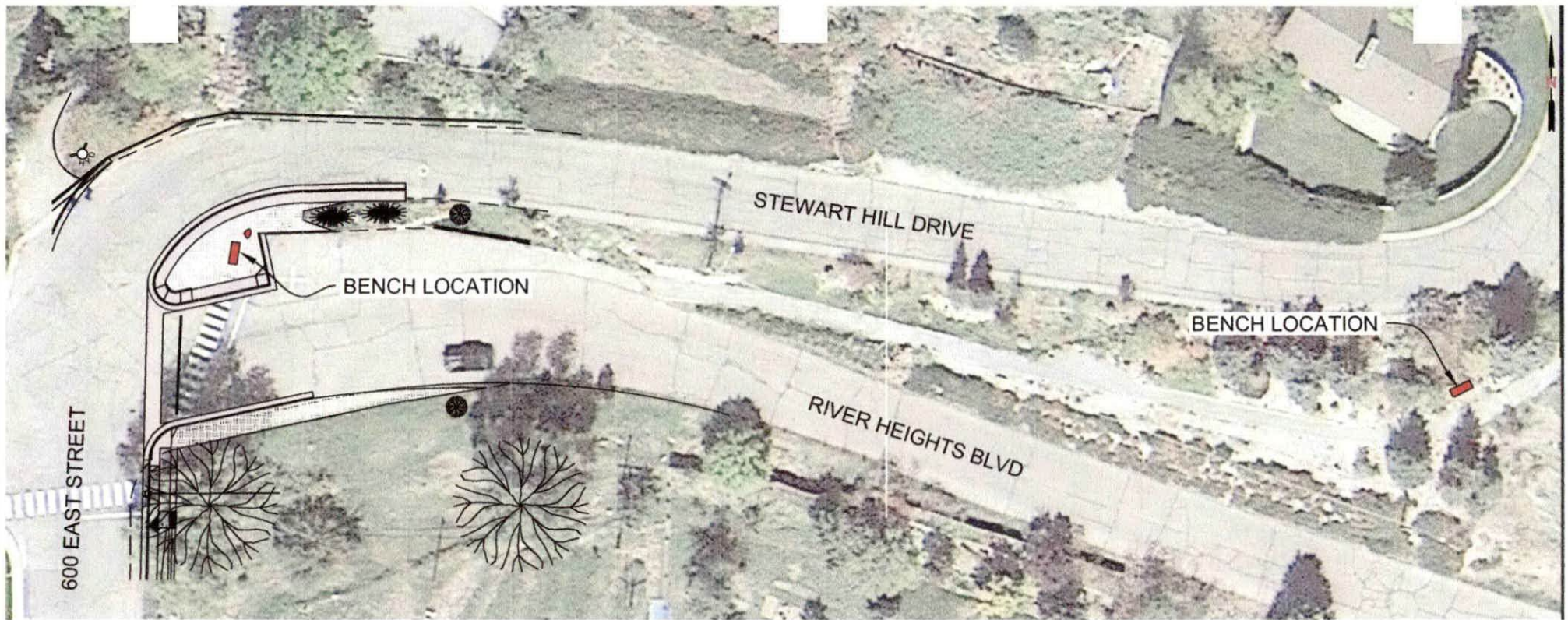
	Cash Balance		Net Change	% of Total
	06/30/16	07/31/16		
Cash Balance By Fund				
General Fund	325,986.61	307,679.12	(18,307.49)	24.85%
Capital Projects Fund	622.31	622.31	-	0.05%
Water Fund	97,514.93	121,876.03	24,361.10	9.84%
Sewer Fund	805,087.59	807,945.49	2,857.90	65.26%
Total Cash Balance	<u>1,229,211.44</u>	<u>1,238,122.95</u>	<u>8,911.51</u>	100.00%

Budget Summary - June 30, 2016

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund						
Revenue		701,506.43	631,681.00	(69,825.43)	111.05%	100.00%
Expenditures						
	Administrative	137,597.04	147,050.00	9,452.96	93.57%	100.00%
	Office	12,936.46	13,185.00	248.54	98.11%	100.00%
	Community Affairs	16,996.84	17,600.00	603.16	96.57%	100.00%
	Planning & Zoning	7,407.80	10,200.00	2,792.20	72.63%	100.00%
	Public Safety	97,884.08	96,700.00	(1,184.08)	101.22%	100.00%
	Roads	78,786.34	89,900.00	11,113.66	87.64%	100.00%
	Parks & Recreation	52,406.40	61,650.00	9,243.60	85.01%	100.00%
	Sanitation	137,484.38	120,000.00	(17,484.38)	114.57%	100.00%
	Transfer To CP Fund	75,000.00	-	(75,000.00)		100.00%
Total Expenditures		<u>616,499.34</u>	<u>556,285.00</u>	<u>(60,214.34)</u>	110.82%	100.00%
Net Revenue Over Expenditures		<u>85,007.09</u>	<u>75,396.00</u>	<u>(9,611.09)</u>		
Capital Projects Fund						
Revenue		75,115.10	200.00	(74,915.10)		100.00%
Expenditures						
	Administrative	6,686.69	8,050.00	1,363.31		100.00%
	Roads	399,580.77	457,672.00	58,091.23		100.00%
	Parks & Recreation	7,616.75	-	(7,616.75)		100.00%
Total Expenditures		<u>413,884.21</u>	<u>465,722.00</u>	<u>51,837.79</u>		100.00%
Net Revenue Over Expenditures		<u>(338,769.11)</u>	<u>(465,522.00)</u>	<u>(126,752.89)</u>		
Water Fund						
Revenue		411,987.05	344,250.00	(67,737.05)	119.68%	100.00%
Expenditures		<u>231,376.10</u>	<u>302,175.00</u>	<u>70,798.90</u>	76.57%	100.00%
Net Revenue Over Expenditures		<u>180,610.95</u>	<u>42,075.00</u>	<u>(138,535.95)</u>		
Sewer Fund						
Revenue		230,446.60	199,300.00	(31,146.60)	115.63%	100.00%
Expenditures		<u>203,687.97</u>	<u>191,575.00</u>	<u>(12,112.97)</u>	106.32%	100.00%
Net Revenue Over Expenditures		<u>26,758.63</u>	<u>7,725.00</u>	<u>(19,033.63)</u>		

Budget Summary - June 30, 2017

	YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund					
Revenue	45,237.65	633,970.00	588,732.35	7.14%	8.49%
Expenditures					
Administrative	7,900.36	154,214.00	146,313.64	5.12%	8.49%
Office	889.36	14,525.00	13,635.64	6.12%	8.49%
Community Affairs	689.73	18,300.00	17,610.27	3.77%	8.49%
Planning & Zoning	269.63	11,100.00	10,830.37	2.43%	8.49%
Public Safety	-	99,480.00	99,480.00	0.00%	8.49%
Roads	7,878.74	104,843.00	96,964.26	7.51%	8.49%
Parks & Recreation	6,647.08	71,446.00	64,798.92	9.30%	8.49%
Sanitation	44.09	124,000.00	123,955.91	0.04%	8.49%
Transfer To CP Fund			-		8.49%
Total Expenditures	<u>24,318.99</u>	<u>597,908.00</u>	<u>573,589.01</u>	4.07%	8.49%
Net Revenue Over Expenditures	<u>20,918.66</u>	<u>36,062.00</u>	<u>15,143.34</u>		
Capital Projects Fund					
Revenue		100.00	100.00		8.49%
Expenditures					
Administrative		28,000.00	28,000.00		8.49%
Roads		423,000.00	423,000.00		8.49%
Parks & Recreation			-		8.49%
Total Expenditures	<u>-</u>	<u>451,000.00</u>	<u>451,000.00</u>		8.49%
Net Revenue Over Expenditures	<u>-</u>	<u>(450,900.00)</u>	<u>(450,900.00)</u>		
Water Fund					
Revenue	51,576.04	333,600.00	282,023.96	15.46%	8.49%
Expenditures	<u>13,446.63</u>	<u>219,213.00</u>	<u>205,766.37</u>	6.13%	8.49%
Net Revenue Over Expenditures	<u>38,129.41</u>	<u>114,387.00</u>	<u>76,257.59</u>		
Sewer Fund					
Revenue	19,549.07	176,312.00	156,762.93	11.09%	8.49%
Expenditures	<u>10,420.18</u>	<u>169,143.00</u>	<u>158,722.82</u>	6.16%	8.49%
Net Revenue Over Expenditures	<u>9,128.89</u>	<u>7,169.00</u>	<u>(1,959.89)</u>		



~ 600 EAST & RIVER HEIGHTS BLVD
 TYP NOT TO SCALE



Jacob Dursteler Pathway Benches Eagle Project



Purchase of street lights from Rocky Mountain Power

Purchase price for 81 street lights \$49,687

Current bill per month for the lights which includes maintenance \$1,038.00

If we buy the lights, our electricity only bill would be about \$202.00 per month

Payback: 4.95 Years

River Heights City would then be responsible for all maintenance to the street lights (lights, poles, wires, etc.). We would have to get these completed by someone like Cache Valley Electric.



Doug Clausen <dougclausen@riverheights.org>

Re: Letter of Dec. 8, 2015

3 messages

Humbert, George <George.Humbert@rockymountainpower.net>
To: Doug Clausen <dougclausen@riverheights.org>

Tue, Jul 26, 2016 at 6:20 PM

Doug,

Ok, it took us a little while to work through this and it is a little complex so the summary is this--

We when back and looked at the two poles in question and found a little bit of a changed but not what I had originally thought it could be. Without all of the gruesome details we were able to adjust down the sales price from \$52,873 to \$49,687 for a total reduction of \$3,186.

I know it is not as much of a reduction as we had hoped but I think we have looked at this as best we can.

So with that bit of information what course would you like to pursue? Would you like me to prepare a sales agreement or do you just want to drop it for now?

Thanks for being so patient on this.

Thanks,

George

George Humbert

Manager, Regional Business Management

O- 801-629-4221

C- 801-554-4993

George.humbert@rockymountainpower.net