

# River Heights City

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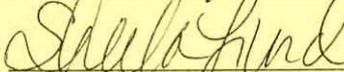
## COUNCIL MEETING AGENDA

**Tuesday, February 9, 2016**

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m.      Opening Remarks and Pledge of Allegiance
- 6:35 p.m.      Adoption of Previous Minutes and Agenda  
Pay Bills  
Purchase Requisitions  
Finance Director Report  
Public Works Report  
Administrative Report  
Public Comment
- 6:45 p.m.      Cache Valley Cup Soccer Tournament Discussion
- 7:00 p.m.      Public Input Ideas for River Heights City Parks Use  
Heber Olson Park – 400 S 600 E  
DUP Park – 350 S 400 E  
Saddle Rock – 480 S 900 E  
Old Church Property – 443 S 500 E  
Stewart Hill Area (north of cemetery)  
Hillside Park – north side of RH Blvd between 600 E and 700 E
- 7:30 p.m.      Discuss Capital Facilities Plan
- 7:50 p.m.      Mayor and Council Reports
- 8:10 p.m.      Adjourn

Posted this 4<sup>th</sup> day of February 2016

  
\_\_\_\_\_  
Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

February 9, 2016

Present were: Mayor James Brackner  
Council members: Doug Clausen  
Robert "K" Scott  
Geoff Smith  
Dixie Wilson  
Recorder Sheila Lind  
Public Works Director Clayton Nelson  
Finance Director Clifford Grover  
Treasurer Wendy Wilker  
Excused Council member Blake Wright  
Others Present: Gayle Brackner, Peggy Smith, Lisa Ellis

The following motions were made during the meeting:

### Motion #1

Councilmember Clausen moved to "adopt the minutes of the January 26, 2016 Council Meeting, and the evening's agenda." Councilmember Wilson seconded the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.

### Motion #2

Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.

### Motion #3

Councilmember Clausen moved to "allow the Cache Valley Soccer Tournament to be played on the River Heights fields, with a \$500 deposit, which would be refundable if there was no damage and that supervision of the tournament will be performed by city employees." Councilmember Smith seconded the motion, which carried with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.

## Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, February 9, 2016.

47 Opening Remarks and Pledge of Allegiance: Councilmember Scott gave the opening remarks.  
48 Councilmember Smith led the group in the Pledge of Allegiance.

49 Adoption of Previous Minutes and Agenda: Minutes of the January 26, 2016 Council Meeting,  
50 were reviewed.

51 **Councilmember Clausen moved to “adopt the minutes of the January 26, 2016 Council  
52 Meeting, and the evening’s agenda.” Councilmember Wilson seconded the motion, which passed  
53 with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.**

54 Pay Bills: The bills were presented.

55 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott  
56 seconded the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was  
57 absent. No one opposed.**

58 Finance Director Report: FD Grover reported the city is in good financial shape. Mayor  
59 Brackner reminded that at the last meeting they talked about the water fund paying off the sewer fund.  
60 The water fund would still be left with \$90,000 after the transfer. If an emergency comes up that would  
61 take more than that, the water fund can borrow again. Mayor Brackner would like to see the debt paid  
62 off to eliminate the interest (4%). FD Grover also recommended eliminating the inter-fund transaction.  
63 Each councilmember supported paying this off.

64 Purchase Requisition: PWD Nelson presented a request for the stormtech system, which would  
65 include a storm water holding tank for the Saddlerock area. HD Supply Waterworks has given a bid  
66 for \$22,822.15, which doesn’t include the gravel and a manhole cover that will be needed. Dan Hogan  
67 has said he will do the install, but the city needs to pay for the materials. FD Grover commented that  
68 this would be a good use of the city’s impact fees. No decision was given.

69 Public Works Report and Discussion: PWD Nelson reported on the following:

- 70 • Mr. Nelson informed that Saddlerock Phase 2 has not been approved by the city (or city  
71 engineer) yet. There are still things that need to be finished up, per the development  
72 agreement. However, there are two families that are ready to move into their homes. Mr.  
73 Nelson informed that the city ordinance states occupancy won’t be granted until the subdivision  
74 has been signed off. Dan Hogan hasn’t requested a final walk-through yet. It’s a bad time of  
75 year to do one since there is snow covering areas that need to be inspected. Mr. Nelson pointed  
76 out that it was made very clear in the development agreement for Phase 2 because this same  
77 situation happened in Phase 1. Engineer Rasmussen is the one that inspects and signs off.  
78 Councilmember Wilson asked what the recourse would be if they let the families move in and  
79 then Mr. Hogan didn’t finish the items. Mr. Nelson said it will get done eventually. He asked  
80 the Council what they wanted from the engineer so they could make the decision. Someone  
81 suggested one of the conditions could be that only these two homes could be occupied prior to  
82 the improvements being finished. Mr. Nelson informed that the concrete isn’t done, including  
83 driveways and sidewalks. There is irrigation that isn’t done, street signs, lighting, etc.  
84 Councilmember Smith said it’s interesting that the city is the one pushing this, rather than Dan  
85 Hogan. The homes have been inspected by the county and approved for occupancy, except that  
86 the subdivision walk-through hasn’t been done. Mayor Brackner recommended that Engineer  
87 Rasmussen write a document that states the conditions under which these two families can  
88 move in, until the subdivision is approved.
- 89 • Mr. Nelson received a bid from Carpets of America for carpet in the city building (upstairs).  
90 To have the stairs and main level carpeted would cost \$6,062.05. There is also the option of  
91 having part of it done. Carpets of America is the one company that carries the same carpet that  
92 was installed downstairs. He would like to repaint before new carpet is laid. This weekend

3 would be a good time to paint since Monday is a holiday. Councilmember Clausen requested  
4 another carpet bid. Mr. Nelson explained that it's tough to get another comparable bid since  
5 there are no other carpet places that sell the same carpet that is downstairs. However, he was  
6 willing to get another one to see if it was in the same price range. They agreed the painting  
7 could begin.

- 8 • At the next meeting he will ask the Council to review and adopt the yearly Municipal  
9 Wastewater Resolution. He will have it to each of them to review within the next couple days.  
10 Included with the resolution will be a sanitation management plan, which will also need to be  
11 approved and posted on the city's website.

12 Administrative Report: Recorder Lind didn't have anything to report.

13 Public Comment: There was none.

14 Cache Valley Cup Soccer Tournament Discussion: Councilmember Wilson reported on an  
15 email she received from Mike Nelson regarding the use of the city's soccer fields for the Tournament.  
16 She asked Mike Nelson to attend tonight's meeting to answer questions and give explanations, as  
17 necessary.

18 Councilmember Wilson asked him why the Tournament port-a-potties didn't get used as much  
19 as the city's. Mike Nelson said it was due to the location of the potties. He suggested having the city's  
20 taken out during the tournament to save the city money. He was told it would probably cost the city  
21 more to have it removed for a few days than to leave it there. It was also recommended that all potties  
22 be placed in the same locations.

23 Councilmember Wilson asked the tournaments time frame during the day. Mike Nelson said it  
24 will depend on which teams are scheduled and when. It's pretty continual for 3-4 days. He  
25 recommends the city charge them \$500-\$1,000 for use of the fields since other entities charge. Ms.  
26 Wilson suggested the city could say 'No' to them using it, if there are problems. Mike Nelson assured  
27 that most of the time the users are very respectful.

28 Mike Nelson explained that last year, he took it upon himself to police the cars that were  
29 parked on the grass and he made sure the trash got cleaned up. He took dirt from his own yard to fill in  
30 the grass where the cars had ripped it. He did this for safety purposes, so the athletes wouldn't get  
31 hurt. When asked who was over the tournament, Mike Nelson said it is the Northern Utah League.

32 Councilmember Smith recommended charging them a refundable deposit. Councilmember  
33 Scott supports the deposit and a fee. He suggested blocking off the whole back driveway so cars  
34 couldn't park on the grass. PWD Nelson considered doing this for the full soccer season. Mike  
35 Nelson pointed out that once in a while they need access due to an emergency. There are also  
36 grandparents who need to park closer.

37 Councilmember Wilson asked Mike Nelson how much he would want to be compensated for  
38 looking after the fields during the tournament. Mike Nelson said this would be up to the city.

39 Mayor Brackner suggested a \$500 fee and a \$500 deposit. PWD Nelson reminded that Rocky  
40 Mountain Baseball uses the city ball diamonds for free. They are very good about helping when work  
41 needs to be done on the fields.

42 Councilmember Clausen suggested charging a \$500 deposit and a fee of \$250, which would be  
43 paid to Mike Nelson to manage and supervise the fields. Councilmember Smith isn't sure it's right to  
44 charge them when the city allows the ball diamonds to be used for free.

45 It was suggested that the tournament may not need the River Heights fields. Mike Nelson  
46 informed that they ARE needed. Every field in the valley is used when the tournament is taking place.

47 PWD Nelson would like to see the city not charge a fee since having kids in sports is already  
48 costly, especially going to tournaments. He wishes other cities wouldn't charge as well. He suggested

139 telling them they could use it for free if it's kept up better this year. He also agreed that if the city did  
140 charge them, a city employee should be the one to patrol the fields.

141 **Councilmember Clausen moved to "allow the Cache Valley Soccer Tournament to be**  
142 **played on the River Heights fields, with a \$500 deposit, which would be refundable if there was**  
143 **no damage and that supervision of the tournament will be performed by city employees."**

144 **Councilmember Smith seconded the motion, which carried with Clausen, Scott, Smith and**  
145 **Wilson in favor. Wright was absent. No one opposed.**

146 Councilmember Wilson said if there are problems this year, the city won't allow them to use it  
147 again next year.

148 Public Input Ideas for River Heights City Parks Use, Including: Heber Olson Park – 400.S 600  
149 E, DUP Park – 350 S 400 E, Saddle Rock – 480 S 900 E, Old Church Property – 443 S 500 E, Stewart  
150 Hill Area (north of cemetery), Hillside Park – north side of RH Blvd between 600 E and 700 E;

151 Councilmember Wilson introduced the map showing the location of the parks in the city and explained  
152 that the council will not comment or discuss the ideas tonight, just listen.

153 Lisa Ellis discussed the opportunity cities have for getting RAPZ funds for their parks. Logan  
154 City received money for 8 pickleball courts, which cost \$100,000. A single court would cost about  
155 \$12,000. She asked if River Heights ever gets RAPZ money. She was told they do when they apply  
156 and get approved.

157 Lisa Ellis and Peggy Smith would love a pickleball court in the parking lot of the old church.  
158 Peggy Smith suggested surrounding it with trees and shrubs to absorb the noise. Lisa Ellis suggested a  
159 court on the north side of the city building. The Stewart Hill area would also be a good place for a  
160 court. Ms. Ellis recommended a splash pad in the Saddlerock subdivision. Mayor Brackner felt the  
161 area north of the city would be a good place for a splash pad. PWD Nelson stated that parking is a  
162 problem near the city building.

163 Councilmember Clausen asked Lisa Ellis if the pickleball noise problem in St George has been  
164 resolved. Ms. Ellis informed that their new courts were built in a sports area.

165 Lisa Ellis has done some research and found that when pickleball courts are built down about 6  
166 feet, it absorbs some of the noise. She also mentioned using berms to landscape around the courts.  
167 Ms. Ellis is aware that the city is allowing the Utah Festival Opera to rent the Old Church, but the  
168 parking lot isn't being used and is an eyesore. She said there is a big future in pickleball, and she  
169 hopes the city will plan for it.

170 Lisa Ellis pointed out that Providence City has their large baseball diamond that is bright and  
171 noisy.

172 Recorder Lind informed that there were two requests on Facebook for the city to have a dog  
173 park. It was brought up that dogs are allowed in the Stewart Hill area, although there is not a fence,  
174 which makes it not official.

175 Councilmember Wilson would like this topic on the agenda again the first meeting of March.

176 Discuss Capital Facilities Plan: Mayor Brackner handed out and discussed the Capital Projects  
177 Ranking Form, which showed how much money was available in the capital projects, water, and sewer  
178 funds. Money can be transferred between funds, if needed. Some money needs to be budgeted for  
179 sidewalks, but there are no road projects for the upcoming year that will need sidewalks. Discussion  
180 was held on the sealing of 400 South. PWD Nelson suggested saving up for the replacement of this  
181 road and other areas that may need it in the future.

182 Councilmember Scott would like to wait to widen 600 South until Saddlerock is finished.  
183 PWD Nelson pointed out that the new Providence subdivision above 1000 East will add traffic to this  
184 road.

185 In regards to the 700 South sidewalk, it was suggested by PWD Nelson, that the city meet with  
186 property owners to see if they were willing to let the city replace the sidewalk in its current location  
187 and pay half.

188 Councilmember Wilson requested the addition of a splash pad and pickelball court to the list.  
189 Perhaps one of these projects would be ready in time to apply for RAPZ money next year. She will  
190 find out some estimates and give them to Mayor Brackner.

191 Mayor Brackner invited the other council members to give him their ideas for capital  
192 improvements.

193 Councilmember Clausen pointed out that they should consider how much money they want to  
194 leave in the city coffers, which will determine how much money they have to spend on these projects.  
195 Mayor Brackner recommends leaving \$500,000 in the accounts. Mr. Clausen figured, if the city  
196 collects \$250,000 a year, there would be about \$700,000 available for projects.

197 Mayor and Council Reports: Councilmember Wilson informed that she continues to receive  
198 information from the RAGNAR race people. Councilmember Smith agreed to email them and take  
199 over correspondence.

200 Mayor Brackner reported that the Planning Commission determined the tattoo parlor request  
201 wasn't allowed by the Health Department because of the proximity of the school to their home. PWD  
202 Nelson clarified the city's ordinance also won't allow this type of business within 1000 feet of school  
203 property.

204 Councilmember Clausen discussed the upcoming preparedness fair, scheduled for April 12, and  
205 sponsored by the LDS Church. The Young Women's group in his ward have volunteered to make  
206 additional emergency flags if the city provides the materials. He gave Councilmember Scott their  
207 contact information, as well as the name of his ward's emergency preparedness person.

208 Councilmember Scott plans to attend the fair and will consider overseeing a city booth. The city and  
209 church will certainly be working together, in the case of an emergency. Mayor Brackner asked the  
210 council to consider holding a shorter council meeting that evening beginning at 5:30. They agreed.

211 Councilmember Smith announced that Suzanne Karren isn't going to chair Apple Days this  
212 year (to be held August 27). He asked for recommendations for a new chair. The city clean-up day is  
213 scheduled for April 23. Mayor Brackner asked for access to the chipper again for this year's clean-up  
214 day.

215 Mayor Brackner explained that Docuware has sent a bill for 2016 updates and maintenance in  
216 the amount of \$545.00. He recommended accepting it. The Council was in agreement.

217 Mayor Brackner discussed the recent fire and county building inspections of the Old Church.

218 He will send the fire inspection report to Gary Griffin, of the UFOC, tomorrow. Councilmember  
219 Clausen said they have become aware that the UFOC is allowing classes to be held in the building.  
220 PWD Nelson believes they are giving music lessons. Mr. Clausen doesn't feel this is allowed.

221 Councilmember Wilson said when the UFOC first wanted to rent the building they came to the city for  
222 a Conditional Use Permit. One of the conditions of the permit was that they couldn't use it for classes.  
223 PWD Nelson said they have done some remodeling so they could do lessons, without permits from the  
224 city. Mr. Clausen suggested they be notified/reminded that they can't hold classes. All agreed. Mayor  
225 Brackner reported the UFOC has turned in a copy of their insurance policy, which only covers the  
226 UFOC, nothing for the city. The Trust has recommended they add the city as an additional insured.  
227 They also need to add renters insurance. He will add the insurance issue to the memo of understanding  
228 that he is drafting to send to the UFOC. He will send the fire inspection items separate. Mr. Clausen  
229 asked that this topic not be discussed at council meeting again until March, when he and  
230 Councilmember Wright can be there.

231 The meeting adjourned at 8:15 p.m.

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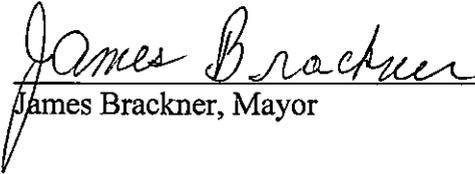
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James Brackner, Mayor

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Sheila Lind, Recorder

River Heights City Bills To Be Paid

February 9, 2016

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	10-39 Online	Completed Website (remainder of P.O.)	\$1,440.00								\$1,440.00
2	AT&T Wireless	Cell Phones	\$92.26						\$92.15	\$92.32	\$276.73
3	Bear River Health Department	Water Coliform Testing						\$40.00			\$40.00
4	Beazer Lock & Key	New Key Hole for Server Closet	\$70.00								\$70.00
5	Caselle, Inc.	Monthly Contract Support	\$91.69						\$91.66	\$91.65	\$275.00
6	Chevron & Texaco	Fuel for City Vehicles						\$55.77	\$55.75	\$55.75	\$167.27
7	City of Logan	Sewer, Sanitation, 911	\$10,461.20			\$1,824.00				\$6,651.75	\$18,936.95
8	Denny's Stationery	Office Supplies-Toner	\$218.33								\$218.33
9	Matthew Regen, CPA, PC	FY2015 Audit	\$3,450.00						\$2,025.00	\$2,025.00	\$7,500.00
10	Napa Auto	Windshield Blades, Fuel Additive City Vehicle						\$45.62	\$45.61	\$45.62	\$136.85
11	Rocky Mountain Power	Electricity	\$112.52		\$85.41	\$22.33		\$1,208.80	\$1,891.60	\$51.50	\$3,372.16
12	Sam's Club	Office Supplies	\$33.71								\$33.71
13	Secure Instant Payments	Monthly Processing	\$13.90						\$13.90	\$13.90	\$41.70
14	Thomas Petroleum	Fuel for City Equipment			\$23.50			\$23.50	\$23.50	\$23.50	\$94.00
15	UPD Civil Division	Small Claims Processing - Escobar Utilities							\$17.50	\$17.50	\$35.00
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Page 1 SubTotals

\$15,983.61

\$108.91

\$1,846.33

\$1,333.69

\$4,296.67

\$9,068.49

\$32,637.70

Page 1 Total Amount to be Paid

\$32,637.70

Combined Cash Accounts		Final Mar-15	Final Apr-15	Final May-15	Final Jun-15	Final Jul-15	Final Aug-15	Final Sep-15	Final Oct-15	Final Nov-15	Final Dec-15	Final Jan-16	Final Feb-16
01-1010	Checking-General	267,048.75	299,526.00	325,256.78	365,848.50	334,153.85	300,289.62	303,312.15	306,337.43	381,042.03	488,386.95	262,607.77	266,328.30
01-1020	PTIF	47,869.70	47,891.24	47,913.85	47,935.94	47,959.51	47,984.35	48,009.47	48,009.47	48,063.29	48,092.86	48,123.33	48,123.33
01-1025	Zions Savings	239,177.31	239,177.31	239,177.31	239,254.84	239,254.84	239,254.84	239,333.25	239,333.25	239,333.25	239,411.68	239,411.68	239,411.68
01-1030	Lewiston Savings	245,789.69	245,789.69	245,789.69	245,881.61	245,881.61	245,881.61	245,974.57	245,974.57	245,974.57	246,067.57	246,067.57	246,067.57
01-1035	Cache Valley Savings	246,486.34	246,534.96	246,580.21	246,633.85	246,633.85	246,734.40	246,783.07	246,783.07	246,882.06	246,932.38	246,982.71	246,932.38
01-1075	Utility Cash Clearing Account					81.95	-	-	-	-	-	-	-
	<b>Total Combined Cash</b>	<b>1,046,371.79</b>	<b>1,078,919.20</b>	<b>1,104,717.84</b>	<b>1,145,554.74</b>	<b>1,113,965.61</b>	<b>1,080,144.82</b>	<b>1,083,412.51</b>	<b>1,086,437.79</b>	<b>1,161,295.20</b>	<b>1,268,891.44</b>	<b>1,043,193.06</b>	<b>1,046,863.26</b>
01-1000	Cash Allocated to Other Funds	(1,046,371.79)	(1,078,919.20)	(1,104,717.84)	(1,145,554.74)	(1,113,965.61)	(1,080,144.82)	(1,083,412.51)	(1,086,437.79)	(1,161,295.20)	(1,268,891.44)	(1,043,193.06)	(1,046,863.26)
	<b>Total Unallocated Cash</b>	<b>-</b>											
<b>Cash Allocation Reconciliation</b>													
10	Allocation to General Fund	232,409.48	251,942.62	273,360.86	320,732.47	305,720.15	314,595.33	318,676.55	296,283.59	201,335.50	283,955.76	221,673.70	221,226.48
40	Allocation to Capital Projects Fund	210,672.59	207,316.36	193,316.70	177,740.14	177,381.74	122,004.72	91,620.68	84,608.18	193,907.56	183,432.47	178.14	170.75
51	Allocation to Water Fund	171,356.48	193,692.51	205,222.92	213,858.64	196,736.98	211,960.39	232,987.35	263,641.55	302,160.33	327,031.43	341,733.03	344,120.00
52	Allocation to Sewer Fund	431,933.24	425,967.71	432,817.36	433,223.49	434,126.74	431,584.38	440,127.93	441,904.47	463,891.81	474,471.78	479,608.19	481,346.03
	<b>Total Allocations from Other Funds</b>	<b>1,046,371.79</b>	<b>1,078,919.20</b>	<b>1,104,717.84</b>	<b>1,145,554.74</b>	<b>1,113,965.61</b>	<b>1,080,144.82</b>	<b>1,083,412.51</b>	<b>1,086,437.79</b>	<b>1,161,295.20</b>	<b>1,268,891.44</b>	<b>1,043,193.06</b>	<b>1,046,863.26</b>
	<b>Allocations from Combined Cash Fund</b>	<b>(1,046,371.79)</b>	<b>(1,078,919.20)</b>	<b>(1,104,717.84)</b>	<b>(1,145,554.74)</b>	<b>(1,113,965.61)</b>	<b>(1,080,144.82)</b>	<b>(1,083,412.51)</b>	<b>(1,086,437.79)</b>	<b>(1,161,295.20)</b>	<b>(1,268,891.44)</b>	<b>(1,043,193.06)</b>	<b>(1,046,863.26)</b>
	<b>Check - Allocations Balance</b>	<b>-</b>											



Carpets of America  
 2300 N Main St Ste C  
 North Logan , UT 84341  
 435-755-0963

Proposal #: CA033508  
 Sale Date: 01/28/2016  
 Install Date:  
 Sales Rep: Wilson, I  
 Sales Rep:

Printed 02/02/16 11:22:58

**SOLD TO**

River Heights City,  
 520 500 E  
 River Heights UT 84321  
 435-213-6948 Clayton  
 cnelson@riverheights.org

**SHIPPED TO**

River Heights City  
 520 500 E  
 River Heights UT 84321

1	Proposal	Charwood 102	Carpet-Foyer, Offices, Stairs	SqYd 85	24.50	\$2,082.50
	New Form Tiles	Carpet - Tile		SqYd 85		
2	Proposal	Charwood 102	Counsel Chambers	SqYd 90	24.50	\$2,205.00
	New Form Tiles	Carpet - Tile		SqYd 90		
3	Proposal	Charwood 102	Basement Office	SqYd 36	24.50	\$882.00
	New Form Tiles	Carpet - Tile		SqYd.36		
4	Proposal	Adura 16x16 -Manningto Grecian Grey AT-242	LVT-Bathroom, Kitchenette	SqFt 112	3.99	\$446.88
		Adura Install W/ Grout		SqFt 112	1.00	\$112.00
5	Proposal	Labor - Misc	Floor Prep for LVT	Each 1	45.00	\$45.00
6	Proposal	Estimate Does not include Old Floor Removal or Cov				

Comments:

**Subtotal:** \$5,773.38  
**Misc:** \$288.67  
**Total:** \$6,062.05  
**Payments:** \$0.00  
**Balance:** \$6,062.05

From Mike Nelson 1-29-2016

Re: Cache Valley Cup Soccer Tournament

Hello Dixie,

I just received an email from the Cache Valley Cup Soccer tournament. They are asking to use the River Heights soccer fields from July 13-16. They are also asking if there is cost associated. I believe that the city should charge them. The amount is up to the city. I would suggest \$500 - \$1000.

Last year I had to deal with a few issues. I can't remember what they were because the issues were minor but it did take my time and I didn't even have a team playing in the tournament.

Please let me know what the city decides so that I can get back with the Cache Valley Cup people.

Thx Mike

Mike,

We will have a meeting the second Tuesday in February. Is that soon enough.

Dixie

I will let them know. That should be fine. Mike

Dixie,

My wife and I just remembered what the issues were from last year's Cache Valley Cup Soccer tournament.

1. Our port-a potty was the only one used. The port-a potties the cache cup put out did not get used and our got to be over used. We should remove the port-a potty we put out.
2. There was trash on the fields.
3. People parked on the gras. I had to tel them to move their cars off the grass.
4. I had to take dirt from my yard to fill holes in the fields.

I thought you should know before the meeting.

I am willing to police the fields during the Cache Cup. But I would believe I should be compensated. Plus I don't want the fields ruined.

I don't have a problem with the Cache Cup using the fields because my team gets a home game. But I do want the fields to be respected and charging the Cache Cup will cause them to respect our fields. We were the only fields last year that that didn't charge a fee.

Thx Mike

RIVER HEIGHT CITY  
CAPITAL PROJECTS RANKING Form  
27-Jan-16

General and Capitol Projects Funds (Estimated \$200,000 will be available)

Project Name	Estimated Cost
Annual commitment for sidewalks & ADA compliance	\$10,000
Seal Streets on new pavements and best remaining streets	\$50,000
Repave 600 South from 900 East to 1000 East	\$50,000
<del>Recarpet and paint office</del>	<del>\$8,000</del>
Acquire existing street lights & poles from Rocky Mountain Power	\$60,000
Repave two center lanes of 600 East from 400 South to 600 South	\$52,800
Sidewalk on 700 South from Summerwild Ave to 600 East	\$80,000
<del>Pave city driveway from 500 East to end of tennis courts</del>	<del>\$14,000</del>
Remove the old church on 500 East at 500 South Street	\$200,000
Curb, gutter, pave, & sidewalk 600 East from 400 South to 600 South	\$225,000
Update River Heights City History	\$5,000
Curb, gutter, pave, & sidewalk 400 South from 400 East to 500 East	\$225,000
Curb, gutter, pave, & sidewalk 400 South from 500 East to 600 East	\$225,000
Repave Stewart Hill Court	\$140,000
Shop Expansion	\$100,000
Curb, gutter, pave, & sidewalk 600 South from 400 East to 600 East	\$600,000

Water Utility Fund (Estimated \$100,000 will be available)

Project Name	Estimated Cost
Install gas line and gas heater in pumphouse	\$10,000
Replace 10" & 8" water lines in 600 East from 600 South to 800 South	\$180,000

Waste Water Collection Fund (Estimated \$750,000 will be available)

Project Name	Estimated Cost
Upgrade camera system	\$35,000

February 5, 2016

### Old River Heights Church

We were asked to do a fire inspection of the above named facility and give an opinion of the status of the building in relation to the fire code.

In order to assess the building we have to identify the use or uses of the building.

The major part of the building is used for storage and creation of scenery and props for a theater company. This part is classified as an S-1 Occupancy. A smaller part of the building is used as a teaching and practice room for music classes. The assumption made here is that it will be mostly for adults and the occupant load will be less than 50. This space will be classified as a B Occupancy. There is also a portion of the building that is used for an apartment which will be classified as an apartment R-2.

The following requirements as put forth are the minimum standards necessary to meet the Fire Code

#### General requirements

1. Fire extinguishers
  - a. Shall have a current service tag.
  - b. Extinguishers shall be placed so that all occupancies have access to at least one fire extinguisher. Fire extinguishers shall be so mounted such that the travel distance from the farthest location in any space to an extinguisher is not more than 75 feet.
2. Fire alarm System
  - a. The building has a fire alarm system.
  - b. If the building is not used as an education facility or an assembly facility, the fire alarm system is not required.
  - c. If the fire alarm system is required it needs to be functional and inspected annually.
  - d. If it is not required it either needs to be repaired and functional or removed
3. Address must be posted on the exterior of the building

The S-1 Occupancy of the building has the following requirements;

- 1 The general means of egress from the building shall be maintained in accordance with Chapter 1030 of the 2012 IFC.
  - a. The building has an exit to the east and one to the south. There used to be an exit to the north and to the west. These two exits are no longer accessible. The code requires that exits need to be separate by  $\frac{1}{2}$  of the diagonal of the overall building. It does not appear the exit to the east and to the south have the required separation. The hallway leading to what used to be the west exit now has a door, with no exit sign and the possibility of

that door being locked because the apartment has this west door as an access. This situation may create a dead end corridor greater than 50' as allowed by IFC 2012 Chapter 11; the existing building code.

- b. Required exit access, exits and exit discharges shall be continuously maintained free from obstructions or impediments to the full instant use in case of fire or other emergency when the building is occupied.
  - c. The exit path, including the exit access, exit and exit discharge shall not be used for any other purpose and shall be free from obstructions that would prevent its use, including the accumulation of snow and ice
  - d. Security devices and egress locks are subject to the approval of the building official as to locks, security gills, latches and etc.
  - e. Exit signs shall be maintained. Exit signs shall be illuminated at all times the building is occupied and during emergency conditions when the electric power is interrupted to the building. Exit signs are not to be visually blocked by any stacked or hanging material
  - f. 2015 IFC 315; Means of Egress: combustibles shall not be stored in exits or exit enclosures, stairways or ramps
- 2 Storage and housekeeping 2012 IFC 315
- a. Storage of materials shall be neat and orderly and stacks shall be stable
  - b. Storage of combustibles shall not exceed 12 feet without a fire sprinkler system
  - c. Storage of combustibles shall be separated from ignition sources
  - d. Combustibles shall be maintained 2 feet from the ceiling in all locations
  - e. Combustibles shall not be stored in boiler rooms, mechanical rooms or electrical equipment rooms
  - f. Combustibles shall not be stored in attics, crawl spaces or concealed spaces without having a 1hour fire resistance rated construction and self closing, non-combustible doors or solid wood doors
  - g. 2015 IFC 304; combustible waste material creating a fire hazard shall not be allowed to accumulate in buildings or structures or upon premises
- 3 Paints, storage of paints, mixing of paints, and painting materials and solvents
- a. Paints and solvents shall be inventoried. Attached is an inventory sheet for identifying all paints and solvents individually
  - b. Safety Data Sheets shall be provided for all paints and solvents in the building
  - c. Paints shall be separated into flammable and combustible paints and non-flammable paints as per the SDS information
  - d. Quantities in gallons shall be determined for each type of paint and solvent
  - e. Working with the Fire Department total quantities can be determined and methods of mixing, storing and use can be determined so that the building can be code compliant

The Apartment (R-2 Occupancy) has the following requirements.

1. Depending on the code enforce at the time this was built, residential and storage should be separate by 1 hour fire resistive construction including doors

2. Smoke detectors need to be located in the sleeping rooms and outside the sleeping rooms.
3. Carbon monoxide detector is required to be in the apartment
4. Each sleeping room must have an operable egress window meeting the requirements of 2012 IFC 1029.2

The music room (B-Occupancy) has the following requirements

- 1 It is assumed that this room will be limited to a maximum of 49 occupants
- 2 It is assumed that this room is used for practicing and education classes
- 3 If it is used for youth education class up through the 12<sup>th</sup> grade and the number of occupants is 50 or more the fire alarm system is required. It will then be classified as an E-Occupancy and two exits are required separated by one half the diagonal of the space the exits serve. Emergency lighting and exit signs will be required. Exit doors must swing in the direction of egress travel and have panic type hardware.