

River Heights City

COUNCIL MEETING AGENDA Tuesday, June 1, 2021

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

The meeting will be held through Zoom. Those wishing to provide comment on any of the agenda items or other topics can do so by email to office@riverheights.org (by noon on the date of the meeting).

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Public Hearing to Discuss and Amend the 2020-2021 Budget

Public Hearing to Discuss and Adopt the 2021-2022 Tentative Budget

Presentation by 'Text My Gov'

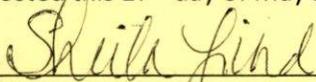
An Ordinance to Adopt Changes to the City Code of River Heights, Utah - Amendments to the Historic Overlay Zone and Other Minor Changes

Discuss Old Church Request for Proposal

Adjourn

To join the Zoom meeting: <https://us02web.zoom.us/j/88013470411>
Dial: 1 346 248 7799, Meeting ID: 880 1347 0411

Posted this 27th day of May 2021



Sheila Lind, Recorder

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

June 1, 2021

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7 Present: Mayor Todd Rasmussen
8 Council members: Doug Clausen
9 Sharlie Gallup
10 Nancy Huntly
11 Chris Milbank
12 Blake Wright, electronic

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14 Recorder Sheila Lind
15 Public Works Director Clayton Nelson
16 Finance Director Cliff Grover
17 Tech Staff Joseph Johnson

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19 Excused: Treasurer Wendy Wilker

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21 Others Present: Steve and Susan Roberts, Jerry Pence, Andrea Bullen, Cindy
22 Schaub, Troy and Bessie Wakefield, Janet Matthews, Ashlyn
23 Ferguson, Collin Maki, Mary Barrus, Brian and Brittany
24 Cascio

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27 The following motions were made during the meeting:

28 29 Motion #1

30 Councilmember Milbank moved to "adopt the minutes of the council meeting of May 4, 2021 and
31 the evening's agenda." Councilmember Huntly seconded the motion, which passed with Clausen, Gallup,
32 Huntly, Milbank, and Wright in favor. No one opposed.

33 34 Motion #2

35 Councilmember Clausen moved to "accept the 2020-2021 Budget amendments." Councilmember
36 Gallup seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and Wright in favor. No
37 one opposed.

38 39 Motion #3

40 Councilmember Clausen moved to "adopt the 2021-2022 Tentative Budget in the amount of
41 \$2,404,235." Councilmember Milbank seconded the motion, which passed with Clausen, Gallup, Huntly,
42 Milbank, and Wright in favor. No one opposed.

43 44 Motion #4

45 Councilmember Wright moved to “Adopt Ordinance 2-2021, An Ordinance to Adopt Changes to
46 the City Code of River Heights, Utah, with the exception of 10-11-6, Historic Landmark Overlay Zones.”
47 Councilmember Clausen seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and
48 Wright in favor. No one opposed.

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Proceedings of the Meeting:

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52 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the
53 River Heights City Building on Tuesday, June 1, 2021 for their regular council meeting.

54 Mayor Rasmussen gave a tribute to people in the community who are responsible for the
55 freedoms we all receive. He thanked those in attendance and those who serve in behalf of the city.

56 Adoption of Previous Minutes and Agenda: Minutes for the March 2, 2021 meeting were
57 reviewed.

58 **Councilmember Milbank moved to “adopt the minutes of the council meeting of May 4, 2021
59 and the evening’s agenda.” Councilmember Huntly seconded the motion, which passed with Clausen,
60 Gallup, Huntly, Milbank, and Wright in favor. No one opposed.**

61 Reports and Approval of Payments (Mayor, Council, Staff):

62 Public Works Director Nelson

- 63 • They have been busy with sprinklers and will be taking care of weeds at the reservoir.

64 Councilmember Huntly

- 65 • She has talked with the city engineer about the 400 South sidewalk. He will work on background
66 information, which he thought would be quick and easy. He recommended the only option, for
67 safety reasons, is a sidewalk with a park strip. She would support his recommendation.
68 Councilmember Clausen was concerned about having to use eminent domain to obtain the
69 property. Ms. Huntly said she is looking into this.
- 70 • She has been hearing concerns from residents on 700 South about safety. Some people want it
71 restricted to residents only. She has talked to PWD Nelson and the mayor, who told her about the
72 installation of the recent sidewalk, which has increased safety. There was a stealth radar test run
73 sometime last year to gage traffic speeds, which didn’t show anything out of the ordinary. In the
74 future, after 800 South goes in, 700 South won’t be a route of choice. Mayor Rasmussen
75 suggested another radar test to get current data.
- 76 • With PWD Nelson’s help, they have a price estimate for replacing the two storm water boxes on
77 800 South, outside of the Cobblestone PUD. They guess it will cost about \$4,000 for the two. She
78 suggested it could be done in this fiscal year, with money from the roads budget.
- 79 • Mayor Rasmussen asked what the stormwater fee covers, which is charged on the utility bills. FD
80 Grover said it goes into the general fund, and there is about \$26,000 in it currently. PWD Nelson
81 explained they usually budget to spend about \$12,000 during the year. In the past couple of years
82 its been spent on road projects. He mentioned there is a dry well that needs to be built on
83 Orchard Drive, which will cost about \$2,500. The council agreed to go ahead and get the three
84 boxes started.

85 Councilmember Milbank

- 86 • He met with Bio West to discuss the new park design, so that is underway. Engineer Rasmussen is
87 also involved with some survey work.
- 88 • Mr. Milbank brought up the use of the ball diamond. Mayor Rasmussen was interested in using it
89 for his family and wondered why there was a sign that said it was used for organized leagues

when River Heights doesn't have an organized baseball program. Mr. Milbank informed that the field is available for Providence leagues and scheduled by them since River Heights kids play on them. They use the field for practice on Tuesdays, Thursdays and Fridays. Its available for all residents on the other days. Mr. Milbank suggested a new sign at the diamond which states it is reservable on the other days through River Heights City.

- The mayor said he was questioned by a resident on what the city was doing to increase the number of pickleball courts. There are pickleball lines drawn on the east tennis court. Mr. Milbank said there is currently a sign at the courts which states they are for tennis only. He suggested having a new sign made, stating pickleball is allowed. PWD Nelson has a net for the black top pickleball court, which he will put up to see if it gets used.
- He hasn't heard anything about RAPZ yet. Councilmember Huntly believed the city got all they asked for; about \$40,000. She thought the city would be receiving an award notice soon.
- He wanted to plant more items on Hillside Park, but will hold off due to the projected drought this year. He didn't think the city should appear wasteful by watering too much.

Councilmember Gallup

- She said the ambassador's chalk run brought in about 70 runners, which they felt was a good turn out.
- Tomorrow night at the park, beginning at 6:00 p.m., they will hold the summer reading program kick off.

Councilmember Wright

- He discussed the significant changes the Planning Commission made to the PUD Ordinance. They are still revising it and plan to hold another public hearing in a couple meetings.

Mayor Rasmussen

- He is still working on renting the Old School. He received a proposal from the Ballet Company. He is trying to do some comparisons to see how to counter the proposal. They might be a couple months out while agreeing on terms. Councilmember Clausen asked, if the Ballet Company didn't end up using the building, would it be opened up for other groups. Mr. Rasmussen said it would be at some point.

Treasurer Wilker was absent and no bills were presented.

Recorder Lind didn't have anything.

Public Comment: Steve Roberts lives at the end of the irrigation line in Stone Creek Subdivision. For about 19 years, the water from their shares and the extra water from the end of the line have been running into their pond, which started at 3.5 feet deep. Currently, there is about 2.5 feet of silt. Because the city also uses this line for storm water, they have opened discussions with Councilmember Huntly and PWD Nelson, in hopes for cooperation from the city with cleaning out the silt. Mayor Rasmussen asked why it needed to go to the pond, rather than Spring Creek. Mr. Roberts explained, the way it used to run made a deep trench in the hillside. The use of the pond has been saving the creek, but doing damage to the pond by dumping silt.

In regards to the Old School and Church, and being a structural engineer by profession, Steve Roberts informed that typically when they have worked on old buildings, the procedure is to bring it up to seismic code when the use changes. Councilmember Clausen asked if this was the law. Mr. Roberts didn't know for sure, but suggested the city look into it. Mayor Rasmussen assured that the city engineer is involved.

Councilmember Huntly reminded that she brought up the pond dredging with the council a few meetings ago. Installation of the boxes will help prevent the silt deposit. A separate box may need to be

135 upgraded if the Roberts choose to take all the tailwater. Ms. Huntly would like there to be a written
136 agreement with how this all will be handled. Mr. Roberts said he hasn't been able to get any estimates on
137 the dredging because contractors are so busy right now. The Roberts would like to continue to receive
138 the tail water. Mayor Rasmussen clarified this was irrigation water. Mr. Roberts said it was also
139 stormwater. Mayor Rasmussen said only if it's raining. Some years there's not much, if any, stormwater
140 running into his pond.

141 Susan Roberts said when the water follows the new route, the sentiment will go to Cobblestone's
142 pond. Councilmember Huntly said the city will have no more liability for sentiment after the new boxes
143 are installed. PWD Nelson said they are designed to catch the sentiment.

144 Councilmember Milbank has talked to the Division of Water Resources about dredging. They
145 informed him there are not many contractors available right now. He will continue to see what he can
146 find out.

147 Mayor Rasmussen said once the boxes are in place the sediment will be taken care of before the
148 water goes to Providence. If Roberts choose to take the tailwater, they are accepting responsibility for
149 the sentiment. Steve Roberts explained that they have 10 water shares, so if they decide not to take the
150 tailwater, they will still get the city's stormwater as part of their irrigation water.

151 Councilmember Huntly said Steve Thunell, of ProLog Irrigation is planning to speak with the city
152 about the stormwater fees. After they all meet together, they will decide how to split things up. They are
153 getting close to a resolution.

154 Cindy Schaub asked the councilmembers to be more specific at the beginning of their thoughts so
155 others listening will have a better idea of what they are talking about in their reports.

156 FD Grover informed that Treasurer Wilker will be doing bills and getting approval through email
157 this week since they weren't ready in time for the meeting.

158 Public Hearing to Discuss and Amend the 2020-2021 Budget: FD Grover explained the budget
159 adjustments for the current year 2020-2021. He recorded the remaining transfer from the sewer fund to
160 the general fund because it will be needed this year or next. He discussed the net position of the general
161 fund, which is a best guess. Currently there is an excess of \$36,090. There wasn't anything from capital
162 projects that could be finished up by June 30. He discussed the Saddlerock Park. Commissioner Milbank
163 informed there hasn't been much interest in a pavilion so it's been put off. They discussed the funds
164 needed for the Stewart Hill Park design. Mr. Milbank wasn't sure if the bills would come in before June
165 30. Discussion was held on how much would be needed for the new park in next year's budget. The
166 sewer budget shows it was overspent, due to the transfer. The water fund has been overspent by \$1,240.

167 Mayor Rasmussen opened the public hearing.

168 Jerry Pence asked how much was transferred from the sewer fund. FD Grover answered,
169 \$300,000 and the forecasted balance of the sewer fund is \$730,000. Mr. Pence asked for the total budget
170 for 2020-2021. Mr. Grover answered, the General Fund revenue total was projected at \$1,169,850 and
171 \$1,133,760 for expenditures. Mr. Pence asked for 2021-2022 totals. Mr. Grover answered, revenue was
172 936,480 and expenses \$953,805. Mr. Pence pointed out the decrease and asked for the difference. Mr.
173 Grover answered, about \$233,000.

174 Steve Roberts asked if a particular budget wasn't used if it went back into the General Fund. FD
175 Grover said it originates and stays in the General Fund.

176 **Councilmember Clausen moved to "accept the 2020-2021 Budget amendments."**

177 **Councilmember Gallup seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and**
178 **Wright in favor. No one opposed.**

179 Public Hearing to Discuss and Adopt the 2021-2022 Tentative Budget: FD Grover discussed the
180 initial budget. Mayor Rasmussen explained the ambassadors will use theirs and the youth councils

budgets since they are a combined group now. It was decided that the two funds will be combined and named Youth Leadership. Mr. Grover pointed out that the General Fund is showing a negative, which can be absorbed by the prior year's fund balance. He said there isn't much wiggle room and suggested they reduce some of the budgets because the state requires they run on a zero deficit. He then explained that he can add a memo line on the budget, explaining the deficit will be made up from the previous year.

Discussion was held on the Capital Projects Fund. They wanted to be able to track the projects and not forget about them. FD Grover said he would go over the list each month in his report.

It was suggested that they hold a budget workshop sometime where FD Grover would explain in more detail how the budget works.

FD Grover presented each of the funds.

Councilmember Clausen pointed out that cash wouldn't drop significantly, even if they do all of the capital projects on their list.

Councilmember Gallup asked to have the Apple Days budget brought up to \$8,000 (as in prior years), rather than \$2,000, which was spent in 2020.

Cindy Schaub asked for a short list of what projects they plan to do next year. Mayor Rasmussen read the list, which included: a new shop, Stewart Hill Park, upgrade lower well, connect the water line with River Heights Boulevard, sidewalk and park strip on 400 South, 400 South ROW, sidewalk repair city wide, 500 East to 400 E sidewalk, road seal, new truck, lower well property acquisition, Old School stair and ramp repair, master plan the city square and sidewalk planning.

Jerry Pence requested hard copies of the budgets, which Recorder Lind will email to him. Mr. Pence thought that the budget was in the deficit, prior to the Sewer Fund transfer. FD Grover agreed this was true. Mr. Pence suggested raising the money in the General Fund instead of transferring from another fund. Mr. Grover said the city has more in the Sewer and Water Funds, and the transfer is a benefit to residents. The only way to raise the General Fund is to increase property taxes, which won't bring in enough to make much of a difference since there is a limit to how much the city is allowed to raise them. Mr. Pence said he would prefer to pay more in property taxes than sewer. He would like to see the money he pays for sewer go towards sewer projects. Mr. Pence asked how much the city lost in property taxes due to the Vineyard property going to Providence. This was unknown. Councilmember Clausen said the sewer money accumulated years ago. If they don't spend it down, it would just sit there. As it goes down, they can re-evaluate how to increase revenue, which could take a while because they don't want to spend recklessly. They also want to keep a reserve for emergencies.

Steve Roberts pointed out that residents assume the amount they pay for sewer and water each month goes to pay for sewer and water expenses. He also suggested getting revenue from other places. Councilmember Clausen said it's hard to know from year to year.

Presentation by 'Text My Gov': Mayor Rasmussen said one of the issues they face is getting information out to the citizens. He and Councilmember Gallup have learned about Text My Gov. He turned the time over to Ashlyn Ferguson, a representative from Text My Gov, who turned the time over to Collin Maki to give a presentation on how Text My Gov works. It is a platform used to get information out to citizens, allow them to report issues and receive alerts. He had everyone practice. The city can tailor things to how they want. They are archive compliant. The amount of announcements that go out is completely up to the city. Councilmember Gallup said she talked with Wellsville City, who reported they have had good feedback from their citizens who are using it. Councilmember Milbank asked who would be managing the program. Mr. Maki said it will take a while to get everything set up to include the things the city is looking for. They will monitor it once a week in the beginning. After a while, it will flow on its own. They have it structured so the person managing it doesn't need an IT background. Mayor Rasmussen said he has added \$1,500 to the next budget in case they decide to move forward.

227 Councilmember Wright discussed the capital projects list. He wasn't able to get the numbers to
228 add up and didn't want to adopt the budget until the figures matched.

229 Steve Roberts asked, if the city agrees to cost sharing on the pond dredging, has this been
230 included in the next budget. They determined it hadn't been, so it was added in the maintenance and
231 repairs budget.

232 **Councilmember Clausen moved to "adopt the 2021-2022 Tentative Budget in the amount of**
233 **\$2,404,235." Councilmember Milbank seconded the motion, which passed with Clausen, Gallup,**
234 **Huntly, Milbank, and Wright in favor. No one opposed.**

235 An Ordinance to Adopt Changes to the City Code of River Heights, Utah – Amendments to the
236 Historic Overlay Zone and Other Minor Changes: Councilmember Wright explained the listed code
237 changes. There was discussion about the architectural design of the building named in the Historic
238 Overlay Zone, located at 660 E 400 S. Councilmember Huntly verified the building would be approved
239 based on historical value as the number one concern. They were interested in coming up with language
240 to clarify this. Mr. Wright wanted more time to look into it. He volunteered to come up with some
241 additional clarification with someone from the Planning Commission and Councilmember Gallup. He will
242 bring it back to the council at the next meeting.

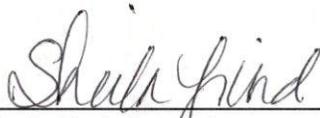
243 Councilmember Gallup discussed letter 'M.' The lot is less than 8,000 square feet so a residential
244 dwelling shouldn't be an option. Councilmember Wright said if they wanted a residential dwelling, they
245 would need to do some boundary adjustments. They worked on revising the language to remove the
246 ambiguity.

247 **Councilmember Wright moved to "Adopt Ordinance 2-2021, An Ordinance to Adopt Changes to**
248 **the City Code of River Heights, Utah, with the exception of 10-11-6, Historic Landmark Overlay Zones."**
249 **Councilmember Clausen seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and**
250 **Wright in favor. No one opposed.**

251 Discuss Old Church Request for Proposal: Mayor Rasmussen presented and reviewed the RFP. He
252 asked the audience if they understood the words 'community service.' Brittany Cascio asked if they
253 would consider an event center for weddings, etc. The mayor said they could propose that or whatever
254 they wanted and it would be reviewed. Councilmember Clausen suggested including verbiage stating all
255 proposals must comply with city ordinances and appropriate fees. In response, the mayor pointed out
256 and read the final paragraph. At the end they added, "All applicable city codes, ordinance, and fees will
257 apply." Councilmember Gallup asked about a deadline for completion. The mayor explained, this will be
258 negotiated at the time of the proposal. Councilmember Clausen asked if the proposal could be delivered
259 to every residence in the city. They discussed adding it to the city newsletter in July and pushing it out a
260 month. Mayor Rasmussen will make the discussed changes and get it back to Attorney Jenkins, to be
261 noticed.

262 The meeting adjourned at 9:50 p.m.

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Sheila Lind, Recorder



Todd A. Rasmussen, Mayor

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River Heights City Bills To Be Paid

May 17, 2021

Approved between meetings

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	All-Tech	Services	\$291.82						\$24.32	\$24.32	\$340.46
2	Bear River Health Department	Water Coliform Testing							\$40.00		\$40.00
3	Caselle	Monthly Support	\$91.69						\$91.66	\$91.65	\$275.00
4	CMPO	Annual Dues	\$195.00								\$195.00
5	Ferguson	Blue Stakes Paint							\$121.49		\$121.49
6	Forsgren	Lower Well Improvements							\$315.00		\$315.00
7	Freedom Mailing	Bill Processing	\$148.04						\$49.35	\$49.35	\$246.74
8	Intermountain Farmers Association	Weed spray for all facilities			\$70.98			\$70.99	\$70.99	\$70.99	\$283.95
9	Logan City	Water Consumption							\$174.00		\$174.00
10	Mueller Co.	Trans receiver annual maint							\$1,747.20		\$1,747.20
11	Nationwide	Public Official Bond	\$100.00								\$100.00
12	Rocky Mountain Power	Electricity	\$315.83		\$57.53	\$25.10		\$1,172.60	\$2,199.65	\$22.56	\$3,793.27
13	Secure Instant Payments	Monthly Billing	\$51.26						\$51.25	\$51.24	\$153.75
14	Sorensen Construction Inc.	Excavation Permit Refund	\$600.00								\$600.00
15	Sprinkler Supply	Couplings backflow assembly			\$338.40						\$338.40
16	Square One Printing	Tree City Signs	\$25.00								\$25.00
17	Thomas Petroleum	Fuel for City Vehicles			\$31.35			\$31.35	\$31.35	\$31.36	\$125.41
18	Utah League of Towns & Cities	Membership Fee	\$1,111.35								\$1,111.35
19	Utah Local Government Trust	Monthly workers comp	\$17.64		\$27.08			\$82.69	\$104.74	\$110.25	\$342.40
20	Verizon Wireless	Monthly Cell phone bills	\$55.01						\$55.01	\$55.02	\$165.04
21	Xerox	Monthly Usage Copier	\$171.42								\$171.42
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Page 1 SubTotals

\$3,174.06

\$525.34

\$25.10

\$1,357.63

\$5,076.01

\$506.74

\$10,664.88

Page 1 Total Amount to l

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\$10,664.88

River Heights City
 Fiscal Year 2021 Final Budget
 June 1, 2021

Account Number	Account Title	2020-21 Current Year Fina; Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
General Fund				
Taxes				
10-31-10	Property Tax	96,100.00	16,900.00	113,000.00
10-31-20	Sales Tax	210,000.00	90,000.00	300,000.00
10-31-30	Franchise	62,000.00	6,000.00	68,000.00
10-31-50	Redemption	1,200.00	6,800.00	8,000.00
10-31-60	UPP Taxes	33,000.00	(28,000.00)	5,000.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	6,000.00	4,000.00	10,000.00
Total Taxes:		408,300.00	95,700.00	504,000.00
Permits				
10-32-10	Zoning	1,500.00		1,500.00
10-32-20	Home Occupation License	2,300.00		2,300.00
10-32-30	Conditional Use Permits	400.00		400.00
10-32-40	Subdivision Fees	1,350.00		1,350.00
10-32-50	Cache County 20% Bldg. Fee	3,000.00		3,000.00
10-32-60	Dog Fees	5,000.00		5,000.00
10-32-65	Sanitation	182,000.00		182,000.00
10-32-70	Impact Fees - Parks	2,500.00		2,500.00
10-32-75	Impact Fees - Roads	500.00		500.00
10-32-80	Storm Drainage	26,000.00		26,000.00
10-32-85	911	33,000.00		33,000.00
Total Licenses and Permits:		257,550.00	-	257,550.00
Intergovernmental Revenue				
10-33-10	State Liquor	-		-
10-33-20	Class 'C' Road	90,000.00	(20,000.00)	70,000.00
10-33-25	Park Grant (RAPZ)	35,000.00	(30,000.00)	5,000.00
10-33-30	Sidewalk Improvement - Propert	-		-
10-33-40	Grant - Basement Museum (RAPZ)	-		-
10-33-50	Grant - Sidewalk	-		-
10-33-55	Grant - Cache County Stimulus	-		-
10-33-60	Grant - State of Utah-CARES	-		-
Total Intergovernmental Revenue:		125,000.00	(50,000.00)	75,000.00
Charges for Services				
10-34-10	Parks and	500.00	400.00	900.00
10-34-15	Ball Diamond	-		-
10-34-16	Soccer Field	-		-
10-34-20	T-Ball	-		-
10-34-30	Late Fees	550.00	(300.00)	250.00
10-34-40	School	6,000.00		6,000.00
10-34-50	School	400.00		400.00
10-34-90	Storm Water/Irrigation	-		-
Total Charges for Services:		7,450.00	100.00	7,550.00
Fines and Forfeitures				
10-35-10	Fines and Forfeitures	1,700.00		1,700.00

River Heights City
 Fiscal Year 2021 Final Budget
 June 1, 2021

Account Number	Account Title	2020-21 Current Year Final Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
Total Fines and Forfeitures:		1,700.00	-	1,700.00
Other Revenue				
10-36-10	Other	300.00		300.00
10-36-15	Bad Debt Recovery	-		-
10-36-16	Apple Days-Derby Box Car	-		-
10-36-17	Apple Days-Fun Run	-		-
10-36-18	Apple Days-Tennis	-		-
10-36-19	Apple Days-Pickleball	-		-
10-36-20	Apple Days-Promotion/Entertain	-		-
10-36-21	Vendor Booth-Apple Days	370.00		370.00
10-36-25	Community Affairs - Other	-		-
10-36-30	Rent - City Building	100.00		100.00
10-36-35	Right of Way Fees	650.00		650.00
10-36-40	Youth Council	100.00		100.00
10-36-50	Contribution	750.00		750.00
10-36-60	Interest Income	3,700.00		3,700.00
10-36-70	Recovery Fees - (Weed Control)	-		-
10-36-75	Tennis Court - Light Meter	-		-
10-36-80	Sidewalk Cost Recovery	-		-
10-36-85	Sale of Capital Assets	-		-
10-36-90	Gain <Loss> on Assets	-		-
10-36-95	Sewer Fund Transfer	-	300,000.00	300,000.00
10-36-99	Trans GF Beg Bal	18,080.00		18,080.00
Total Other Revenue:		24,050.00	300,000.00	324,050.00
Administration				
10-41-01	Mayor and Council	22,320.00		22,320.00
10-41-02	Judicial	-		-
10-41-03	Treasurer	7,500.00		7,500.00
10-41-04	Budget Officer	-		-
10-41-05	Recorder	21,200.00		21,200.00
10-41-06	Finance Director	4,900.00		4,900.00
10-41-08	Webmaster	-		-
10-41-10	Supervisor of Public Works	14,500.00		14,500.00
10-41-15	Payroll Taxes	7,600.00		7,600.00
10-41-16	Health Insurance	2,200.00		2,200.00
10-41-30	Zoning Administrator/Planner	5,460.00		5,460.00
10-41-40	Audit	3,800.00		3,800.00
10-41-41	Professional Fees	3,500.00		3,500.00
10-41-42	Bad Debt	10.00		10.00
10-41-43	Legal	7,500.00		7,500.00
10-41-46	Dues and Subscriptions	2,000.00		2,000.00
10-41-50	Gas, Oil, Vehicle Repairs	-		-
10-41-55	Insurance Liability and Other	2,200.00		2,200.00
10-41-65	Repairs and Maintenance	250.00		250.00
10-41-70	Training and Meetings	1,200.00		1,200.00
10-41-75	Gas	-		-
10-41-80	Bank Service Charges	1,400.00		1,400.00
10-41-83	Capital Expenditures	-		-
10-41-85	Security System	-		-
10-41-87	Capital Expenditures	-		-
10-41-90	Depreciation Expense	74,900.00		74,900.00

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Account Number	Account Title	2020-21 Current Year Final Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
10-41-92	State of Utah Grant-CARES Fund	-		-
10-41-95	Miscellaneous	250.00		250.00
Total Administration:		182,690.00	-	182,690.00
Office Expenses				
10-44-10	Office and General Supplies	3,500.00		3,500.00
10-44-12	Office Cleaning	-		-
10-44-15	Dinner & Party	1,500.00		1,500.00
10-44-17	Computer Maintenance	1,600.00		1,600.00
10-44-20	Computer Updates	3,500.00		3,500.00
10-44-25	Computer - Recorder	550.00		550.00
10-44-30	Copy Machine Maintenance	750.00		750.00
10-44-35	1/3 Caselle	1,100.00		1,100.00
10-44-40	Elections	-		-
10-44-45	Fax, Copier, Printer	100.00		100.00
10-44-47	Fire Extinguisher Service	250.00		250.00
10-44-49	Nameplates - DO NOT USE	10.00		10.00
10-44-50	Newsletter/Fliers	1,000.00		1,000.00
10-44-52	Newspaper Ads	800.00		800.00
10-44-55	Postage	1,200.00		1,200.00
10-44-60	Cash Over/Cash Under Petty CSH	-		-
10-44-62	Recorder's Bond	-		-
10-44-65	Software	200.00		200.00
10-44-70	Training - Recorder	1,000.00		1,000.00
10-44-75	Gas	600.00		600.00
10-44-77	Electricity	1,200.00		1,200.00
10-44-78	Telephone	2,400.00		2,400.00
10-44-79	Internet	1,200.00		1,200.00
10-44-80	Web Page Domain	400.00		400.00
10-44-85	Web Master	190.00		190.00
Total Office Expenses:		23,050.00	-	23,050.00
Community Affairs				
10-48-04	Recorder	1,000.00		1,000.00
10-48-16	Apple Days-Derby Box Car	-		-
10-48-17	Apple Days-Fun Run	450.00		450.00
10-48-18	Apple Days-Tennis	250.00		250.00
10-48-19	Apple Days-Pickleball	-		-
10-48-20	Apple Days-Promotion/Entertain	2,000.00		2,000.00
10-48-21	Events (X-mas Tree Lighting)	1,400.00		1,400.00
10-48-25	Apple Days - Quilt	-		-
10-48-30	Civic Projects	1,400.00		1,400.00
10-48-50	Summer Reading Program	350.00		350.00
10-48-55	Float Decorations/Parades	400.00		400.00
10-48-60	Library	4,700.00		4,700.00
10-48-65	Museum	-		-
10-48-70	Royalty/Ambassadors	2,400.00		2,400.00
10-48-80	Youth Council	1,700.00		1,700.00
10-48-90	Sound System	-		-
Total Community Affairs:		16,050.00	-	16,050.00
Planning & Zoning				
10-51-07	Planning Commission	900.00		900.00
10-51-15	Payroll Taxes	200.00		200.00

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Account Number	Account Title	2020-21 Current Year Fina; Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
10-51-19	Advertising, Notices	300.00		300.00
10-51-20	Cache County Planner	-		-
10-51-25	Copies of Ordinances, Maps, Ot	50.00		50.00
10-51-30	Pass Through Fees-PZ	5.00		5.00
10-51-41	Professional Fees	250.00		250.00
10-51-45	Training	100.00		100.00
Total Planning & Zoning:		1,805.00	-	1,805.00
Public Safety				
10-54-10	Crossing Guards	14,720.00		14,720.00
10-54-15	Payroll Taxes	1,500.00		1,500.00
10-54-19	Crossing Guard Supplies	150.00		150.00
10-54-20	Crossing Guard Training	200.00		200.00
10-54-25	Emergency Preparedness	6,200.00		6,200.00
10-54-26	Neighborhood Watch	-		-
10-54-30	Fire/EMS	39,100.00		39,100.00
10-54-40	911	23,200.00		23,200.00
10-54-50	Liquor Law	-		-
10-54-60	Police	12,145.00		12,145.00
10-54-70	Animal Control	6,700.00		6,700.00
10-54-75	Electricity - School Flashers	300.00		300.00
Total Public Safety:		104,215.00	-	104,215.00
Roads				
10-60-10	Supervisor - Roads	14,500.00		14,500.00
10-60-11	Part-Time Wages	2,400.00		2,400.00
10-60-12	Maintenance Asslstant	10,600.00		10,600.00
10-60-15	Payroll Taxes	2,800.00		2,800.00
10-60-16	Health Insurance	8,200.00		8,200.00
10-60-22	DO NOT USE Eng & Professional	0.00		-
10-60-24	Trails	900.00		900.00
10-60-26	Street Painting	3,200.00		3,200.00
10-60-30	Walkway Repairs	10,000.00		10,000.00
10-60-35	DO NOT USE	0.00		-
10-60-40	Signs	3,000.00		3,000.00
10-60-41	Engineering/Professional Fees	2,500.00		2,500.00
10-60-46	Dues and Subscriptions	0.00		-
10-60-50	Gas, Oil & Vehicle Repair	5,500.00		5,500.00
10-60-55	Snow Removal	20,000.00		20,000.00
10-60-56	Insurance, Liability and Other	7,400.00		7,400.00
10-60-60	Street Lighting	14,500.00		14,500.00
10-60-65	Street Repairs	600.00		600.00
10-60-70	Street Sweeping	0.00		-
10-60-75	Gas - Heating Garage	600.00		600.00
10-60-76	Storm Water	12,500.00		12,500.00
10-60-77	Electricity	0.00		-
10-60-79	Internet	0.00		-
10-60-80	Repairs and Maintenance	9,000.00		9,000.00
10-60-83	Capital Expenditures	-		-
10-60-90	Storm Water/Irrigation	-		-
Total Roads:		128,200.00	-	128,200.00
Parks & Recreation				

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Account Number	Account Title	2020-21 Current Year Final Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
10-70-10	Supervisor -	14,500.00		14,500.00
10-70-11	Part-Time	3,300.00		3,300.00
10-70-12	Maintenance	12,700.00		12,700.00
10-70-15	Payroll Taxes	3,100.00		3,100.00
10-70-16	Health	9,600.00		9,600.00
10-70-25	Advertising	-		-
10-70-30	Cleaning	600.00		600.00
10-70-35	Coin	-		-
10-70-40	Maintenance	3,000.00		3,000.00
10-70-41	Professional	3,000.00		3,000.00
10-70-45	Maintenance -	4,200.00		4,200.00
10-70-50	Maint. Tennis-	-		-
10-70-55	Plant	1,000.00		1,000.00
10-70-56	Insurance	1,800.00		1,800.00
10-70-60	T-Ball	1,100.00		1,100.00
10-70-65	Soccer	1,000.00		1,000.00
10-70-67	Eccles Ice	-		-
10-70-70	Tennis Court	-		-
10-70-72	Park Deposit	750.00		750.00
10-70-74	Building	600.00		600.00
10-70-75	Gas	800.00		800.00
10-70-77	Electricity	900.00		900.00
10-70-79	Internet	-		-
10-70-80	Repairs &	7,000.00		7,000.00
10-70-82	Dugout	500.00		500.00
10-70-83	Capital	-		-
10-70-86	Park	1,600.00		1,600.00
10-70-90	Miscellaneous	2,100.00		2,100.00
Total Parks & Recreation:		73,150.00	-	73,150.00
School Building Expenses				
10-75-56	Insurance Liability -School	-	-	-
10-75-74	School Building Deposit Refund	-	-	-
10-75-75	School Building Gas	-	15,000.00	15,000.00
10-75-77	School Building Electricity	-	1,600.00	1,600.00
10-75-79	School Building Internet	-	-	-
10-75-80	School Repairs & Maintenance	-	8,000.00	8,000.00
Total School Building Expenses:		-	24,600.00	24,600.00
Other Expenses				
10-90-10	Sanitation	150,000.00		150,000.00
10-90-20	Overhead Reimbursement	-		-
10-90-92	Transfer to CP Fund	130,000.00	300,000.00	430,000.00
10-90-93	Transfer to Water Fund	-		-
10-90-94	Transfer to Sewer Fund	-		-
10-90-99	Suspense	-		-
Total Other Expenses:		280,000.00	300,000.00	580,000.00
General Fund Revenue Total:		824,050.00	345,800.00	1,169,850.00
General Fund Expenditure Total:		809,160.00	324,600.00	1,133,760.00
Net Total General Fund:		14,890.00	21,200.00	36,090.00

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Account Number	Account Title	2020-21 Current Year Final Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
Capital Projects Fund				
40-36-10	Interest - Capital Improvement	3,000.00		3,000.00
40-36-80	Reimbursement Income	177,532.00		177,532.00
40-36-90	Transfers from General Fund	130,000.00	300,000.00	430,000.00
40-36-91	Transfers from Water Fund	-		-
40-36-92	Transfers from Sewer Fund	-		-
Total Other:		<u>310,532.00</u>	<u>300,000.00</u>	<u>610,532.00</u>
Department: 41				
40-41-83	Administrative	-		-
Total Department: 41:		<u>-</u>	<u>-</u>	<u>-</u>
Department: 60				
40-60-83	Roads	<u>168,000.00</u>	<u>222,000.00</u>	<u>390,000.00</u>
Total Department: 60:		<u>168,000.00</u>	<u>222,000.00</u>	<u>390,000.00</u>
Department: 70				
40-70-83	Parks & Recreation	<u>90,000.00</u>	<u>(88,800.00)</u>	<u>1,200.00</u>
Total Department: 70:		<u>90,000.00</u>	<u>(88,800.00)</u>	<u>1,200.00</u>
Capital Projects Fund Revenue Total:		<u>310,532.00</u>	<u>300,000.00</u>	<u>610,532.00</u>
Capital Projects Fund Expenditure Total:		<u>258,000.00</u>	<u>133,200.00</u>	<u>391,200.00</u>
Net Total Capital Projects Fund:		<u>52,532.00</u>	<u>166,800.00</u>	<u>219,332.00</u>
Water Fund				
Other				
51-36-10	Charges for Services - Water	446,000.00		446,000.00
51-36-15	Interest Earned - Water	9,600.00		9,600.00
51-36-20	Hookups & Other - Water	6,000.00		6,000.00
51-36-30	Impact Fees - Water	11,000.00		11,000.00
51-36-40	Water Connection Fees	-		-
51-36-90	Transfers from General Fund	-		-
51-36-91	Transfers from Cap Proj Fund	-		-
51-36-95	Misc. Income	-		-
51-36-96	Scrap Recovery	-		-
51-36-98	Container Refunds	1,400.00		1,400.00
Total Other:		<u>474,000.00</u>	<u>-</u>	<u>474,000.00</u>
Water Department				
51-40-01	Mayor and Council	7,440.00		7,440.00
51-40-03	Treasurer	7,300.00		7,300.00
51-40-05	Recorder	5,300.00		5,300.00
51-40-06	Finance Director	4,750.00		4,750.00

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Account Number	Account Title	2020-21 Current Year Fina; Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
51-40-10	Supervisor - Public Works	21,800.00		21,800.00
51-40-11	Part Time Wages	2,800.00		2,800.00
51-40-12	Maintenance Assistant	12,700.00		12,700.00
51-40-15	Payroll Taxes	6,200.00		6,200.00
51-40-16	Health Insurance	10,300.00		10,300.00
51-40-20	1/3 Casella Fee	1,100.00		1,100.00
51-40-22	Bad Debt	1,500.00		1,500.00
51-40-25	Billing Expense	300.00		300.00
51-40-26	Postage	1,100.00		1,100.00
51-40-30	Bond Payment - Interest	-		-
51-40-35	Capital Expenditures	200,000.00		200,000.00
51-40-37	Depreciation	72,000.00		72,000.00
51-40-40	Audit	2,300.00		2,300.00
51-40-41	Professional Fees	2,000.00		2,000.00
51-40-43	Legal	500.00		500.00
51-40-46	Dues and Subscriptions	-		-
51-40-50	Gas, Oil, & Vehicle Repair	3,100.00		3,100.00
51-40-51	Logan City Water Fees	8,000.00		8,000.00
51-40-55	Insurance Liability and Other	6,600.00		6,600.00
51-40-60	ProLog Water Share Assessment	5,000.00		5,000.00
51-40-65	Repairs and Maintenance	28,000.00		28,000.00
51-40-66	Materials and Supplies	4,500.00		4,500.00
51-40-70	Training and meetings	700.00		700.00
51-40-71	Rural Water Fees	-		-
51-40-75	Gas	2,400.00		2,400.00
51-40-77	Electricity	41,000.00		41,000.00
51-40-78	Telephone	2,100.00		2,100.00
51-40-79	Internet	400.00		400.00
51-40-80	Chlorine	4,000.00		4,000.00
51-40-83	Cap. Water - DO NOT USE	-		-
51-40-85	Replace Water Meters	-		-
51-40-86	Flow Meters	10,000.00		10,000.00
51-40-90	Replace Reservoir	-		-
51-40-91	Transfers to Other Funds	-		-
51-40-95	Miscellaneous	150.00		150.00
Total Water Department:		475,340.00	-	475,340.00
Water Fund Revenue Total:		474,000.00	-	474,000.00
Water Fund Expenditure Total:		475,340.00	-	475,340.00
Net Total Water Fund:		(1,340.00)	-	(1,340.00)
Sewer Fund				
Other				
52-36-10	Charges for Services - Sewer	360,000.00		360,000.00
52-36-20	Interest Earned - Sewer	12,700.00		12,700.00
52-36-25	Sewer Assessment & Other	-		-
52-36-30	Impact Fees - Sewer	22,000.00		22,000.00
52-36-40	Connection Fees	-		-
52-36-50	Reimbursements-Sewer	-		-
52-36-90	Transfer from General Fund	-		-
Total Other:		394,700.00	-	394,700.00

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Account Number	Account Title	2020-21 Current Year Final Budget	2020-21 Proposed Adjustments	2020-21 Adjusted Current Year Final Budget
Sewer Department				
52-40-01	Mayor and Council	7,440.00		7,440.00
52-40-03	Treasurer	7,300.00		7,300.00
52-40-05	Recorder	5,300.00		5,300.00
52-40-06	Finance Director	4,750.00		4,750.00
52-40-10	Supervisor - Public Works	7,300.00		7,300.00
52-40-11	Part Time Wages	900.00		900.00
52-40-12	Maintenance Assistant	6,400.00		6,400.00
52-40-15	Payroll Taxes	3,900.00		3,900.00
52-40-16	Health Insurance	4,900.00		4,900.00
52-40-20	1/3 Caselle Fee	1,100.00		1,100.00
52-40-22	Bad Debt	100.00		100.00
52-40-25	Billing Expense	250.00		250.00
52-40-26	Postage	1,100.00		1,100.00
52-40-35	Capital Expenditures	120,000.00	(110,000.00)	10,000.00
52-40-36	Capital Expenditures	-	2,700.00	2,700.00
52-40-37	Depreciation	23,000.00		23,000.00
52-40-40	Audit	2,300.00		2,300.00
52-40-43	Legal	1,200.00		1,200.00
52-40-45	Professional Fees	100.00		100.00
52-40-46	Dues and Subscriptions	50.00		50.00
52-40-50	Gas, Oil & Vehicle Repair	3,000.00		3,000.00
52-40-55	Insurance Liability and Other	6,900.00		6,900.00
52-40-65	Repairs and Maintenance	61,000.00		61,000.00
52-40-70	Training and meetings	650.00		650.00
52-40-71	Rural Water Fees	-		-
52-40-75	Gas	500.00		500.00
52-40-77	Electricity	400.00		400.00
52-40-78	Telephone	2,000.00		2,000.00
52-40-79	Internet	300.00		300.00
52-40-80	Sewer Treatment	175,000.00		175,000.00
52-40-85	Supplies	2,000.00		2,000.00
52-40-90	Transfers	-	300,000.00	300,000.00
52-40-95	Miscellaneous	150.00		150.00
Total Sewer Department:		449,290.00	192,700.00	641,990.00
Sewer Fund Revenue Total:		394,700.00	-	394,700.00
Sewer Fund Expenditure Total:		449,290.00	192,700.00	641,990.00
Net Total Sewer Fund:		(54,590.00)	(192,700.00)	(247,290.00)
Net Grand Totals:		11,492.00	(4,700.00)	6,792.00

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Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
General Fund				
Taxes				
10-31-10	Property Tax	96,100.00	16,900.00	113,000.00
10-31-20	Sales Tax	210,000.00	95,000.00	305,000.00
10-31-30	Franchise	62,000.00	6,000.00	68,000.00
10-31-50	Redemption	1,200.00	6,800.00	8,000.00
10-31-60	UPP Taxes	33,000.00	(28,000.00)	5,000.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	6,000.00	4,000.00	10,000.00
Total Taxes:		408,300.00	100,700.00	509,000.00
Permits				
10-32-10	Zoning	4,000.00		4,000.00
10-32-20	Home Occupation License	2,300.00		2,300.00
10-32-30	Conditional Use Permits	400.00		400.00
10-32-40	Subdivision Fees	4,000.00		4,000.00
10-32-50	Cache County 20% Bldg. Fee	3,000.00		3,000.00
10-32-60	Dog Fees	5,000.00		5,000.00
10-32-65	Sanitation	182,000.00		182,000.00
10-32-70	Impact Fees - Parks	3,000.00		3,000.00
10-32-75	Impact Fees - Roads	500.00		500.00
10-32-80	Storm Drainage	26,000.00		26,000.00
10-32-85	911	33,000.00		33,000.00
Total Licenses and Permits:		263,200.00	-	263,200.00
Intergovernmental Revenue				
10-33-10	State Liquor	-		-
10-33-20	Class 'C' Road	90,000.00		90,000.00
10-33-25	Park Grant (RAPZ)	35,000.00		35,000.00
10-33-30	Sidewalk Improvement - Propert	-		-
10-33-40	Grant - Basement Museum (RAPZ)	-		-
10-33-50	Grant - Sidewalk	-		-
10-33-55	Grant - Cache County Stimulus	-		-
10-33-60	Grant - State of Utah-CARES	-		-
Total Intergovernmental Revenue:		125,000.00	-	125,000.00
Charges for Services				
10-34-10	Parks and	1,800.00		1,800.00
10-34-15	Ball Diamond	-		-
10-34-16	Soccer Field	-		-
10-34-20	T-Ball	-		-
10-34-30	Late Fees	550.00		550.00
10-34-40	School	12,000.00		12,000.00
10-34-50	School	-		-
10-34-90	Storm Water/Irrigation	-		-
Total Charges for Services:		14,350.00	-	14,350.00
Fines and Forfeitures				
10-35-10	Fines and Forfeitures	1,700.00		1,700.00

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Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
Total Fines and Forfeitures:		1,700.00	-	1,700.00
Other Revenue				
10-36-10	Other	300.00		300.00
10-36-15	Bad Debt Recovery	-		-
10-36-16	Apple Days-Derby Box Car	-		-
10-36-17	Apple Days-Fun Run	-		-
10-36-18	Apple Days-Tennis	-		-
10-36-19	Apple Days-Pickleball	-		-
10-36-20	Apple Days-Promotion/Entertain	-		-
10-36-21	Vendor Booth-Apple Days	-		-
10-36-25	Community Affairs - Other	-		-
10-36-30	Rent - City Building	300.00		300.00
10-36-35	Right of Way Fees	-		-
10-36-40	Youth Council	100.00		100.00
10-36-50	Contribution	750.00		750.00
10-36-60	Interest Income	3,700.00		3,700.00
10-36-70	Recovery Fees - (Weed Control)	-		-
10-36-75	Tennis Court - Light Meter	-		-
10-36-80	Sidewalk Cost Recovery	-		-
10-36-85	Sale of Capital Assets	-		-
10-36-90	Gain <Loss> on Assets	-		-
10-36-95	Sewer Fund Transfer	-	-	-
10-36-99	Trans GF Beg Bal	18,080.00		18,080.00
Total Other Revenue:		23,230.00	-	23,230.00
Administration				
10-41-01	Mayor and Council	22,320.00		22,320.00
10-41-02	Judicial	-		-
10-41-03	Treasurer	7,700.00		7,700.00
10-41-04	Budget Officer	-		-
10-41-05	Recorder	21,700.00		21,700.00
10-41-06	Finance Director	4,900.00		4,900.00
10-41-08	Webmaster	-		-
10-41-10	Supervisor of Public Works	14,900.00		14,900.00
10-41-15	Payroll Taxes	7,600.00		7,600.00
10-41-16	Health Insurance	2,200.00		2,200.00
10-41-30	Zoning Administrator/Planner	5,720.00		5,720.00
10-41-40	Audit	3,800.00		3,800.00
10-41-41	Professional Fees	5,500.00		5,500.00
10-41-42	Bad Debt	10.00		10.00
10-41-43	Legal	12,500.00		12,500.00
10-41-46	Dues and Subscriptions	2,000.00		2,000.00
10-41-50	Gas, Oil, Vehicle Repairs	-		-
10-41-55	Insurance Liability and Other	3,500.00		3,500.00
10-41-65	Repairs and Maintenance	250.00		250.00
10-41-70	Training and Meetings	1,200.00		1,200.00
10-41-75	Gas	-		-
10-41-80	Bank Service Charges	1,600.00		1,600.00
10-41-83	Capital Expenditures	-		-
10-41-85	Security System	-		-
10-41-87	Capital Expenditures	-		-
10-41-90	Depreciation Expense	74,900.00		74,900.00

River Heights City
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Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
10-41-92	State of Utah Grant-CARES Fund	-		-
10-41-95	Miscellaneous	250.00		250.00
Total Administration:		192,550.00	-	192,550.00
Office Expenses				
10-44-10	Office and General Supplies	3,500.00		3,500.00
10-44-12	Office Cleaning	-		-
10-44-15	Dinner & Party	1,500.00		1,500.00
10-44-17	Computer Maintenance	1,600.00		1,600.00
10-44-20	Computer Updates	3,500.00		3,500.00
10-44-25	Computer - Recorder	550.00		550.00
10-44-30	Copy Machine Maintenance	750.00		750.00
10-44-35	1/3 Caselle	1,100.00		1,100.00
10-44-40	Elections	3,000.00		3,000.00
10-44-45	Fax, Copier, Printer	100.00		100.00
10-44-47	Fire Extinguisher Service	250.00		250.00
10-44-49	Nameplates - DO NOT USE	-		-
10-44-50	Newsletter/Fliers	1,000.00		1,000.00
10-44-52	Newspaper Ads	800.00		800.00
10-44-55	Postage	1,200.00		1,200.00
10-44-60	Cash Over/Cash Under Petty CSH	-		-
10-44-62	Recorder's Bond	-		-
10-44-65	Software	200.00		200.00
10-44-70	Training - Recorder	1,000.00		1,000.00
10-44-75	Gas	600.00		600.00
10-44-77	Electricity	1,200.00		1,200.00
10-44-78	Telephone	2,400.00		2,400.00
10-44-79	Internet	1,200.00		1,200.00
10-44-80	Web Page Domain	400.00		400.00
10-44-85	Web Master	190.00		190.00
Total Office Expenses:		26,040.00	-	26,040.00
Community Affairs				
10-48-04	Recorder	1,000.00		1,000.00
10-48-16	Apple Days-Derby Box Car	-		-
10-48-17	Apple Days-Fun Run	250.00		250.00
10-48-18	Apple Days-Tennis	250.00		250.00
10-48-19	Apple Days-Pickleball	-		-
10-48-20	Apple Days-Promotion/Entertain	2,000.00		2,000.00
10-48-21	Events (X-mas Tree Lighting)	2,500.00		2,500.00
10-48-25	Apple Days - Quilt	-		-
10-48-30	Civic Projects	4,000.00		4,000.00
10-48-50	Summer Reading Program	350.00		350.00
10-48-55	Float Decorations/Parades	400.00		400.00
10-48-60	Library	4,700.00		4,700.00
10-48-65	Museum	-		-
10-48-70	Royalty/Ambassadors	2,400.00		2,400.00
10-48-80	Youth Council	1,700.00		1,700.00
10-48-90	Sound System	-		-
Total Community Affairs:		19,550.00	-	19,550.00
Planning & Zoning				
10-51-07	Planning Commission	1,200.00		1,200.00
10-51-15	Payroll Taxes	200.00		200.00

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Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
10-51-19	Advertising, Notices	500.00		500.00
10-51-20	Cache County Planner	-		-
10-51-25	Copies of Ordinances, Maps, Ot	50.00		50.00
10-51-30	Pass Through Fees-PZ	5.00		5.00
10-51-41	Professional Fees	750.00		750.00
10-51-45	Training	500.00		500.00
Total Planning & Zoning:		3,205.00	-	3,205.00
Public Safety				
10-54-10	Crossing Guards	15,460.00		15,460.00
10-54-15	Payroll Taxes	1,500.00		1,500.00
10-54-19	Crossing Guard Supplies	150.00		150.00
10-54-20	Crossing Guard Training	200.00		200.00
10-54-25	Emergency Preparedness	15,000.00		15,000.00
10-54-26	Neighborhood Watch	-		-
10-54-30	Fire/EMS	140,000.00		140,000.00
10-54-40	911	25,000.00		25,000.00
10-54-50	Liquor Law	-		-
10-54-60	Police	14,600.00		14,600.00
10-54-70	Animal Control	6,700.00		6,700.00
10-54-75	Electricity - School Flashers	300.00		300.00
Total Public Safety:		218,910.00	-	218,910.00
Roads				
10-60-10	Supervisor - Roads	14,900.00		14,900.00
10-60-11	Part-Time Wages	2,400.00		2,400.00
10-60-12	Maintenance Assistant	10,700.00		10,700.00
10-60-15	Payroll Taxes	2,800.00		2,800.00
10-60-16	Health Insurance	8,200.00		8,200.00
10-60-22	DO NOT USE Eng & Professional	0.00		0.00
10-60-24	Trails	900.00		900.00
10-60-26	Street Painting	4,000.00		4,000.00
10-60-30	Walkway Repairs	15,000.00		15,000.00
10-60-35	DO NOT USE	0.00		0.00
10-60-40	Signs	3,000.00		3,000.00
10-60-41	Engineering/Professional Fees	2,500.00		2,500.00
10-60-46	Dues and Subscriptions	0.00		0.00
10-60-50	Gas, Oil & Vehicle Repair	5,500.00		5,500.00
10-60-55	Snow Removal	20,000.00		20,000.00
10-60-56	Insurance, Liability and Other	7,400.00		7,400.00
10-60-60	Street Lighting	14,500.00		14,500.00
10-60-65	Street Repairs	600.00		600.00
10-60-70	Street Sweeping	0.00		0.00
10-60-75	Gas - Heating Garage	600.00		600.00
10-60-76	Storm Water	12,500.00		12,500.00
10-60-77	Electricity	0.00		0.00
10-60-79	Internet	0.00		0.00
10-60-80	Repairs and Maintenance	9,000.00		9,000.00
10-60-83	Capital Expenditures	-		-
10-60-90	Storm Water/Irrigation	2,000.00		2,000.00
Total Roads:		136,500.00	-	136,500.00
Parks & Recreation				

River Heights City
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Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
10-70-10	Supervisor -	14,900.00		14,900.00
10-70-11	Part-Time	3,400.00		3,400.00
10-70-12	Maintenance	12,900.00		12,900.00
10-70-15	Payroll Taxes	3,100.00		3,100.00
10-70-16	Health	9,600.00		9,600.00
10-70-25	Advertising	-		-
10-70-30	Cleaning	600.00		600.00
10-70-35	Coin	-		-
10-70-40	Maintenance	3,000.00		3,000.00
10-70-41	Professional	3,000.00		3,000.00
10-70-45	Maintenance -	4,200.00		4,200.00
10-70-50	Maint. Tennis-	-		-
10-70-55	Plant	1,000.00		1,000.00
10-70-56	Insurance	1,800.00		1,800.00
10-70-60	T-Ball	1,100.00		1,100.00
10-70-65	Soccer	1,000.00		1,000.00
10-70-67	Eccles Ice	-		-
10-70-70	Tennis Court	-		-
10-70-72	Park Deposit	750.00		750.00
10-70-74	Building	600.00		600.00
10-70-75	Gas	800.00		800.00
10-70-77	Electricity	900.00		900.00
10-70-79	Internet	-		-
10-70-80	Repairs &	7,000.00		7,000.00
10-70-82	Dugout	500.00		500.00
10-70-83	Capital	-		-
10-70-86	Park	1,600.00		1,600.00
10-70-90	Miscellaneous	2,100.00		2,100.00
Total Parks & Recreation:		73,850.00	-	73,850.00
School Building Expenses				
10-75-56	Insurance Liability -School	-	-	-
10-75-74	School Building Deposit Refund	-	-	-
10-75-75	School Building Gas	-	30,000.00	30,000.00
10-75-77	School Building Electricity	-	3,200.00	3,200.00
10-75-79	School Building Internet	-	-	-
10-75-80	School Repairs & Maintenance	-	-	-
Total School Building Expenses:		-	33,200.00	33,200.00
Other Expenses				
10-90-10	Sanitation	150,000.00		150,000.00
10-90-20	Overhead Reimbursement	-		-
10-90-92	Transfer to CP Fund	130,000.00	(30,000.00)	100,000.00
10-90-93	Transfer to Water Fund	-		-
10-90-94	Transfer to Sewer Fund	-		-
10-90-99	Suspense	-		-
Total Other Expenses:		280,000.00	(30,000.00)	250,000.00
General Fund Revenue Total:		835,780.00	100,700.00	936,480.00
General Fund Expenditure Total:		950,605.00	3,200.00	953,805.00
Net Total General Fund:		(114,825.00)	97,500.00	(17,325.00)

River Heights City
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Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
Capital Projects Fund				
40-36-10	Interest - Capital Improvement	3,000.00		3,000.00
40-36-80	Reimbursement Income	177,532.00	(177,532.00)	-
40-36-90	Transfers from General Fund	130,000.00	(30,000.00)	100,000.00
40-36-91	Transfers from Water Fund	-		-
40-36-92	Transfers from Sewer Fund	-		-
Total Other:		310,532.00	(207,532.00)	103,000.00
Department: 41				
40-41-83	Administrative	22,000.00		22,000.00
Total Department: 41:		22,000.00	-	22,000.00
Department: 60				
40-60-83	Roads	272,400.00		272,400.00
Total Department: 60:		272,400.00	-	272,400.00
Department: 70				
40-70-83	Parks & Recreation	200,000.00	-	200,000.00
Total Department: 70:		200,000.00	-	200,000.00
Capital Projects Fund Revenue Total:		310,532.00	-207,532.00	103,000.00
Capital Projects Fund Expenditure Total:		494,400.00	0.00	494,400.00
Net Total Capital Projects Fund:		-183,868.00	-207,532.00	-391,400.00
Water Fund				
Other				
51-36-10	Charges for Services - Water	446,000.00		446,000.00
51-36-15	Interest Eamed - Water	9,600.00		9,600.00
51-36-20	Hookups & Other - Water	1.00		1.00
51-36-30	Impact Fees - Water	1.00		1.00
51-36-40	Water Connection Fees	-		-
51-36-90	Transfers from General Fund	-		-
51-36-91	Transfers from Cap Proj Fund	-		-
51-36-95	Misc. Income	-		-
51-36-96	Scrap Recovery	1.00		1.00
51-36-98	Container Refunds	1,400.00		1,400.00
Total Other:		457,003.00	-	457,003.00
Water Department				
51-40-01	Mayor and Council	7,440.00		7,440.00
51-40-03	Treasurer	7,500.00		7,500.00
51-40-05	Recorder	5,400.00		5,400.00
51-40-06	Finance Director	4,750.00		4,750.00

River Heights City
 Fiscal Year 2022 Initial Budget
 June 1, 2021

Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
51-40-10	Supervisor - Public Works	22,400.00		22,400.00
51-40-11	Part Time Wages	2,900.00		2,900.00
51-40-12	Maintenance Assistant	12,900.00		12,900.00
51-40-15	Payroll Taxes	6,200.00		6,200.00
51-40-16	Health Insurance	10,300.00		10,300.00
51-40-20	1/3 Caselle Fee	1,100.00		1,100.00
51-40-22	Bad Debt	1,500.00		1,500.00
51-40-25	Billing Expense	300.00		300.00
51-40-26	Postage	1,100.00		1,100.00
51-40-30	Bond Payment - Interest	-		-
51-40-35	Capital Expenditures	205,000.00		205,000.00
51-40-37	Depreciation	72,000.00		72,000.00
51-40-40	Audit	2,300.00		2,300.00
51-40-41	Professional Fees	8,000.00		8,000.00
51-40-43	Legal	500.00		500.00
51-40-46	Dues and Subscriptions	1,100.00		1,100.00
51-40-50	Gas, Oil, & Vehicle Repair	3,100.00		3,100.00
51-40-51	Logan City Water Fees	8,000.00		8,000.00
51-40-55	Insurance Liability and Other	6,600.00		6,600.00
51-40-60	ProLog Water Share Assessment	6,500.00		6,500.00
51-40-65	Repairs and Maintenance	45,000.00		45,000.00
51-40-66	Materials and Supplies	4,500.00		4,500.00
51-40-70	Training and meetings	700.00		700.00
51-40-71	Rural Water Fees	-		-
51-40-75	Gas	2,400.00		2,400.00
51-40-77	Electricity	41,000.00		41,000.00
51-40-78	Telephone	2,100.00		2,100.00
51-40-79	Internet	400.00		400.00
51-40-80	Chlorine	4,000.00		4,000.00
51-40-83	Cap. Water - DO NOT USE	-		-
51-40-85	Replace Water Meters	-		-
51-40-86	Flow Meters	10,000.00		10,000.00
51-40-90	Replace Reservoir	-		-
51-40-91	Transfers to Other Funds	-		-
51-40-95	Miscellaneous	150.00		150.00
Total Water Department:		507,140.00	-	507,140.00
Water Fund Revenue Total:		457,003.00	-	457,003.00
Water Fund Expenditure Total:		507,140.00	-	507,140.00
Net Total Water Fund:		(50,137.00)	-	(50,137.00)
Sewer Fund				
Other				
52-36-10	Charges for Services - Sewer	360,000.00		360,000.00
52-36-20	Interest Earned - Sewer	12,700.00		12,700.00
52-36-25	Sewer Assessment & Other	1.00		1.00
52-36-30	Impact Fees - Sewer	1.00		1.00
52-36-40	Connection Fees	-		-
52-36-50	Reimbursements-Sewer	1.00		1.00
52-36-85	Asset Sale	-	30,000.00	30,000.00
52-36-90	Transfer from General Fund	-		-

River Heights City
 Fiscal Year 2022 Initial Budget
 June 1, 2021

Account Number	Account Title	2021-22 Future year Budget	2021-22 Proposed Adjustments	2021-22 Adjusted Future Year Budget
Total Other:		372,703.00	30,000.00	402,703.00
Sewer Department				
52-40-01	Mayor and Council	7,440.00		7,440.00
52-40-03	Treasurer	7,500.00		7,500.00
52-40-05	Recorder	5,400.00		5,400.00
52-40-06	Finance Director	4,750.00		4,750.00
52-40-10	Supervisor - Public Works	7,500.00		7,500.00
52-40-11	Part Time Wages	1,000.00		1,000.00
52-40-12	Maintenance Assistant	6,400.00		6,400.00
52-40-15	Payroll Taxes	3,900.00		3,900.00
52-40-16	Health Insurance	4,900.00		4,900.00
52-40-20	1/3 Caselle Fee	1,100.00		1,100.00
52-40-22	Bad Debt	100.00		100.00
52-40-25	Billing Expense	250.00		250.00
52-40-26	Postage	1,100.00		1,100.00
52-40-35	Capital Expenditures	155,000.00		155,000.00
52-40-37	Depreciation	23,000.00		23,000.00
52-40-40	Audit	2,300.00		2,300.00
52-40-43	Legal	1,200.00		1,200.00
52-40-45	Professional Fees	100.00		100.00
52-40-46	Dues and Subscriptions	50.00		50.00
52-40-50	Gas, Oil & Vehicle Repair	3,000.00		3,000.00
52-40-55	Insurance Liability and Other	6,900.00		6,900.00
52-40-65	Repairs and Maintenance	15,000.00		15,000.00
52-40-70	Training and meetings	650.00		650.00
52-40-71	Rural Water Fees	-		-
52-40-75	Gas	500.00		500.00
52-40-77	Electricity	400.00		400.00
52-40-78	Telephone	2,000.00		2,000.00
52-40-79	Internet	300.00		300.00
52-40-80	Sewer Treatment	175,000.00		175,000.00
52-40-85	Supplies	2,000.00		2,000.00
52-40-90	Transfers	-		-
52-40-95	Miscellaneous	150.00		150.00
Total Sewer Department:		438,890.00	-	438,890.00
Sewer Fund Revenue Total:		372,703.00	30,000.00	402,703.00
Sewer Fund Expenditure Total:		438,890.00	-	438,890.00
Net Total Sewer Fund:		(66,187.00)	30,000.00	(36,187.00)
Net Grand Totals:		(415,017.00)	(80,032.00)	(495,049.00)

River Heights City
 FY 21 & FY 22 Forecasted Cash Balance
 June 1, 2021

FY2020-21 FY2021-22

General Fund

Beginning Cash Balance	120,434.33	231,424.33
Revenue	869,850.00	936,480.00
Revenue - Sewer Fund Transfer In	300,000.00	-
Total Revenue	1,169,850.00	936,480.00
Expenditures - Capital Projects Transfer Out		(100,000.00)
Expenditures - Operations	(1,133,760.00)	(853,805.00)
Total Expenditures	(1,133,760.00)	(953,805.00)
Net Revenue Over Expenditures	36,090.00	(17,325.00)
Cash Basis Adjustment	74,900.00	74,900.00
Less Restricted Funds - Impact Fees	-	-
Ending Cash Balance	231,424.33	288,999.33

Capital Projects Fund

Beginning Cash Balance	174,014.12	393,346.12
Revenue	180,532.00	3,000.00
Revenue - General Fund Transfer In	430,000.00	100,000.00
Total Revenue	610,532.00	103,000.00
Expenditures - Capital Projects	(391,200.00)	(494,400.00)
Total Expenditures	(391,200.00)	(494,400.00)
Net Revenue Over Expenditures	219,332.00	(391,400.00)
Cash Basis Adjustment	-	-
Ending Cash Balance	393,346.12	1,946.12

Water Fund

Beginning Cash Balance	756,353.66	827,013.66
Revenue	474,000.00	457,003.00
Total Revenue	474,000.00	457,003.00
Expenditures - Capital Projects		(205,000.00)
Expenditures - General Fund Transfer Out	-	-
Expenditures - Operations	(475,340.00)	(302,140.00)
Total Expenditures	(475,340.00)	(507,140.00)
Net Revenue Over Expenditures	(1,340.00)	(50,137.00)
Cash Basis Adjustment	72,000.00	72,000.00
Less Restricted Funds - Impact Fees	-	-
Ending Cash Balance	827,013.66	848,876.66

River Heights City
 FY 21 & FY 22 Forecasted Cash Balance
 June 1, 2021

FY2020-21 FY2021-22

Sewer Fund

Beginning Cash Balance	974,331.36	730,041.36
Revenue	394,700.00	372,703.00
Revenue - Asset Sale	-	30,000.00
Total Revenue	<u>394,700.00</u>	<u>402,703.00</u>
Expenditures - Capital Projects		(155,000.00)
Expenditures - General Fund Transfer		
Expenditures - Operations	(641,990.00)	(283,890.00)
Total Expenditures	<u>(641,990.00)</u>	<u>(438,890.00)</u>
Net Revenue Over Expenditures	<u>(247,290.00)</u>	<u>(36,187.00)</u>
Cash Basis Adjustment	23,000.00	23,000.00
Less Restricted Funds - Impact Fees	(20,000.00)	(20,000.00)
Ending Cash Balance	<u>730,041.36</u>	<u>696,854.36</u>

River Heights City
 FY 21 & FY 22 Forecasted Cash Balance
 June 1, 2021

	FY2020-21	FY2021-22
Combined Cash - All Funds		
Beginning Cash Balance	2,025,133.47	2,181,825.47
Revenue	1,919,082.00	1,769,186.00
Revenue - Sewer Fund	300,000.00	-
Revenue - General Fund	430,000.00	100,000.00
Total Revenue	2,649,082.00	1,899,186.00
Expenditures - Capital Projects	(391,200.00)	(854,400.00)
Expenditures - General Fund Transfer Out	-	-
Expenditures - Operations	(2,251,090.00)	(1,439,835.00)
Total Expenditures	(2,642,290.00)	(2,394,235.00)
Net Revenue Over Expenditures	6,792.00	(495,049.00)
Cash Basis Adjustment	169,900.00	169,900.00
Less Restricted Funds - Impact Fees	(20,000.00)	(20,000.00)
Ending Cash Balance	2,181,825.47	1,836,676.47

Combined Cash - General Fund & Capital Projects Fund		
Beginning Cash Balance	294,448.45	624,770.45
Revenue	1,050,382.00	939,480.00
Revenue - Sewer Fund Transfer In	300,000.00	-
Revenue - General Fund Transfer In	430,000.00	100,000.00
Total Revenue	1,780,382.00	1,039,480.00
Expenditures - Capital Projects Transfer Out	-	(100,000.00)
Expenditures - Capital Projects	(391,200.00)	(494,400.00)
Expenditures - Operations	(1,133,760.00)	(853,805.00)
Total Expenditures	(1,524,960.00)	(1,448,205.00)
Net Revenue Over Expenditures	217,992.00	(408,725.00)
Cash Basis Adjustment	95,000.00	23,000.00
Less Restricted Funds - Impact Fees	(20,000.00)	(20,000.00)
Ending Cash Balance	624,770.45	290,945.45

Combined Cash - Sewer Fund & Water Fund		
Beginning Cash Balance	1,730,685.02	1,557,055.02
Revenue	868,700.00	829,706.00
Revenue - Asset Sale	-	30,000.00
Total Revenue	868,700.00	859,706.00
Expenditures - Capital Projects	-	(360,000.00)
Expenditures - General Fund Transfer Out	-	-
Expenditures - Operations	(1,117,330.00)	(586,030.00)
Total Expenditures	(1,117,330.00)	(946,030.00)
Net Revenue Over Expenditures	(248,630.00)	(86,324.00)
Cash Basis Adjustment	95,000.00	95,000.00
Less Restricted Funds - Impact Fees	(20,000.00)	(20,000.00)
Ending Cash Balance	1,557,055.02	1,545,731.02

Captial Projects 2021-22

Huntly	Milbank	Gallup	Clausen	Wright	Ranking	Project	Sponsor	Cost	Start Date	Completion Date
28	9	8	27	9	16.2	Raze Old Church		250,000		
1	2	1	26	1	6.2	Stewart Hill Park	Chris Milbank, Blake Wright	200,000	Apr-21	Jul-22
23	1	10	1	10	9	New Shop	Doug Clausen	120,000	1 Jun 21	1 Oct 21
2	5	4	2	4	3.4	Upgrade Lower Well	Doug Clausen	100,000	1 June 21	15 Aug 21
20	0	7	7	0	6.8	500 East Road Surface		100,000	Removed to focus on 400 South Sidewalk	
3	6	5	3	0	3.4	Upgrade Water Line Lower Well to River Heights Blvd	Doug Clausen	90,000	15 Aug 21	15 Oct 21
27	14	18	15	13	17.4	Sidewalk and Park Strip 400 South (600 East to 500 East)		70,000	Moved up in ranking by the council	
26	13	17	16	12	16.8	400 South Sidewalk Right of Way Acquisition		65,000	Moved up in ranking by the council	
8	7	13	18	2	9.6	Sidewalk Repairs City-wide	Todd Rasmussen	50,000	1 July 21	30 Jun 22
25	0	19	17	14	15	(500 East to 400 East)		45,000	Moved up in ranking by the council	
9	8	6	6	0	5.8	500 East Water Line Upgrade	Doug Clausen	40,000	Removed to focus on 400 South Sidewalk	
4	0	14	4	7	5.8	Road Seal	Nancy Huntly	40,000	1 Aug 21	15 Oct 21
12	0	9	8	8	7.4	New Truck	Doug Clausen	35,000	1 July 21	15 Nov 21
21	15	25	25	0	17.2	800 East		30,000		
10	0	42	9	0	12.2	Improvement		30,000		
24	0	20	19	0	12.6	500 South)		25,000		
19	0	26	20	0	13	Blvd to 400 South)		20,000		
14	0	24	21	0	11.8	River Heights Blvd)		20,000		
11	0	23	22	0	11.2	Summerwild)		18,000		
13	0	21	23	0	11.4	700 South West side)		16,000		
22	3	3	12	6	9.2	Lower Well Property Aquisition	Todd Rasmussen	15,000	1 June 21	1 Aug 21
7	11	2	11	5	7.2	Old School Stair Repair and Ramp	Todd Rasmussen	12,000	1 Aug 21	1 sept 21
18	0	22	24	0	12.8	sidewalk on East side of 500 East)		12,000		
16	4	15	10	3	9.6	Master Plan City Square	Blake Wright, Todd Rasmussen	10,000	15 Oct 21	15 Dec 21
5	12	11	13	15	11.2	Pedestrian Crossing Paint		5,000		
6	0	27	14	0	9.4	Sidewalk Identified by Paint	Todd Rasmussen	1,200	1 July 21	30 Aug 21
7	0	28	14	0	9.8	Sidewalk Identified by Paint	Todd Rasmussen	1,200	1 July 21	30 Aug 21

Tota of All Projects **1,420,400**
 Top Ranked Projects **854,400**

Ordinance 2-2021

AN ORDINANCE TO ADOPT CHANGES TO THE CITY CODE OF RIVER HEIGHTS, UTAH

The River Heights City Planning Commission held a duly noticed public hearing on Tuesday, May 25, 2021, after which, the River Heights City Council adopted the following changes to the River Heights City Code.

3-1-4:A.

1. Home occupations which have the potential of an external impact greater than the impact of a normal residential use are required to obtain a CUP and (if granted) a city business license. (A business license fee may not be required. See 3-1-6) Impacts to the neighborhood will be evaluated in the following areas:
 - j. If an owner of the business doesn't reside in the home where business is conducted.

3-1-4

- B. No license required when operated only occasionally or by an individual under 18 years old.

10-2-1: DEFINITIONS

Barber shop: Men's hair stylist shop primarily engaged in cutting, trimming, and styling men's and boys' hair; and/or shaving and trimming men's beards.

Beauty Salon: Unisex styling shop primarily engaged in furnishing services in one or more of the following: (1) cutting, trimming, shampooing, coloring, waving, or styling hair; (2) providing facials; and (3) applying makeup.

Nail Salon: Primarily engaged in providing nail care services, such as manicures, pedicures, and nail extensions.

10-3-10: AMENDMENTS

- B. ". . . Upon approval of the petition, the Planning Commission shall certify its recommendations to the city council for its consideration as prescribed by state law. If request is rejected by the Planning Commission, the requestor may appeal to the City Council.

10-12-1:C.

2. The Planning Commission shall gather facts concerning the nature of the use, types of activities, impacts, etc., and shall transmit its findings and recommendations to the ~~mayer~~ and City Council, who shall amend the land use chart.

10-14-2: OFF STREET RESIDENTIAL PARKING

- D. Width: In residential zones, driveway approaches shall be not more than twenty-eight feet (28') in width and shall be a minimum of six feet (6') from property line; (1-2016, 3-22-16) (6-2016, 9-27-16)

**~~10-11-6: HISTORIC LANDMARK OVERLAY ZONES FOR PROPERTIES AT:
594 SOUTH 400 EAST, RIVER HEIGHTS, UT 84321, AND 660 E 400 SOUTH,
RIVER HEIGHTS, UT 84321~~**

- A. Declaration of Legislative Intent: It is the intent of the City of River Heights, the River Heights Planning Commission, and the River Heights City Council to establish a Historical Landmark Overlay Zone (HL) at properties known as: 594 South 400 East, River Heights, Utah 84321 and 660 E 400 South, River Heights, UT 84321. These sites ~~are~~ is not to conflict with the atmosphere of the surrounding residential neighborhood nor bring about noxious or nuisance activities.
This declaration is *not* to replace the current Residential zoning for the buildings located at 594 South 400 East, River Heights, Utah 84321 and 660 E 400 South, River Heights, UT 84321, but to allow an additional layering of zoning for the enhancement of a historical landmark within City limits.
Residential zoning regulations supersede any additional Historical Landmark Zoning amendments created herein.
- G. Allowed Uses:
21. Barber Shop, Beauty Shop, or Manicure/Pedicure Shop
- H. Uses Not Permitted:
~~3. Barber Shop, Beauty Shop, or Manicure/Pedicure Shop~~
- M. Residential Uses: The business owner/tenant/manager is allowed to reside in the structure if the structure meets the definition of a single-family residential dwelling unit and is located on a lot at least 8,000 square feet in size.
The buildings located at 594 South 400 East, River Heights, Utah 84321 and 660 East 400 South, River Heights, Utah 84321 may be occupied as a single-family dwelling in the event the Historical Landmark Overlay (HL) zone is terminated.
- R. Site Plan Review Required
 1. Concurrent with any request to rezone property to the Historic Landmark (HL) Overlay Zone, a preliminary project plan shall be submitted to the Planning and Zoning Commission for review and recommendation to ~~by~~ the City Council. Said

preliminary project plan shall be drawn to scale and shall contain the following information:

S. Building and Architectural Standards:

1. For property located at 594 South 400 East, River Heights, Utah 84321: The building shall have an architectural style and exterior finish similar to that of the original Sinclair Gas Station built in the 1950's.
2. For property located at 660 East 400 South, River Heights, Utah 84321: Exterior finishes shall be stucco, masonry, stone, or architectural grade metal siding. No building shall be finished with vinyl or metal siding only. Vinyl or metal siding may be used as an appropriate supplementary finish material in combination with masonry or stone. Murals or super graphics shall be specifically approved. The City Council shall be the approval agency in determining architectural style.

Adopted and ^effective this 1st day of June, 2021.

Todd Rasmussen, Mayor

ATTEST

Sheila Lind, Recorder

CITY OF RIVER HEIGHTS

REQUESTS FOR PROPOSALS

River Heights City is now accepting proposals at the City Office Building until 5:00 p.m. July 16th 2021 for removal and development, renovation and/or rehabilitation of a former church building structure that would include either a transfer or lease of the building and real property to the successful applicant:

Proposals are requested for → 1.2 acres and a 1930's era church building. Building may be razed or renovated/rehabilitated in whole or part. Proposed uses would not include industrial use. Residential only housing will be considered. Successful proposals may include selling the property to the subject to certain renovation conditions: Single family housing and community services will be considered.

The City Recorder shall have possession of the RFP at the designated time. Any proposal in route, either in the mail or at other locations in the city, may not be considered timely and may at the city's sole discretion be returned unopened.

RFP's can be submitted by email to Sheila Lind office@riverheights.org or by fax 435-213-2125 or mailed or delivered to the city office at 520 South 500 East River Heights, Utah 84321 between the hours of 9:30 a.m. to 2:30 p.m.

Questions regarding the RFP should be directed to Mayor Todd Rasmussen, at toddrasmussen@riverheights.org.

Interested applicants can obtain a copy of the RFP Application by emailing office@riverheights.org or picking up a copy at the City offices.

River Heights City reserves the right to reject any or all proposals; or to accept or reject the whole or any part of the proposal; or to waive any informality or technicality in the interest of River Heights City.

Dated this 7th day of June 2021

I. INTRODUCTION

River Heights City is a growing municipality located in Cache County. River Heights is soliciting written proposals for qualified individuals or developers to provide a plan for renovation and continuing use of a historical church structure and 1.2 acres, or removal of part or all of the existing structures along with the development of the remaining parcel. Property description of LOTS 1,2,19,20 BLK 2 RIVER HEIGHTS TOWN SURVEY SIT NE/4 SEC 3 T 11N R 1E

The successful proposal would result in the property being transferred ^{or leased} from the city to the applicant ~~or a lease option~~. The potential proposed uses for the structure could include single family residential or community service use.

At the end of the submission period on July 30th 2021, an evaluation committee will evaluate all submitted proposals. The evaluation committee may select one or more finalists for interview by the evaluation committee or may select one proposal to be forward to the River Heights City Council for approval and final negotiations. Upon completion of the evaluation process by the evaluation committee, the City Treasurer will advise the applicants of the selection and negotiation of a final agreement based upon the submitted proposal. The River Heights City Council shall make a final decision and approval of any contracts.

II. SCOPE OF PROPOSAL

River Heights City seeks to enter into a contract for the sale or lease of the historic building and real property that would include conditions for the proposed party to renovate the building into a feasible use that may include residential uses or community services. Conditions may also include the removal of the building in part or in full and development of the remaining property.

The applicant would submit renderings along with a detailed description of their proposal that would list what use or uses the applicant would make of the building, how the applicant would configure the building along with any ancillary structures, and what amount the applicant would propose to pay to River Heights City for the property and structure.

The City reserves the right to require other evidence of technical, managerial, financial, or other abilities prior to selection. Further, the City reserves the right to waive formalities in the proposal process; to accept or reject any or all proposals received as a result of this request; to request additional information concerning any proposal; to accept or negotiate modifications to any proposal; to request final and best offers; to negotiate with qualified attorneys; to interview any proposer; to cancel, in part or in its entirety, the request for proposals; or to waive any irregularities in any proposal following the proposal submission deadline date; in order to serve the best interests of the City. The City also reserves the right to negotiate separately with any proposer whatsoever, in any manner necessary to serve the best interests of the City. This request for proposals does not commit the City to pay any costs incurred in the preparation of a proposal, nor will any such costs be paid by the City. All applicable city codes, ordinances, and fees will apply.

QUALIFICATIONS

III. MINIMUM EXPERIENCE AND QUALIFICATIONS

Each applicant must meet the following minimum qualifications.

1. Possess relevant commercial or residential experience in building renovation / rehabilitation or real estate development.
2. Be familiar with state and local building codes.
3. Be familiar with and capable of submitting a qualified and complete application for rezone of the property.
4. Be available to meet with River Heights City to discuss and negotiate terms and conditions for the renovation and title transfer of the property. *(When applicable).*
5. Possess enough net worth or creditworthiness to finance renovation of the property.

IV. FORMAT AND CONTENT OF PROPOSALS.

Proposals shall provide a straightforward, concise description of the applicant's capabilities and concepts to meet and carry out the requirements of this RFP. Emphasis should be on completeness and clarity of the proposal and qualifications of the applicant along with anticipated purchase price for the property and an estimate of the cost of renovation. All proposals shall be valid and binding for ninety (90) days following the proposal due date and may become part of the contract that is negotiated with the City. The information requested below is a requirement for submitting a complete proposal. At the sole option of the City, incomplete or improperly submitted proposals may not be considered. The City reserves the right to seek additional or clarifying information for the applicants.

The deadline for submitting proposals is **July 30th 2021, at 5:00 PM**. Proposals must be formatted, addressed, and delivered as follows:

- Format: PDF format
- Delivery: By **email or mail** as addressed below
- Address: To: office@riverheights.org
520 South 500 East River Heights, Utah 84321

Subject: RFP for Renovation of Historic Church in River Heights

The anticipated RFP schedule is as follows:

- Request for Proposals Issued: June 7th 2021
- Deadline for Questions Regarding RFP: By July 15th 2021 at 2:00 p.m.
- Submissions Accepted: Before July 30th 2021 at 5:00 PM
- Possible Interviews of Selected Applicants: Between August 16th and Sept 3rd 2021
- Selection of Candidate and City Council Approval: Oct 5th 2021
- Anticipated Effective Date of Contract: October 15th 2021