

# River Heights City

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## COUNCIL MEETING AGENDA Tuesday, January 4, 2022

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

The meeting will be held in person and through Zoom.

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Messages from Outgoing Councilmembers

State of the City Address by Mayor Rasmussen

Swearing In of Mayor Thompson and Councilmembers Glover and Mathews

Comments from Incoming Mayor and Councilmembers

Public Comment

Appointment of Jason Thompson to the Wastewater Treatment Rate Committee, COG, and CMPO

Council Discussion on Current and Future Projects

Discuss Council Assignments

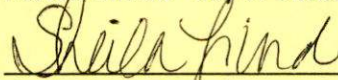
Adjourn

To join the Zoom meeting:

<https://us02web.zoom.us/j/88088660576?pwd=NC94VU5WTFZlTWw1L2V4d3U4MUtDUT09>

Dial: 1 346 248 7799, Meeting ID: 880 8866 0576, Passcode: 025542

Posted this 30<sup>th</sup> day of December 2021



Sheila Lind, Recorder

Those wishing to provide comments on any of the agenda items can do so by email to [office@riverheights.org](mailto:office@riverheights.org) (by noon on the date of the meeting).

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (<https://www.utah.gov/pmn/>).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

January 4, 2022

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7 Present: Mayors: Todd Rasmussen/Jason Thompson  
8 Council members: Doug Clausen  
9 Sharlie Gallup  
10 Tyson Glover  
11 Nancy Huntly  
12 Janet Mathews  
13 Chris Milbank  
14 Blake Wright, electronic  
15  
16 Recorder Sheila Lind  
17 Public Works Director Clayton Nelson, electronic  
18 Finance Director Cliff Grover  
19  
20 Excused: Treasurer Wendy Wilker  
21  
22 Others Present: See roll  
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24  
25 The following motions were made during the meeting:  
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### 27 Motion #1

28 Councilmember Clausen moved to "adopt the minutes of the council meeting of December 7,  
29 2021, with one name change, and the evening's agenda." Councilmember Huntly seconded the motion,  
30 which passed with Clausen, Gallup, Huntly, Milbank, and Wright in favor. No one opposed.  
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### 32 Motion #2

33 Councilmember Gallup moved to "appoint Mayor Thompson to the Wastewater Treatment Rate  
34 Committee, COG and the CMPO Executive Committee." Councilmember Milbank seconded the motion,  
35 with Gallup, Glover, Mathews, Milbank and Wright in favor. No one opposed.  
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### 37 Motion #3

38 Councilmember Wright moved to "appoint Councilmember Milbank as mayor pro tem for the city  
39 of River Heights." Councilmember Glover seconded the motion, which carried with Gallup, Glover,  
40 Mathews, Milbank and Wright in favor. No one opposed.  
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Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, January 4, 2022, for their regular council meeting.

Adoption of Previous Minutes and Agenda: Minutes for the December 7, 2021, meeting were reviewed. Councilmember Gallup pointed out a name that needed to be changed in the minutes.

**Councilmember Clausen moved to “adopt the minutes of the council meeting of December 7, 2021, with one name change, and the evening’s agenda.” Councilmember Huntly seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and Wright in favor. No one opposed.**

Reports and Approval of Payments:

Councilmember Wright was the only one with a report.

- He reminded the General Plan draft still needed to be adopted, along with the Transportation and Trail and Park maps, and hoped it would get back on the agenda and finished up very soon.

Messages from Outgoing Councilmembers: Mayor Rasmussen thanked all those who had served in the city while he was mayor. He presented a mayor’s coin of excellency to each person, in honor of the work they had done, including crossing guards, city engineer, city attorney, finance director, planning and zoning commissioners, city treasurer and recorder, compliance officers, and councilmembers.

Commissioner Clausen publicly thanked Mayor Rasmussen for his four years of dedicated service.

Councilmember Huntly said she had enjoyed and appreciated her service over the past year. She really enjoyed the people in the community that she has been able to get to know and serve.

Councilmember Clausen said each time he was elected he said it would be the last time he would run for council, but he stayed for 14 years. He said the job had given him a sense of accomplishment and satisfaction for being able to serve the city.

State of the City Address by Mayor Rasmussen: Mayor Rasmussen reviewed the city’s financials. The city is in a very good cash situation due to past and current administrations being very careful. He discussed completed and upcoming projects. Stewart Hill Park is in the process of getting started. The city will be doing a water line project in the Riverdale area, which will connect to the Boulevard line. They hope to clean up some easements and rights-of-way. They will work on sidewalk repair. They have also started to look at a plan for the city square. He pointed out that a lot of discussion goes into some of these projects and sometimes they end up getting pushed aside only to be started all over again later. He hoped the city square project would gain momentum.

He thanked the public for being at the meetings, which had helped him feel accountable to the community.

Swearing in of Mayor Thompson and Councilmembers Glover and Mathews: Recorder Lind administered the Oath of Office to Mayor Jason Thompson, Councilmember Tyson Glover and Councilmember Janet Mathews. Each took their place at the council table.

Mayor Thompson thanked Past Mayor Rasmussen and said had learned a great deal from him about humility, as well as from the councilmembers. He explained he had met with all of them and respects them for their dedication. He realized there was a big responsibility for them in the city. He would like to see more people in the community get involved. He expressed excitement to work with all of them.

Councilmember Glover expressed excitement to be involved in local community. He said he was a licensed engineer and his priority was to have safe water. He would like people to call him and talk to him about their concerns. He planned to be informed before he votes on the issues.

91 Janet Mathews was glad to be serving the city. She sees value in everyone's opinion. She  
92 discussed the responsibilities of the council and citizens to pitch in and preserve what they have in River  
93 Heights. She said communication is also very important to her.

94 Public Comment: Janice Skousen thanked the outgoing city council. She appreciated the park and  
95 city block master plans being visible to citizens. She hoped that citizens could volunteer and make  
96 donations to help the plans move along faster. She was willing to help with beautification of the city.

97 Appointment of Jason Thompson to the Wastewater Treatment Rate Committee, COG, and  
98 CMPO: Mayor Thompson expressed it would be his honor to serve on these committees.

99 **Councilmember Gallup moved to "appoint Mayor Thompson to the Wastewater Treatment Rate**  
100 **Committee, COG and the CMPO Executive Committee." Councilmember Milbank seconded the motion,**  
101 **with Gallup, Glover, Mathews, Milbank and Wright in favor. No one opposed.**

102 Discuss Council Assignments: Mayor Thompson said he had spent a lot of time thinking about the  
103 strengths of those on the council and announced the following assignments:

103	Chris Milbank	Parks
104	Janet Mathews	Water and Sewer
105	Tyson Glover	Streets and Sidewalks
106	Sharlie Gallup	Community Affairs, Public Safety
107	Blake Wright	Planning and Zoning

108 The council gave their advice and consent for the new assignments.

109 Discussion was held regarding the appointment of mayor pro tempore. Because Councilmember  
110 Clausen had filled the position for a few years, someone else needed to be appointed.

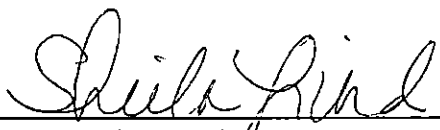
111 **Councilmember Wright moved to "appoint Councilmember Milbank as mayor pro tem for the**  
112 **city of River Heights." Councilmember Glover seconded the motion, which carried with Gallup, Glover,**  
113 **Mathews, Milbank and Wright is favor. No one opposed.**

114 Council Discussion on Current and Future Projects: Engineer Rasmussen discussed the lower well  
115 improvements, which will go out to bid in February. They plan to upgrade the well with a new pump  
116 casing. He expressed the need for the larger well to have a viable back-up pump. Well drillers are  
117 extremely busy right now. The water line improvement project on River Heights Boulevard was intended  
118 to go out to bid in January. They are working with a surveyor, who continues to put him off because he is  
119 very busy as well. He hopes it will bid by February. Forsgren is doing the civil work on the Stewart Hill  
120 Park Project and BioWest is doing the design. They hope to bid out the first phase in January or February.

121 Councilmember Glover had a list of projects he wanted to add. Prior to doing so, he will take a  
122 tour of the city. He'd like to make the project lists public, along with a 5- and 10-year plan.

123 Councilmember Gallup would like to get something done with the Old Church. Mayor Thompson  
124 agreed. Councilmember Milbank recommended giving the tenants notice to vacate the building since it  
125 will most likely take a long time to remove their belongings.

126 The meeting adjourned at 8:00 p.m.

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Sheila Lind, Recorder



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Jason Thompson, Mayor

Please print your name on the roll.

Craig Rasmussen

Danny Petersen

Terry Petersen

Mike Jablonski

Mary Barrus

Widsoe Mathews

Hiram Mathews

Janet Mathews

son Glover

Sara Glover

Janice Sprousen

Dixie Shels

Shellie Giddings

ARLO Thompson

Thomson

Josh Thompson

Pierce Thompson

Jana Thompson

Jason Thompson

Miles Thompson

CHRISTIAN THORN

Diane Poulson

Maggi Mathews

John Mathews

Electronic

Cindy Schaub

Mary Seager

Howard Demas

Bryan Cascio

Boyd Humphreys

River Heights City  
Annual City Report Summary  
June 30, 2021

	<b>Cash Balance By Fund</b>	
	<b>06/30/20</b>	<b>06/30/21</b>
General Fund	120,434.33	301,998.19
Capital Projects Fund	174,014.12	381,307.08
Water Fund	756,353.66	873,492.10
Sewer Fund	974,331.36	775,251.85
<b>Total Cash Balance</b>	<b><u>2,025,133.47</u></b>	<b><u>2,332,049.22</u></b>
<b>Interest Earnings</b>	<b><u>14,790.79</u></b>	<b><u>6,498.22</u></b>
<b>Revenue &amp; Expenses</b>	<b>06/30/20</b>	<b>06/30/21</b>
<b>General Fund</b>		
Revenues	1,047,079.00	1,563,506.00
Expenses	<u>631,474.00</u>	<u>842,068.00</u>
<b>Net Change</b>	<b><u>415,605.00</u></b>	<b><u>721,438.00</u></b>
<b>Enterprise Funds</b>		
Revenues	795,767.00	729,244.00
Expenses	<u>519,209.00</u>	<u>838,252.00</u>
<b>Net Change</b>	<b><u>276,558.00</u></b>	<b><u>(109,008.00)</u></b>
<b>Combined Net Change</b>	<b><u>692,163.00</u></b>	<b><u>612,430.00</u></b>
<b>Impact Fee Liability</b>		
Water	31,179.00	-
Sewer	84,626.00	79,171.00
Roads	-	-
Parks	-	-
<b>Total Impact Fee Liability</b>	<b><u>115,805.00</u></b>	<b><u>79,171.00</u></b>
<b>Projects Completed Fiscal Year Ended 06/30/21</b>		
<b>General Fund Projects</b>		
<b>Roads</b>		
Resurface Roads		39,920.72
600 South Road - Finish		49,656.55
400 South Road		<u>300,110.00</u>
<b>Total Roads</b>		<b><u>389,687.27</u></b>
<b>Parks</b>		
Stewart Hill Park		<u>4,985.75</u>
<b>Total General Fund Projects</b>		<b><u>394,673.02</u></b>
<b>Sewer Fund Projects</b>		
Sewer Line Extension - JP Subdivision		9,657.50
<b>Water Fund Projects</b>		
Lower Well Improvements		<u>46,901.43</u>
<b>Total Projects Completed Fiscal Year Ended 06/30/21</b>		<b><u>451,231.95</u></b>

**River Heights City  
Annual City Report Summary  
June 30, 2021**

**Capital Projects To Be Completed Fiscal Year 06/30/22**

**General Fund Projects**

**Administrative**

Old School Stair Repair and Ramp	12,000.00
Master Plan City Square	<u>10,000.00</u>
<b>Total Administrative</b>	<b><u>22,000.00</u></b>

**Roads**

Sidewalk and Park Strip 400 South (600 East to 500 East)	70,000.00
400 South Sidewalk Right of Way Acquisition	65,000.00
Sidewalk Repairs City-wide	50,000.00
Sidewalk and Park Strip 400 South (500 East to 400 East)	45,000.00
Road Seal	40,000.00
Sidewalk Identified by Paint	1,200.00
Sidewalk Identified by Paint	<u>1,200.00</u>
<b>Total Roads</b>	<b><u>272,400.00</u></b>

**General Fund Projects (Continued)**

**Parks**

Stewart Hill Park	<u>200,000.00</u>
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<b>Total General Fund Projects</b>	<b><u>494,400.00</u></b>
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**Sewer Fund Projects**

New Shop	120,000.00
New Truck	<u>35,000.00</u>
<b>Total Sewer Fund Projects</b>	<b><u>155,000.00</u></b>

**Water Fund Projects**

Upgrade Lower Well	200,000.00
Upgrade Water Line Lower Well to River Heights Blvd	90,000.00
Lower Well Property Acquisition	<u>15,000.00</u>
<b>Total Water Fund Projects</b>	<b><u>305,000.00</u></b>

<b>Total Projects To Be Completed Fiscal Year Ended 06/30/22</b>	<b><u>954,400.00</u></b>
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**RIVER HEIGHTS CITY**  
**Impact Fee Schedule**  
**Revenues on Hand**  
**Fiscal Year Ended June 30, 2021**

Period	Water	Sewer	Roads	Parks	Total
<b>FY 2016</b>					
07/01/15	\$ -	\$ 807	\$ -	\$ -	\$ 807
Funds Collected	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ -	\$ 4	\$ -	\$ -	\$ 4
Funds Utilized	\$ -	\$ 811	\$ -	\$ -	\$ 811
06/30/16	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FY 2017</b>					
07/01/16	\$ -	\$ 26,072	\$ -	\$ -	\$ 26,072
Funds Collected	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ -	\$ 136	\$ -	\$ -	\$ 136
Funds Utilized	\$ -	\$ 8,847	\$ -	\$ -	\$ 8,847
06/30/17	\$ -	\$ 17,361	\$ -	\$ -	\$ 17,361
<b>FY 2018</b>					
07/01/17	\$ 24,254	\$ 52,262	\$ -	\$ -	\$ 76,516
Funds Collected	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 126	\$ 272	\$ -	\$ -	\$ 398
Funds Utilized	\$ 24,380	\$ -	\$ -	\$ -	\$ 24,380
06/30/18	\$ 0	\$ 52,534	\$ -	\$ -	\$ 52,534
<b>FY 2019</b>					
07/01/18	\$ 4,688	\$ 3,889	\$ -	\$ -	\$ 8,577
Funds Collected	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 12	\$ 20	\$ -	\$ -	\$ 32
Funds Utilized	\$ 4,700	\$ -	\$ -	\$ -	\$ 4,700
06/30/19	\$ 0	\$ 3,909	\$ -	\$ -	\$ 3,909
<b>FY 2020</b>					
07/01/19	\$ 2,237	\$ 1,596	\$ -	\$ -	\$ 3,833
Funds Collected	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 6	\$ 8	\$ -	\$ -	\$ 14
Funds Utilized	\$ 2,243	\$ -	\$ -	\$ -	\$ 2,243
06/30/20	\$ (0)	\$ 1,604	\$ -	\$ -	\$ 1,604
<b>FY 2021</b>					
07/01/20	\$ -	\$ -	\$ -	\$ -	\$ -
Funds Collected	\$ 4,986	\$ 3,743	\$ 952	\$ 2,181	\$ 11,862
Interest Income	\$ 13	\$ 19	\$ 2	\$ 6	\$ 41
Funds Utilized	\$ 4,999	\$ -	\$ 954	\$ 2,187	\$ 8,140
06/30/21	\$ (0)	\$ 3,762	\$ 0	\$ (0)	\$ 3,763
<b>Impact Fees Summary</b>					
07/01/20	\$ 31,179	\$ 84,626	\$ -	\$ -	\$ 115,805
Funds Collected	\$ 4,986	\$ 3,743	\$ 952	\$ 2,181	\$ 11,862
Interest Income	\$ 157	\$ 460	\$ 2	\$ 6	\$ 625
Funds Utilized	\$ 36,322	\$ 9,658	\$ 954	\$ 2,187	\$ 49,121
06/30/21	\$ 0	\$ 79,171	\$ 0	\$ (0)	\$ 79,171