

River Heights City

COUNCIL MEETING AGENDA Tuesday, October 4, 2022

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

Pledge of Allegiance and Opening Thought (Mathews)

Adoption of Previous Minutes and Agenda

Reports, Approval of Payments, and Purchase Requisitions (Mayor, Council, Staff)

Public Comment

Presentation from CAPSA for Domestic Violence Awareness Month

Adopt a Resolution Requesting Admission to the Utah Public Employees Retirement System

Adoption of a Tree City USA Official Proclamation

Adoption of the Old School Gymnasium Use Policy/Application

Discuss Revisions to the Personnel Policy

Discuss Traffic Speeds in the City and Options for Address Potential Issues

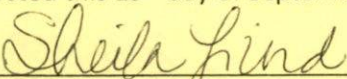
Discuss and Act on Interlocal Agreement for Trash Collection

Adjourn

To join the Zoom meeting:

<https://us02web.zoom.us/j/85728277706?pwd=M1dxaUtCNIA4c1VIM1RWY2JVWVBrUT09>

Posted this 29th day of September 2022



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

46 Motion #5

47 Councilmember Wright moved to “allow the mayor to enter into an Interlocal Agreement
48 Between Cache County and the Municipalities of Cache County for Creation of an Entity for County and
49 Municipal Solid Waste Disposal, incorporating the comments from the city attorney and possible
50 clarification, if needed, relative to the attorney’s comment on page three. Any substantive changes would
51 come back to the council.” Council member Milbank seconded the motion, which carried with Gallup,
52 Mathews, Milbank, and Wright in favor. No one opposed. Glover was absent.

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55 Proceedings of the Meeting:

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57 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the
58 River Heights City Building on Tuesday, October 4, 2022, for their regular council meeting.

59 Pledge of Allegiance and Opening Thought: Councilmember Mathews gave a thought.

60 Adoption of Previous Minutes and Agenda: Minutes for the September 20, 2022, meeting were
61 reviewed.

62 Councilmember Glover moved to “adopt the minutes of the council meeting of September 20,
63 2022, and the evening’s agenda.” Councilmember Gallup seconded the motion, which passed with
64 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

65 Reports and Approval of Payments (Mayor, Council, Staff):

66 Recorder Lind

- 67
- 68 • She informed of recent legislation which has allowed eligible households to receive water
69 assistance. She had filled out the paperwork with the Department of Workforce Services, which
70 allows River Heights City to receive payments on behalf of those who qualify. She had posted the
71 information on the city’s Facebook page to inform citizens. It was suggested that she post it on
72 the city’s website, send a notice via TextMyGov and add it to the next utility bill.

72 Councilmember Wright didn’t have anything.

73 Councilmember Gallup

- 74
- 75 • She requested 200 copies of the TextMyGov flyer by tomorrow.

75 Councilmember Glover

- 76
- 77 • He reported that Principal Williams had been collecting data and observing the flow of children
78 walking to school. For safety reasons, she has proposed changing the streets the children cross at
79 600 East 600 South, which would have 40 of the children crossing once, rather than four times
80 before getting to school. She also proposed a designated left turn lane on the east side of the
81 intersection. He said he will draft a memo to PWD Nelson on what needs to be done, including
82 notifying the crossing guards of the changes. At his next meeting with the principal, they will
83 discuss the designated turn lanes and organization of traffic. Mr. Nelson informed that due to the
84 paint shortage, there was a good chance the lanes couldn’t be marked this year.

84 PWD Nelson explained the reason for the crosswalk location changes years ago, which had
85 more to do with the amount of traffic coming from the south. Councilmember Gallup explained
86 the situation while they viewed a map of the area. Ideas were offered. After another meeting
87 with the principal, the final decision will come back to the Council.

88 Councilmember Wright said he trusted Councilmembers Glover and Gallup, the mayor and
89 PWD Nelson to get it all figured out, rather than have it come back to the Council.

90
91

93 Mayor Thompson

- 94 • He expressed frustration with traffic speeds in River Heights. He had received numerous
95 complaints from residents all around the city. He's worked out with an off-duty officer to patrol in
96 an unmarked car and give tickets at school time. The city will pay him, but it should take care of a
97 lot of the problem after a couple times of issuing tickets. The lieutenant he talked to said
98 Providence crossing guards are wearing body cams to catch speeders. He will probably bring this
option up later after receiving more information.

99 Councilmember Mathews didn't have anything.

100 Councilmember Milbank

- 101 • The city received \$115,000 from RAPZ.
- 102 • The Lion's Club was willing to donate \$8,000 to replace the crumbling fireplace in the pavilion.
103 They would like the Lions Club donation Plaque moved to the new fireplace.
- 104 • He still hadn't received an invoice from South Cache Soccer so the city can pay them for the soccer
105 goals. He has called several times, but no response. PWD Nelson pointed out that the smaller
106 goals were never set up at Heber Olson Park as discussed months ago.
- 107 • He pointed out an Irrigation Company/City agreement he had drafted. It was read by Mayor
108 Thompson, who suggested adding verbiage which would allow either party to get out of the
109 contract at some point in the future. He will have the attorney review it.

110 Public Works Director Nelson

- 111 • He reported on the River Heights Boulevard water line project. They planned to do the last
112 service connection tomorrow and prep for the final tie to be done on Friday. He guessed they
113 would be prepping for asphalt by Tuesday. Mayor Thompson asked about unforeseen damage to
sidewalks and roads. Mr. Nelson informed of the few things and how they will be fixed.
- 114 • He had someone lined up to install the Saddlerock streetlights, but they didn't show up. He
115 planned to call them back. The electrical contractors he has talked to said they could come during
116 the winter. The water projects will need to wait until spring. Mayor Thompson asked Mr. Nelson
117 for a punch list by Friday, with anticipated finish dates, as well as the contractors who have been
118 contacted. Mr. Nelson said if his work slows down, the city may be able to do parts of it. The
119 mayor reminded him to keep track of every bit of time they spend on these projects so they can
120 bill Dan Hogan.
121

122 Treasurer Jensen

- 123 • She presented the bills and discussed a few of them. PWD Nelson had suggested they could have
124 the utilities shut off at the Old Church to save money, since it was currently vacant.

125 Mayor Thompson pointed out the bill to AAA Excavation had been recommended for
126 payment by the city engineer. The payment didn't include a retainer of 5%. The contractors have
127 submitted a bill for some incidentals; however, the city engineer has requested they turn in an
128 itemized list before payment is made.

129 Councilmember Milbank asked why there were late fees on the Dominion bills. Ms.
130 Jensen explained there were a batch of payments sent in the mail that were delayed so some of
131 them were not received by the due dates. Mr. Milbank asked about paying some bills through
132 autopay. Ms. Jensen said, while this would make her job easier, she wasn't comfortable with the
133 idea since River Heights is a small city with few internal controls.

134 There was a question on whether the \$5,000/year skidsteer payment was worth it. PWD
135 Nelson said it was very well worth it and informed it was set up as lease-to-own. Mayor
Thompson asked Mr. Nelson for the details on the lease.

- 137 • Councilmember Gallup asked for updated budgets. Ms. Jensen said she would send them out by
138 the end of the week.
- 139 • Mayor Thompson brought up a purchase order to Green Box in the amount of \$1,836.09.
140 Councilmember Gallup explained it was for a back-up battery for the HAM radio.
- 141 Councilmember Glover took leave of the meeting at 7:20pm.

142 **Councilmember Wright moved to “pay the bills as listed.” Councilmember Gallup**
143 **seconded the motion, which passed with Gallup, Mathews, Milbank, and Wright in favor. No**
144 **one opposed. Glover was absent.**

- 145 • Ms. Jensen asked for clarification on whether to leave the utilities on in the Old Church. The
146 mayor thought it would be fine to leave the utilities on. Ms. Jensen gave a heads up on the Rocky
147 Mountain Power bill set up requiring a \$400 deposit, even though the city has several accounts
148 with them and are in good standing. Mayor Thompson asked PWD Nelson to reach out to the
149 city’s RMP contact to see if the deposit could be waived.

150 Public Comment: Cindy Schaub asked about sidewalk repairs. PWD Nelson verified the repair
151 company is about ½ finished. Ms. Schaub pointed out that at marker #506 the sidewalk is raised about 2
152 inches. Ms. Schaub informed that she read in the city newsletter that the new park had a 12’ sidewalk.
153 She was sure it wasn’t 12’ and hoped the city didn’t get shorted. Councilmember Milbank answered that
154 it was a misprint in the newsletter. The city was aware it was not that wide.

155 Presentation from CAPSA for Domestic Violence Awareness Month: Ashley Sorensen gave a
156 presentation on CAPSA, and how they have benefited the community. She discussed the number of calls
157 and people they had supported over the past year. She asked the group to willingly talk to people in their
158 circles about the impact of domestic violence and to support survivors. She left purple ribbons to wear
159 and a poster for the city to hang during October to show support for Domestic Abuse Month. Mayor
160 Thompson thanked her for all CAPSA does and assured that the city supports them.

161 Adopt a Resolution Requesting Admission to the Utah Public Employees Retirement System:
162 Mayor Thompson informed that the admission to the Utah Retirement System (URS) is not an admission
163 or an acceptance to the state’s pension fund. It was only to be able to offer a matching 401K benefit for
164 full time employees. Mayor Thompson read the resolution aloud. He felt it important to specify that it is
165 the Service Agreement which dictates what is being offered for retirement, which was a 100% match, up
166 to 6% dollar for dollar, up to \$250. He restated that the resolution only gives the mayor authority to offer
167 retirement.

168 Councilmember Gallup asked if this was comparable to what the employees had received in the
169 past. Mayor Thompson said it was better and felt the city had lagged in their retirement benefit offerings
170 to their employees. He felt a 6% match was very a good deal for employees. He was frustrated that it
171 had taken them so long to work through all of it. He felt the city should take good care of their
172 employees. Treasurer Jensen assured they are not out of line compared with other cities who offer much
173 more.

174 Mayor Thompson said they chose the URS because he felt it was cleaner and easier than a private
175 company.

176 Councilmember Wright said he could support the 401K, the Roth, and the Traditional IRA, and
177 preferred the resolution to state that. As written, he felt the resolution left it too open ended. Treasurer
178 Jensen said the resolution comes straight from the URS, the city just fills in the blanks. The mayor agreed
179 that the resolution seemed open ended but reminded that the Service Agreement form was the
180 document which stated the benefits the city was offering. Ms. Jensen restated that the intent of the
181 resolution was to accept the city into the program.

Discussion was held on adjustments they could make to the resolution to make sure to limit benefits offered to employees. They decided to make changes and if the URS wouldn't accept it then they would go from there. They replaced, "...including the retirement coverage and death benefit coverage..." with "...limited to 401K matching and Roth and Traditional IRA program..." They also inserted the word "selected" a couple times.

Councilmember Wright moved to "approve River Heights City Corporation Resolution #4-2022, with changes discussed." Council member Mathews seconded the motion, which carried with Gallup, Mathews, Milbank, and Wright in favor. No one opposed. Glover was absent.

Mayor Thompson informed he and Mayor pro tem Milbank would be out of town for the next scheduled meeting on October 18. If the URS kicked back on the resolution the council would address it next month. He pointed out that the employees will be reimbursed back to July 1 on their 401K benefit.

Adoption of a Tree City USA Official Proclamation: Mayor Thompson asked for a motion.

Councilmember Milbank moved to "adopt an Official Proclamation for Tree City USA." Council member Gallup seconded the motion, which carried with Gallup, Mathews, Milbank, and Wright in favor. No one opposed. Glover was absent.

Mayor Thompson signed the proclamation and application. David Thunell said the last thing needed was to show proof that the required amount for trees was in the city's budget. Treasurer Jensen said she would get that information tonight. Mr. Thunell said he would take care of filing all the forms.

Adoption of the Old School Gymnasium Use Policy/Application: Councilmember Milbank reported that the building inspection had taken place. It was determined that there wouldn't be an option to partition off part of the building because access to the girls' and boys' bathrooms would be required. The fire department set the occupancy maximum at 99. A few changes were made to the policy. They wanted to leave the rental occupancy limit at 75.

PWD Nelson said Beazer Lock and Key looked at the lock situation. All interior locks will be changed out fairly quickly. The rooms belonging to the city will all be keyed the same as the city building. Mr. Nelson had received the comprehensive list of things the city needed to fix at the Old School. There wasn't anything major, which would preclude the Boys and Girls Club from using the building. Mr. Nelson said one of the items was that the back doors don't meet ADA because there is not a landing. They will need to add a ramp or remove the outer doors and leave the inner double doors.

Discussion was held on getting enough tables and chairs for 75 people. It was suggested that they could rent the tables and chairs for an additional cost, which would help offset the cost of additional furniture and future replacement costs.

It was brought up that the Mountain West Strings Academy had requested use of the gym twice a week. The mayor wanted to hold off renting the gym to them until after the Boys and Girls Club got situated, in case there were unforeseen situations to address.

Recorder Lind asked what they decided about continuing to rent the City Building basement. At some point, PWD Nelson would be moving his office back to the City Building and said he could utilize the larger area for meetings in the future. The council decided that once the gym was available to rent, they would no longer rent the basement.

Discussion was held on whether to allow renters to use the dumpster near the school. PWD Nelson said they may start locking it if it gets overused by the public. However, they could unlock it for renters to use.

The Council determined they agreed with the policy but didn't need a motion.

Discuss Revisions to the Personnel Policy: Mayor Thompson discussed changes and modifications to the policy. He pointed out that it wasn't finalized yet. There will still be a few other things he will add

227 and work through with the attorney. He will present a final revision within the next month or so, as well
228 as the fleet policy.

229 Discuss Traffic Speeds in the City and Options for Addressing Potential Issues: Mayor Thompson
230 discussed the number of car speed complaints he had received on many streets in the city. A map was
231 displayed, drafted by PWD Nelson, which showed average traffic speeds and suggested locations for new
232 speed limit signs. He opened a discussion on what they could do to reduce speeds.

233 Councilmember Gallup shared Councilmember Glover's ideas: Blinking speed limit signs with the
234 radar showing car speeds, bulb outs on certain intersections, which narrow the streets for pedestrians.
235 Mayor Thompson suggested wide speed bumps. Councilmember Milbank asked about beefing up
236 enforcement.

237 PWD Nelson pointed out the map of the city where he felt 20 and 25mph speed limit signs would
238 be helpful. He suggested updating signs with reflectivity. He suggested additional signs on long stretch
239 roads. Mayor Thompson suggested placing new signs in the suggested areas, with the \$3,000 in the signs
240 budget. He will contact the county about speed signs on 1000 East since it is a county road.

241 Councilmember Wright didn't support 20 mph on River Heights Boulevard and Summerwild
242 Avenue. He felt that was too slow. He liked the sign location suggestions. They discussed other options.

243 Councilmember Mathews and Mayor Thompson discussed the speeds in the Riverdale area. The
244 speed limit signs had been stolen. They requested new ones that say 15 mph, posted with the standard
245 spacing and size.

246 The council was agreeable to spending \$3,000 on signs. PWD Nelson and Councilmember Glover
247 will work together on it.

248 Mayor Thompson said he had been working with the Sheriff's Department. They have agreed to
249 have an unmarked car near the school during the busy time to write tickets.

250 He would like someone to run radar every couple months and have the city pay an off-duty officer
251 to patrol at certain areas. He will check with the attorney on how that can be figured out. He said he
252 would take any future recommendations on the matter.

253 Discuss and Act on Interlocal Agreement for Trash Collection: Mayor Thompson discussed the
254 attorney's comments on the document. He also discussed Councilmember Milbank's suggestions. He
255 reminded there had been a lot of thought and deliberation put into the agreement. Most mayors didn't
256 want the interlocal agreement to allow property acquisition for the first five years. All mayors didn't want
257 the consortium to have the power to bond or levy taxes. They were hoping to issue an RFP as an entity,
258 rather than 14 different entities working with a hauler.

259 Mayor Thompson will meet with the board in the next week or two where they will discuss
260 attorney comments. He didn't plan on any substantive changes. If there were, he would bring it back to
261 the council. He needed authority from the council to act on behalf of the city to enter the interlocal
262 agreement so they can move forward with issuing an RFP to get bids for trash collection.

263 Councilmember Milbank asked for clarification on the entity being able to issue bonds and raise
264 taxes. Mayor Thompson had said they didn't have that authority, but in the agreement (14-17 of section
265 6) it specifically said they could bond and levy taxes. The mayor clarified that the Entity could bond and
266 take on debt itself but couldn't do it on behalf of the city. The city wouldn't be on the hook for payment
267 of the bond because the city would be contracting with the Entity. However, the Entity could raise
268 garbage pick-up fees which would pass to the cities. The rate setting committee would be made up of
269 mayors from other cities, who will not be inclined to raise fees without a serious need. Mr. Milbank asked
270 if other cities were on board with the same agreement. Mayor Thompson said all of them, except
271 Smithfield, who has never been.

274 Councilmember Wright moved to “allow the mayor to enter into an Interlocal Agreement
275 Between Cache County and the Municipalities of Cache County for Creation of an Entity for County and
276 Municipal Solid Waste Disposal, incorporating the comments from the city attorney and possible
277 clarification, if needed, relative to the attorney’s comment on page three, and any substantive changes
278 would come back to the council.” Council member Milbank seconded the motion, which carried with
279 Gallup, Mathews, Milbank, and Wright in favor. No one opposed. Glover was absent.

280 Mayor Thompson thought there would be one more final approval.

281 The meeting adjourned at 9:10 p.m.

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283 _____
284 Sheila Lind, Recorder

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286 _____
287 Jason Thompson, Mayor

Report Criteria:

- Invoices with totals above \$0 included.
- Only paid invoices included.

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-06	1070	DS Accounting Services	2022-0307	Monthly Acct Services	09/30/2022	249.97
52-40-50	133	Thomas Petroleum. LLC	M021053	Sewer Gas, Oil, Vehicle Repair	09/23/2022	33.05
52-40-55	338	Utah Local Governments Trust	114721	Sewer Ins. Liability & Other	09/15/2022	236.03
52-40-55	338	Utah Local Governments Trust	1602128	Sewer Ins. Liability & Other	09/13/2022	79.16
52-40-55	338	Utah Local Governments Trust	1602129	Sewer Ins. Liability & Other	09/13/2022	20.43
52-40-65	104	Ellis Equipment	463269	Annual Lease Skid Loader June 1	09/28/2022	625.00
52-40-65	104	Ellis Equipment	463270	Annual Lease Skid Loader June 1	09/28/2022	625.00
52-40-65	484	South Fork Hardware-Logan #9	397088	Sewer Shop Supplies	09/21/2022	15.52
52-40-75	246	Dominion Energy	091522F	Sewer Gas	09/16/2022	54.86
52-40-75	246	Dominion Energy	091522G	Sewer Gas	09/15/2022	12.75
52-40-79	80	Comcast	202210	Internet - Sewer	09/26/2022	60.86
52-40-80	76	City Of Logan	092122	Sewer Pretreatment	09/21/2022	23,798.09
Total 5240:						25,810.72
Water Department						
5140						
51-40-06	1070	DS Accounting Services	2022-0307	Monthly Acct Services	09/30/2022	249.98
51-40-41	466	Chemtech-Ford Laboratories	221111	Water tests 51-40-41	09/21/2022	25.00
51-40-41	466	Chemtech-Ford Laboratories	221121	Water tests 51-40-41 DBP's AP	09/26/2022	275.00
51-40-50	133	Thomas Petroleum. LLC	M021053	Water Gas, Oil, Vehicle Repair	09/23/2022	33.05
51-40-51	188	Logan City	091522A	Account 021927-001 51-40-51	09/14/2022	276.80
51-40-51	188	Logan City	091522B	Account 003993-001 51-40-51	09/14/2022	30.77
51-40-51	188	Logan City	091522C	Account 003994-001 51-40-51	09/14/2022	39.25
51-40-51	188	Logan City	091522D	Account 003995-001 51-40-51	09/14/2022	55.28
51-40-51	188	Logan City	091522E	Account 003996-001 51-40-51	09/14/2022	44.34
51-40-51	188	Logan City	091522F	Account 020975-001 51-40-51	09/14/2022	11.82
51-40-51	188	Logan City	091522G	Account 003997-001 51-40-51	09/14/2022	71.69
51-40-51	188	Logan City	091522H	Account 003992-001 51-40-51	09/14/2022	47.07
51-40-55	338	Utah Local Governments Trust	114721	Water Ins. Liability & Other	09/15/2022	224.22
51-40-55	338	Utah Local Governments Trust	1602128	Water Ins. Liability & Other	09/13/2022	75.20
51-40-55	338	Utah Local Governments Trust	1602129	Water Ins. Liability & Other	09/13/2022	19.41
51-40-65	104	Ellis Equipment	463269	Annual Lease Skid Loader June 1	09/28/2022	625.00
51-40-65	104	Ellis Equipment	463270	Annual Lease Skid Loader June 1	09/28/2022	625.00
51-40-66	484	South Fork Hardware-Logan #9	397088	Water Shop Supplies	09/21/2022	15.52
51-40-75	246	Dominion Energy	091522	Account 0491650000 51-40-75	09/15/2022	7.09
51-40-75	246	Dominion Energy	091522A	Account 7953243487 51-40-75	09/15/2022	7.56
51-40-75	246	Dominion Energy	091522E	Account 7191650000 51-40-75	09/15/2022	38.78
51-40-75	246	Dominion Energy	091522F	Water Gas	09/16/2022	54.86
51-40-75	246	Dominion Energy	091522G	Water Gas	09/15/2022	12.75
51-40-79	80	Comcast	202210	Internet - Water	09/26/2022	60.86
51-40-80	472	Thatcher Company	202210012324	Chlorine 51-40-80	09/22/2022	3,789.00
51-40-80	472	Thatcher Company	202210012324	Chlorine 51-40-80	09/22/2022	1,750.00
Total 5140:						4,965.30
Administration						
1041						
10-41-06	1070	DS Accounting Services	2022-0307	Monthly Acct Services	09/30/2022	250.05
10-41-55	338	Utah Local Governments Trust	114721	Admin	09/15/2022	37.75
10-41-55	338	Utah Local Governments Trust	1602128	Admin	09/13/2022	12.65
10-41-55	338	Utah Local Governments Trust	1602129	Admin	09/13/2022	3.26

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-41-70	337	Utah League Of Cities & Towns	ANN22-0069-0	Utah League of Cities Convention	08/28/2022	410.00
Total 1041:						713.71
Office Expenses						
1044						
10-44-10	4	Al's Trophies & Frames	252172	Name plate	09/20/2022	12.05
10-44-10	286	Square One Printing	412141	Office - Mayor Business Cards	09/21/2022	54.00
10-44-45	364	Xerox Corporation	017140643	Copies 7-25 to 8-30 2022	09/07/2022	145.62
10-44-52	1083	APG West Payment Processing	273282	Notice to Contractors 400 S N Sid	09/13/2022	268.52
10-44-75	246	Dominion Energy	091522C	Account 1049100000 10-44-75	09/15/2022	27.77
10-44-79	80	Comcast	202210	Internet - Office	09/26/2022	60.88
Total 1044:						568.84
Community Affairs						
1048						
10-48-20	91	Weese, Diane	2022091	Apple Days - Thank You Lees	09/29/2022	13.39
10-48-20	91	Weese, Diane	2022091	Apple Days - Cookie Dough	09/29/2022	12.00
10-48-20	927	Rebound Unlimited, Inc.	000275	Apple Days - Mobile Climbing Wal	09/27/2022	1,300.00
Total 1048:						1,325.39
Capital Projects						
5150						
51-50-72	677	AAA Excavation Inc	2915	River Heights Boulevard 400 E to	09/18/2022	82,008.75
Total 5150:						82,008.75
Planning & Zoning						
1051						
10-51-07	222	Cooley, Noel H.	202209	Planning Commission 7-26 8-9 8-	10/04/2022	48.00
10-51-07	371	Milbank, Chris	202209	Planning Commission Meeting - T	09/28/2022	71.50
10-51-07	560	Lehnig, Heather	202209	Planning Commission 7-26 8-9 8-	10/04/2022	48.00
10-51-07	651	Wakefield, Troy	202209	Planning Commission 7-26 8-9 8-	10/04/2022	24.00
10-51-07	768	Schaub, Cindy	202209	Planning Commission 7-26 8-9 8-	10/04/2022	48.00
10-51-07	820	Pitcher, Lance B.	202209	Planning Commission 7-26 8-9 8-	10/04/2022	36.00
Total 1051:						275.50
Public Safety						
1054						
10-54-25	25	Badger Screen Printing Company	75204	Apple Days - Cotton Short Sleeve	09/19/2022	241.28
10-54-40	76	City Of Logan	092122	911 Communication 10-54-40	09/21/2022	2,037.00
Total 1054:						2,278.28
Roads						
1060						
10-60-50	133	Thomas Petroleum. LLC	M021053	Roads Gas, Oil, Vehicle Repair	09/23/2022	33.05
10-60-55	104	Ellis Equipment	463269	Annual Lease Skid Loader June 1	09/28/2022	2,500.00
10-60-55	104	Ellis Equipment	463270	Annual Lease Skid Loader June 1	09/28/2022	2,500.00
10-60-56	338	Utah Local Governments Trust	114721	Roads	09/15/2022	177.02
10-60-56	338	Utah Local Governments Trust	1602128	Roads	09/13/2022	59.37
10-60-56	338	Utah Local Governments Trust	1602129	Roads	09/13/2022	15.32
10-60-75	246	Dominion Energy	091522F	Roads Gas	09/16/2022	54.86
10-60-75	246	Dominion Energy	091522G	Roads Gas	09/15/2022	12.75
10-60-80	104	Ellis Equipment	463269	Annual Lease Skid Loader June 1	09/28/2022	625.00

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10-80	104	Ellis Equipment	463270	Annual Lease Skid Loader June 1	09/28/2022	625.00
10-60-80	484	South Fork Hardware-Logan #9	397088	Roads Shop Supplies	09/21/2022	15.52
Total 1060:						6,617.89
Parks & Recreation						
1070						
10-70-16	552	Select Health	222620017601	Health & Dental	09/19/2022	3,814.24
10-70-56	338	Utah Local Governments Trust	114721	Parks & Rec	09/15/2022	57.98
10-70-56	338	Utah Local Governments Trust	1602128	Parks & Rec	09/13/2022	19.45
10-70-56	338	Utah Local Governments Trust	1602129	Parks & Rec	09/13/2022	5.02
10-70-75	246	Dominion Energy	091522D	Account 1550009873 10-70-75	09/15/2022	7.09
10-70-75	246	Dominion Energy	091522F	Parks Gas	09/16/2022	54.84
10-70-75	246	Dominion Energy	091522G	Parks Gas	09/15/2022	12.75
10-70-80	104	Ellis Equipment	463269	Annual Lease Skid Loader June 1	09/28/2022	625.00
10-70-80	104	Ellis Equipment	463270	Annual Lease Skid Loader June 1	09/28/2022	625.00
10-70-80	133	Thomas Petroleum, LLC	M021053	Parks Gas, Oil, Vehicle Repair	09/23/2022	33.06
10-70-80	484	South Fork Hardware-Logan #9	397088	Park Shop Supplies	09/21/2022	15.52
10-70-80	491	CAL Ranch Stores	8044/6	Ball Mount Reducer	09/23/2022	18.99
Total 1070:						5,288.94
Other Expenses						
1090						
10-90-10	76	City Of Logan	092122	Green Waste, Waste, Recycle 10-	09/21/2022	15,131.16
Total 1090:						15,131.16
Grand Totals:						144,984.48

Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

- Invoices with totals above \$0 included.
- Only paid invoices included.

Irrigation and Stormwater Ditch Maintenance Fund Contract

Providence Logan Irrigation Company (ProLog) and River Heights City agree to annually contribute matching funds into a joint account dedicated toward maintaining irrigation ditches which collect and carry River Heights City stormwater. A contribution of \$2000 will be made by each entity unless both parties agree upon a different amount.

Mayor, River Heights City:

President, ProLog Irrigation:

RIVER HEIGHTS CITY CORPORATION
RESOLUTION NO. 4-2022

A RESOLUTION REQUESTING ADMISSION TO THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, RIVER HEIGHTS City Corporation is authorized to employ personnel on a full-time basis; and

WHEREAS, it is in the public interest to provide benefits authorized by Utah state law for the personnel by the City; and

WHEREAS, it is the intent of the City Council to approve and authorize coverage under Public Employees' Retirement Systems for River Heights City personnel.

NOW THEREFORE, be it resolved by the City Council of River Heights City, Utah that the Mayor is authorized to undertake all of the necessary actions to enroll the City in the benefit programs of the Public Employees' Retirement Systems offered by Utah Retirement Systems, ~~including the retirement coverage and death benefit coverage~~ for qualified employees under the laws and regulations of the Utah Retirement Systems.

limited to 401k matching and Roth and Traditional IRA programs.

ADOPTED by the City Council of River Heights City, Utah, this 4th day of October 2022.

RIVER HEIGHTS CITY CORPORATION VOTING:

Council Member Gallup	Yea ___ No ___
Council Member Glover	Yea ___ No ___ <i>absent</i>
Council Member Mathews	Yea ___ No ___
Council Member Milbank	Yea ___ No ___
Council Member Wright	Yea ___ No ___

Jason Thompson, Mayor

ATTEST:

Sheila Lind, Recorder



Utah Retirement Systems

PO Box 1590

Salt Lake City, UT 84110-1590

801-366-7720 | 800-688-4015

www.urs.org Fax: 801-366-7445 | 800-753-7445

SERVICE AGREEMENT FORM

INSTRUCTIONS:

1. Use this form to select URS savings plans and/or programs you, as the employer, elect to offer to your employees through URS outside of the mandated participation and requisite contributions for employees in the Tier 2 retirement systems. Please note, if you are currently a participating employer any changes will supersede previous selections.
2. Complete all applicable sections and check all boxes that apply. You must check the box for any plan or program you wish to participate in. If you do not check the box for a particular option, your employees will not be able to participate in that plan or program through payroll deduction (even if you have previously participated).
3. In order to formally elect an employer pick-up of retirement contributions in the Tier 2 Public Safety and Firefighter Contributory Retirement System, please see form MEMS-50.
4. Employers are required to have clearly defined policies outlining non-elective contributions, matching contributions, and/or restrictions to employee elective deferrals, in addition to those required by Utah Code Title 49.
5. Employers participating in the Automatic Enrollment Plan are required to have a clear and defined policy regarding automatic contributions.
6. The 401(k) and 457(b) Plan Documents, 401(k) and 457(b) Summary Plan Descriptions, IRA Disclosures, and IRA Guidebook are available at www.urs.org or by contacting the Savings Plans Department.

SECTION A » EMPLOYER INFORMATION

Name of Employer River Heights City Corporation	Unit Number
Email Address michellejensen@riverheights.org	Phone Number 435-752-2646

SECTION B » TIER 1 401(k) PLAN SELECTION

The employer authorizes the following:

- Tier 1 401(k) Plan Participation** – Check the box if you permit your Tier 1 employees to participate and make elective deferrals to the 401(k) Plan.

Please Note: Contributions and deferrals into the 401(k) Plan must be coordinated with contributions to other qualified defined contribution plans and code 403(b) plans, for maximum limit testing.

SECTION C » 401(k) PLAN MATCHING AND RESTRICTIONS

The employer authorizes the following (check all that apply):

- 401(k) Matching** – Check the box if you offer a 401(k) match for your employees.

Specify your matching formula (e.g. 100% match up to 5%, dollar for dollar match up to \$200, 50% match up to 8%) and which tier (Tier 1, Tier 2, or both) the match applies to:

100% Match up to 6% dollar for dollar match up to \$250.

Continue Section C on Next Page >>

SECTION C » 401(k) PLAN MATCHING AND RESTRICTIONS

401(k) Restrictions – Check the box if you have restrictions to 401(k) elective deferrals and/or matching contributions.

List any restrictions you have to employee elective deferrals and/or matching contributions:

Please Note: Contributions and deferrals into the 401(k) Plan must be coordinated with contributions to other qualified defined contribution plans and code 403(b) plans, for maximum limit testing.

SECTION D » 457(b) PLAN SELECTION, MATCHING, AND RESTRICTIONS

The employer authorizes the following (check all that apply):

457(b) Plan Participation – Check the box if you permit your employees to participate and make elective deferrals to the 457(b) Plan.

457(b) Matching – Check the box if you offer a 457(b) match for your employees.

Specify your matching formula (e.g. 100% match up to 5%, dollar for dollar match up to \$200, 50% match up to 8%) and which tier (Tier 1, Tier 2, or both) the match applies to:

457(b) Restrictions – Check the box if you have restrictions to 457(b) elective deferrals and/or matching contributions.

List any restrictions you have to employee elective deferrals and/or matching contributions:

Please Note: Contributions and deferrals into the 457(b) Plan must be coordinated with contributions to other employer sponsored governmental 457(b) plans, for maximum limit testing.

SECTION E » ROTH AND TRADITIONAL IRA PARTICIPATION AND RESTRICTIONS

The employer authorizes the following (check all that apply):

Roth and Traditional IRA – Check the box if your employees are allowed to participate in the IRA program through after-tax payroll deduction.

Roth and Traditional IRA Restrictions – Check the box if you have restrictions to Roth and Traditional IRA participation.

List any restrictions you have to employee contributions through after-tax payroll deduction:

SECTION F » LOANS FROM THE 401(k) and 457(b)

The employer authorizes the following:

Loans from the 401(k) and 457(b) – Check the box to allow loans from the 401(k) and 457(b) Plans through after-tax payroll deductions for loan repayments.

SECTION G » AUTOMATIC ENROLLMENT PLAN

The employer authorizes the following:

Automatic Enrollment Plan – Check the box if you automatically enroll new employees in the 401(k) or 457(b) Plan. List the plan type and percent of automatic contributions below:

Plan type: 401(k) - Percent of automatic contribution _____%

457(b) - Percent of automatic contribution _____%

For questions regarding automatic enrollment, please contact URS at the phone number listed at the top of page 1.

SECTION H » EFFECTIVE DATE OF SERVICE AGREEMENT

These changes will only be made prospectively and URS is prohibited from making retroactive changes.

Desired effective date: As soon as administratively possible or Future Date: _____

SECTION I » EMPLOYER AUTHORIZATION

By signing and submitting this Service Agreement Form for processing, I certify that:

- I have the power and authority to sign and make changes on behalf of the named employer;
- I understand and agree on behalf of the named employer to comply with the employer requirements and obligations as found in Utah Code Title 49 and applicable URS rules and policies;
- I understand the URS 401(k) and 457(b) Plans are established and governed by Utah Code Title 49 and are administered as federally qualified plans, which means they must comply with the Internal Revenue Code and applicable IRS regulations and guidance;
- The named employer has reviewed the *401(k) and 457(b) Plan Documents, 401(k) and 457(b) Summary Plan Descriptions, IRA Disclosures, and IRA Guidebook*;
- I agree that the named employer will indemnify URS from and against any claims or other liability including attorney fees based upon the named employer's failure to comply with its obligations under this Agreement;
- I understand the named employer is required to have clearly defined policies outlining non-elective contributions, matching contributions, and or restrictions to employee elective deferrals, in addition to those required by Utah Title 49;
- I understand participating in the Automatic Enrollment Plan requires the employer to have a clear and defined policy regarding automatic contributions;
- I understand and agree that it is the named employer's responsibility to know and comply with its rights, responsibilities, and obligations under Utah Code Title 49.

Print Name Jason Thompson	Title Mayor
Authorized Signature	Date



TREE CITY USA
An Arbor Day Foundation Program

*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Jason Thompson, Mayor of the City of River Heights, do hereby proclaim _____ as **ARBOR DAY** In the City of River Heights, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 4th day of October, 2022

Mayor _____

River Heights City
520 South 500 East
435-752-2646

Old School Gymnasium Use Policy/Application

Group Representative*: _____ Phone # _____

Address: _____

Email: _____

Reservation Date:** _____ Hours:*** _____ # of People: _____ (75 max)

*Must be at least 21 years old, a resident of River Heights or employee of the city and be present during the entire rental time.

** The gym is NOT available for rent on Thanksgiving, December 24, 25, 31 or January 1.

*** The gym is available to rent between 8:00am and 10:00pm. Be specific on the hours you'd like since someone will open and close the building for you.

River Heights City is dedicated to serving its citizens and allowing them use of the Old School Gymnasium. This reservation includes use of the gym and restrooms only. There is no kitchen in the building. ~~Access to other portions of the building is not permitted and would result in loss of deposit.~~ **Parking is available on the south side of the building and across the street to the west.**

Access is limited to the gym and restrooms and no other parts of the building.

Deposits, Fees, and Cancellations

- Facility use is for River Heights' residents or city employees.
- All fees must be paid prior to reservation being made.
- A credit card deposit and rental fee will be required.
- A cancellation less than 3 days before reservation may result in a forfeit of the rental fee. The deposit is still refundable.
- The refundable portion of the deposit will be returned within 10 days after the inspection verifies that no facility or property damage has occurred, that no city property is missing, there has been no violation of the rental agreement rules, and the facility is left clean and in orderly condition. River Heights City reserves the right to withhold all or part of the deposit for any violation of this rental agreement or for any costs incurred to the city.
- Any damage over the deposit amount will be charged to your credit card.
- Deposit refunds will be applied back to your credit card. You will receive a receipt by email.
- Failure to be out of the facility by the time specified on this form may incur an additional fee, which will be withheld from your deposit or charged to your credit card.
- Fees will be assessed as follows (credit card only):

Use Fee:	\$100/5 hours
	\$25/each additional hour
Deposit:	\$250

Fees may be waived contingent upon City Council approval for non-profit organizations and local government uses. For example; forums regarding River Heights City government and town halls with legislature representatives. NOTE: Council approval of fee waiver may take up to three weeks.

Facility Use

- Reservation is for gymnasium and restrooms only. Other portions of the building are off limits.
- ~~9 tables and roughly 54 chairs are available to rent for \$1 each.~~
- No use or consumption of alcoholic beverages or illicit drugs will be permitted in or around City Property.
- Smoking is not permitted on City property.
- Maximum Occupancy is 75 people.
- Organizations using the facility must only use those areas for which pre-approval has been granted.
- Decorations shall not cause any excessive damage to the room.
- Organizations are responsible to leave the facility as clean and organized as when they found it.
- A vacuum, broom, mop and minimal cleaning supplies will be provided.
- Children are welcome at the facility but must be under the direct supervision of responsible adults at all times.
- Trash must be disposed of and can be placed in the dumpster east of ~~the tennis courts~~ *school building*. Extra garbage liners will be provided in the bottom of the cans.

Lost or Stolen Property

- The City of River Heights will not be responsible for the loss or damage of equipment, personal belongings, or other items owned or used by the organization using the facility.
- Items left for more than 60 days will be utilized or discarded as deemed proper by city staff.

IN THE EVENT OF A FACILITY ISSUE CALL CLAYTEN NELSON AT 435-213-6948.

I have read and agree to the terms and conditions listed in this policy. Failure to abide by this agreement will result in the loss of reserving privileges for city facilities in the future. I understand that River Heights City assumes no responsibility or liability for accidents or injuries arising from activities conducted inside the Old School. I agree to pay for damages that occur to the facility, including costs exceeding the amount of the deposit.

I have received a copy of the Gymnasium Renting Guidelines.

Signature	Date	Staff Initials
-----------	------	----------------

Office Use Only

Rent Paid: _____	Date: _____
Deposit Paid: _____	
Table Rental: _____	
Chair Rental: _____	
TOTAL _____	
Deposit Refund Amount: _____	Date: _____

**INTERLOCAL AGREEMENT BETWEEN CACHE COUNTY AND THE
MUNICIPALITIES OF CACHE COUNTY FOR CREATION OF AN ENTITY
FOR COUNTY AND MUNICIPAL SOLID WASTE DISPOSAL**

THIS INTERLOCAL AGREEMENT (the “Interlocal Agreement”) is made and entered into this ____ day of _____, 2022, by and between the undersigned Public Entities as set forth on the signature pages attached hereto for the creation, management, and administration of **The Cache Waste Consortium** (the “Consortium”).

WITNESSETH:

WHEREAS, CACHE COUNTY is a political subdivision and County of the State of Utah, acting by and through its County Council, the governing body thereof (the “County”), and is vested with authority under the Solid Waste Management Act, at Utah Code section 19-6-503, to supervise and regulate the collection, transportation, and disposition of solid waste generated within its jurisdiction, and to provide a solid waste management facility to adequately handle solid waste generated or existing within or without its jurisdiction; and

WHEREAS, the several Municipalities of Cache County (the “Municipalities”), acting by and through their respective Town or City Councils are likewise vested with authority under the Solid Waste Management Act, at Utah Code section 19-6-503, to supervise and regulate the collection, transportation, and disposition of solid waste generated within their respective jurisdictions, and to provide a solid waste management facility to adequately handle solid waste generated or existing within or without their respective jurisdictions; and

WHEREAS, the purpose of Utah’s Interlocal Cooperation Act is “to permit local governments to make the most efficient use of their powers by enabling them to cooperate with each other on a basis of mutual advantage and thereby to provide services and facilities in a manner and under forms of government organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities” and “to provide the benefit of