

River Heights City
Application for Project Review

Type of Application

_____ Subdivision* _____ Minor Subdivision* _____ Flag Lot _____ Rezone _____ Boundary Adjustment
_____ Commercial Development _____ Commercial Parking _____ RPUD

Applicant Information

Applicant	Phone Number	Email Address
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_____ Mailing Address, City, State, Zip

Property Owner of Record	Phone Number	Email Address
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_____ Mailing Address, City, State, Zip

_____ Project Name and Property Address

County Parcel ID Number	Size of Lot	Number of Dwellings/Units/Lots
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Describe the proposed project

We certify we are the developer and record owner of this property, and we consent to the submittal of this application.

Developer	Date	Property Owner	Date
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*See additional Application and Requirements specific to subdivisions.

Administrative Land Use Authority (ALUA): The local authority designated to review and approve applications to subdivide land. The River Heights Planning Commission shall serve this role for preliminary plat applications; and the Development Review Committee (DRC) shall serve the role for final plat and minor subdivision applications.

Application Fee Schedule

Flag Lot	150.00
Minor Subdivision	
Pre-Application Meeting, optional	400.00 (applied to DRC fees)
DRC Review (professional fees not included*)	1,500.00
Subdivision	
Pre-Application Meeting, optional	400.00 (applied to ALUA fees)
10 lots and under	
ALUA Review	500.00
DRC Review (professional fees not included*)	1,500.00
11 lots and over	
ALUA Review	500.00
DRC Review (professional fees not included*)	3,000.00
Commercial/Commercial Parking Lot Development	
Preliminary Layout and Design Review	200.00
Final Layout Submittal	400.00

Additional Fees

Stormwater (required for all development)	
SWPPP Review	200.00
1-10 Lots	1,000/yr
11-20- Lots	1,200/yr
21+ Lots	1,400/yr
Petition for Zone Change	300.00
Boundary Line Adjustment	150.00

*River Heights City shall have the following professionals review the preliminary and final applications for all proposed subdivisions: city engineer, city attorney, and citizen planner. The cost for all professional reviews shall be billed to and paid by the City. The City will then bill the developer for 100% of the actual cost incurred by the City for the professional review of applications. Payment is required within thirty (30) days of the time the bill is sent by the City. The applicant/developer shall be responsible for all legal expenses and costs by the City for collection of any fees required herein. The final plat shall not be recorded until all final application (plat and construction drawings) review fees incurred by the City are paid in full.

Applicant/Developer Signature _____ Date _____

Cache County Stormwater Inspector Signature _____ Date _____

Checklist of needed items

- ✓ Application
- ✓ Fee
- ✓ Current Cache County Recorders Plat map showing applicants' property and adjacent properties.**
- ✓ Plat map with all information required.**

**Not required for subdivisions or minor subdivisions.

For City Use Only:	Amt Paid _____	Date Received _____	Receipt # _____	By _____
	Amt Paid _____	Date Received _____	Receipt # _____	By _____
	Amt Paid _____	Date Received _____	Receipt # _____	By _____